



PRINCE GEORGE'S COUNTY GOVERNMENT

BOARD OF LICENSE COMMISSIONERS

November 8, 2017

Rushern L. Baker, III
County Executive

TO: All Licensees and Stockholders

FROM: Board of License Commissioners for Prince George's County

RE: Criminal Background Checks

In order to attain compliance with Section 26-1806 of the Alcoholic Beverage Article of the Annotated Code of Maryland, the Board of License Commissioners will require every licensee and stockholder to receive a criminal history record check as part of the 2018-2019 Annual Renewal Process. A state and national criminal history check is authorized by Section 4-107.

Attached, for your convenience, is the Live Scan Pre-registration application, pre-filled to include the Agency Authorization Number to enable the results will be received directly by the Board. Each licensee/stockholder is responsible for the associated fees. Applicants should obtain a receipt from the fingerprinting facility to enable tracking of the application.

The Renewal Application for 2018-2019 **will not** be accepted until the Criminal Background checks are received for each licensee and stockholder. It is imperative that each licensee and stockholder complete the required process as soon as possible in order to ensure that the results are received prior to the renewal filing deadline.

Should you require any information, please feel free to contact our office.

Enclosure as stated

9200 Basil Court, Room 420, Largo, Maryland 20774
(301) 583-9980

