SPECIAL EVENT RECYCLING PROGRAM

In 2014, the Maryland General Assembly passed Senate Bill 781, Environment-Recycling-Special Events. The law requires organizers of special events meeting certain criteria to provide a recycling receptacle adjacent to each trash receptacle, ensure recycling receptacles are clearly distinguished from trash receptacles, and ensure that recycling materials are collected for recycling. Special event organizers must conduct recycling in accordance with the County’s Solid Waste Management Plan (SWMP). The law also requires each county to update its plan by October, 2015, to address the collection and recycling of recyclable materials from special events.

Special Events Subject to the Recycling Program

Environmental Article, S9-1712, Annotated Code of Maryland, requires Special Events Organizers (SEO) to provide for recycling that meet the following criteria:

1. Include temporary or periodic use of a public street, publicly owned site or facility, or public park;
2. Serve food or drink; and
3. Are expected to have 200 or more persons in attendance.

Projected attendance may be estimated based on past attendance, number registered to attend, the venue’s seating capacity, or other similar methods.

The County has identified public sites within the County that host or may host Special Events meeting the above criteria. In addition to the sites listed individually (see attached) Special Events taking place on any Municipal, State, or Federally-owned property are also included in the Special Events Recycling Program (SERP).
Materials and Obligations

SEO’s are responsible for:

1. Providing and placing recycling receptacles adjacent to each trash receptacle at the event;
2. Ensuring that recycling receptacles are clearly distinguished from trash receptacles by color of signage;
3. Providing any other labor and equipment necessary to carry out recycling at the event;
4. Ensuring that materials placed in recycling receptacles are collected and transported for recycling; and
5. Paying any costs associated with recycling at the special event.

SEO’s may fulfill the requirement to ensure materials are collected and transported for recycling through one or more of the following methods:

1. Contracting with a recycling hauler to collect the materials and transport them to a recycling processor;
2. Receiving prior agreement from the site owner to use an existing recycling collection system available at the site; or
3. If applicable, County personnel may transport collected materials to one of the County’s recycling drop off sites.

The SERP must include collection of at least non-contaminated food and drink plastic containers, metal containers, glass containers, and paper. The SEO may assess the availability of food scraps recycling services for the event, including provision of separate containers for organic and non-organic recyclables.

Recycling at a State-owned site must follow the State Agency’s recycling plan, if available. Recycling at a federally-owned site must follow any applicable federal recycling plan. If no State or Federal recycling program is available for the site, the SEO may develop a recycling program in accordance with the SERP. Recycling
at a municipally-owned site must follow any applicable regulations established by the municipality.

Stakeholders

The following stakeholders will be involved in the SERP:

1. Prince George’s County Department of the Environment is responsible for overseeing the Waste Management Division’s activities and assuring that all properties that potentially host events falling under the recycling mandate in S9-1712 are included in the SERP. In cooperation with the County’s Health Department, Park and Planning, and Board of Education; responsible for communicating the requirements of the law to prospective SEO and owners or operators of publicly-owned sites in the County. The Waste Management Division may also assist in providing information to special events organizers on how to set up recycling programs.

2. Special Events Organizer (SEO) is responsible for providing recycling bins and ensuring collection for recycling in accordance with the requirements outlined within the Materials and Obligations section, beginning no later than October 2015.

Program Monitoring

The Waste Management Division and SEO will monitor progress and performance of the SERP; however, it is the responsibility of the SEO to implement the program.

Recycling at events subject to the SERP will be ensured by doing the following:

1. Special events held at County owned buildings will include notification by the County’s Office of Central Services, Facilities Management, to the SEO of the Special Event Recycling of the requirements and will assure recycling is provided/set-up in accordance with the law.
2. Special events held at County owned Fire Departments will include notification by the County's Fire Department, to the SEO of the Special Event Recycling of the requirements and will assure recycling is provided/set-up in accordance with the law.

3. The County will maintain, on the County’s website, a fact sheet or other informational document such as a flyer outlining the requirements of the SERP.

The SEO is responsible for monitoring the implementation of recycling at the special event. In addition, they must oversee placement and labeling of recycling receptacles and collection and recycling of recyclables. Performance of any recycling contractor engaged for compliance with the SERP must be monitored by the SEO to ensure proper performance. The SEO must promptly take action to correct any deficiencies in contractor performance.

Program Enforcement

The Waste Management Division will monitor the implementation of SERP and may conduct inspections of events from time to time to ensure compliance. If necessary, the County Office of Law will be consulted on any enforcement action contemplated as provided in the State Law.

