

STATE OF MARYLAND

**SPECIAL ENTERTAINMENT PERMIT RENEWAL FORM**

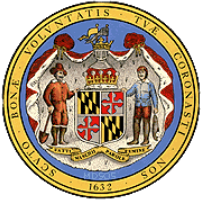
**BOARD OF LICENSE COMMISSIONERS**

9200 BASIL COURT, SUITE 420

LARGO, MARYLAND 20774

301-583-9980

<http://bolc.mypgc.us>



**This form is due on or before September 15<sup>th</sup>. Failure to file by September 15<sup>th</sup> will result in the suspension of the permit.**

Attach:

1. Fully completed Special Entertainment Permit Request Form.
2. Letter from the Prince George's County Police Department indicating that the business' Security Plan is current.
  - a. This letter can be obtained by contacting the Prince George's County Police by email at [teciale@co.pg.md.us](mailto:teciale@co.pg.md.us).
3. Certified check, cashier's check, or money order payable to Prince George's County in the amount \$1,500.00. **Late applications will not be accepted.**

Note: If the licensee wants to amend the entertainment described in this form, the changes must first be submitted to the Board for approval prior to implementation of such changes with evidence of approval by the Prince George's County Police Department.

**Special Entertainment Permit Renewal Form**

The Special Entertainment permit request must be filed annually.

The Renewal Period for the Special Entertainment Permit is **August 15<sup>th</sup> – September 15<sup>th</sup>**.

Trade Name: \_\_\_\_\_

Address: \_\_\_\_\_

|   | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday | Sunday |
|---|--------|---------|-----------|----------|--------|----------|--------|
| Start Time:   |        |         |           |          |        |          |        |
| End Time:   |        |         |           |          |        |          |        |
| Describe the entertainment.                               |        |         |           |          |        |          |        |
| Is there a cover charge?                                  |        |         |           |          |        |          |        |
| If yes, what is the amount and times of the cover charge? |        |         |           |          |        |          |        |
| Are there drink or food minimums?                         |        |         |           |          |        |          |        |
| Is there patron dancing?                                  |        |         |           |          |        |          |        |
| Are patrons carded at the entrance?                       |        |         |           |          |        |          |        |
| Are patrons searched or patted down at the door?          |        |         |           |          |        |          |        |
| Does the establishment offer VIP seating?                 |        |         |           |          |        |          |        |

### Special Entertainment Permit Renewal Form

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Trade Name: \_\_\_\_\_

Address: \_\_\_\_\_

List the type of entertainers, e.g. band, DJ, comic, exotic dancer, vocalist, instrumentalist, etc. Describe in detail the type and genre of entertainment provided, include detailed information when known such as the name of entertainer(s), number of entertainers, place where the entertainer(s) is (are) from, etc. Also, indicate the frequency of the described entertainment, e.g. weekly, bi-weekly, monthly, quarterly, semi-annually, annually, etc.

|           |  |
|-----------|--|
| Monday    |  |
| Tuesday   |  |
| Wednesday |  |
| Thursday  |  |
| Friday    |  |
| Saturday  |  |
| Sunday    |  |

**Special Entertainment Permit Renewal Form**

The Special Entertainment permit request must be filed annually.

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Trade Name: \_\_\_\_\_

Address: \_\_\_\_\_

**SPECIAL EXEMPTION FOR AN ESTABLISHMENT WITH  
A SPECIAL ENTERTAINMENT PERMIT FOR:**

**Special Exemption for Family Oriented Events with Entertainment.** This is to be completed by establishments that plan to offer family oriented events. Upon approval of this request, licensees are required to submit the schedule of event not less than ten (10) prior to the event.

Does your establishment plan to host any of these types of family oriented events? Please check the appropriate events.

- |   |   |
|---|---|
| <input type="checkbox"/> Anniversary Party      | <input type="checkbox"/> Family Themed Theatrical   |
| <input type="checkbox"/> Baby Shower            | <input type="checkbox"/> Performance                |
| <input type="checkbox"/> Baptism Reception      | <input type="checkbox"/> Graduation Party           |
| <input type="checkbox"/> Bar Mitzvah            | <input type="checkbox"/> Political Event            |
| <input type="checkbox"/> Bat Mitzvah            | <input type="checkbox"/> Retirement Party           |
| <input type="checkbox"/> Beautillion            | <input type="checkbox"/> Rights of Passage Event    |
| <input type="checkbox"/> Birthday Party         | <input type="checkbox"/> Scholarship Award Ceremony |
| <input type="checkbox"/> Book Signing           | <input type="checkbox"/> School Event               |
| <input type="checkbox"/> Church Events          | <input type="checkbox"/> Tea Party                  |
| <input type="checkbox"/> Confirmation Reception | <input type="checkbox"/> Wedding                    |
| <input type="checkbox"/> Corporate Reception    | <input type="checkbox"/> Wedding Reception          |
| <input type="checkbox"/> Cotillion              | <input type="checkbox"/> Wedding Shower             |
| <input type="checkbox"/> Engagement Party       | <input type="checkbox"/> Other (Specify): _____     |
| <input type="checkbox"/> Faith Based Events     | _____   |
| <input type="checkbox"/> Family Reunion         | _____   |

**Approximate Number of Events Annually:** \_\_\_\_\_

This form shall be filed annually with the request for a Special Entertainment Permit; the Board will review the information and notify the licensee if approval is granted for the above listed family orientated events. Upon approval the licensee is responsible to notify the Board on a monthly basis of the event type and date of each event scheduled. Failure to notify the Board could result in a violation due to lack of prior authorization for the event pursuant to R.R. 75. Events with entertainment that the Board authorized under the family oriented entertainment exemption will not have to comply with the requirement of a Special Entertainment Permit.

**Special Entertainment Permit Request Form**

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The Special Entertainment permit request must be filed annually.

The Renewal Period for the Special Entertainment Permit is **August 15<sup>th</sup> – September 15<sup>th</sup>**.

Trade Name: \_\_\_\_\_

Address: \_\_\_\_\_

***I hereby certify that I am a licensee for the above named licensed establishment, I have read and understand the rule regarding the Special Entertainment Permit, and I will abide by all the rules and regulations regarding the sale and distribution of alcoholic beverages.***

Signature of Licensee: \_\_\_\_\_ Date: \_\_\_\_\_

**STATE OF MARYLAND, COUNTY OF \_\_\_\_\_, to wit:**

**I hereby certify that on this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_ before me, the subscriber, a notary public of the State of Maryland, in and for \_\_\_\_\_ personally appeared \_\_\_\_\_ and made oath in due form of law that the matters and facts set forth in this document are true and correct.**

**WITNESS my hand and official seal.**

\_\_\_\_\_  
**My Commission expires:**

\_\_\_\_\_  
**Notary Public**