County Office Buildings

<table>
<thead>
<tr>
<th>Facility Name</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>County Administration Building</td>
<td>Upper Marlboro</td>
</tr>
<tr>
<td>1447 Gov. Oden Bowie Rd.</td>
<td></td>
</tr>
<tr>
<td>Western Branch Composting Site</td>
<td>Upper Marlboro</td>
</tr>
<tr>
<td>6601 SE Crain Highway</td>
<td></td>
</tr>
<tr>
<td>Inglewood Centre III</td>
<td>Largo</td>
</tr>
<tr>
<td>9400 Pepperocorn Place</td>
<td></td>
</tr>
</tbody>
</table>
RMS Building
1400 McCormick Drive

Motorola Building (Health Dept.)
1701 McCormick Drive

Largo Government Center
9201 Basil Court

Police Dept. District III
7600 Barlowe Road

3003 Hospital Drive (Health Dept.)
Cheverly

County Service Building
5012 Rhode Island Avenue

Bowie Police Station
601 SW Crain Highway

Beltville Police/Library
4321 Sellman Road

Fire Department Administration
6820 Webster Street

Animal Control
3750 Brown Station Road

Public Works & Transportation
8400 D’Arcy Road

Public Works (8420)
8420 D’Arcy Road

Facilities Operation & Maintenance
3415 N. Forestedge Rd.

District IV Police
5135 Indian Head Highway

Cooperative Extension/Police Dept.
6707 Groveton Drive

Dyer Health Clinic

Largo

Landover

Cheverly

Hyattsville

Bowie

Beltville

Landover Hills

Upper Marlboro

Forestville

Forestville

Forestville

Oxon Hill

Clinton

Clinton
9314 Piscataway Road
Senior Center 6420 Allentown Road
Capitol Heights VFD 6061 Central Avenue
Seat Pleasant VFD
Landover Hills VFD 6801 Webster Street
Kentland VFD
Kentland VFD 10400 Campus Way South
Beltville VFD 4911 Prince George’s Avenue
Upper Marlboro VFD 14815 Pratt Street
Clinton Fire Department 9025 Woodyard Road
Allentown Road Fire Station 8709 Allentown Road
Morningside Fire Department 6200 Suitland Road
Hyattsville Fire Department 6200 Belcrest Road
Oxon Hill Fire Department 1100 Marcy Avenue
Boulevard Heights Fire Department 4101 Alton Street
West Lanham Hills VFD 8501 Good Luck Road
Springdale Fire House
2901 St. Joseph’s Drive
Forestville VFD
8321 Old Marlboro Pike
Forestville
9200 Basil Court
Largo
1801 McCormick Drive
Largo
District Heights VFD
5900 Marlboro Pike
District Heights
Bunker Hill Fire Station
3716 Rhode Island Avenue
Hyattsville
Silver Hill Fire Station
3900 Old Silver Hill Road
Oxon Hill
Chillum Fire House
6330 Riggs Road
Chillum
Public Works Transportation
8401 D’Arcy Road
Forestville

**PARK & PLANNING (MNCPPC) FACILITIES**

<table>
<thead>
<tr>
<th>Facility Name</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>Randall Farm</td>
<td>Upper Marlboro</td>
</tr>
<tr>
<td>Peppermint Hill Community Center</td>
<td>Seat Pleasant</td>
</tr>
<tr>
<td>Seat Pleasant Activity Center</td>
<td>Seat Pleasant</td>
</tr>
<tr>
<td>Cedar Heights Community Center</td>
<td>Cedar Heights</td>
</tr>
<tr>
<td>College Park Community Center</td>
<td>College Park</td>
</tr>
<tr>
<td>Kentland Community Center</td>
<td>Kentland</td>
</tr>
<tr>
<td>Prince George's Ballroom</td>
<td>Landover</td>
</tr>
<tr>
<td>Palmer Park Community Center - (under renovation)</td>
<td>Palmer Park</td>
</tr>
<tr>
<td>Sports and Learning Complex</td>
<td>Palmer Park</td>
</tr>
<tr>
<td>Glenarden Community Center</td>
<td>Glenarden</td>
</tr>
<tr>
<td>Glenn Dale Community Center</td>
<td>Glenn Dale</td>
</tr>
<tr>
<td>Glenn Dale Splash Park</td>
<td>Glenn Dale</td>
</tr>
<tr>
<td>Huntington Community Center</td>
<td>Bowie</td>
</tr>
</tbody>
</table>
Visual Media Center (Enterprise GC)  Mitchellville
Enterprise GC Club House  Mitchellville
Newton White Mansion  Mitchellville
Watkins Tennis Bubble  Upper Marlboro
Old Maryland Farm  Upper Marlboro
Watkins Summer Operations  Upper Marlboro
Kettering Largo Perrywood CC  Largo
Chelsea (NHRD)  Lanham
Bowie Community Center  Bowie
South Bowie Community Center  Bowie
Patuxent 4H Center  Bowie
Darnall's Chance  Upper Marlboro
Executive Office Building  Riverdale Park
PRA (Parks & Rec Admin HQ)  Riverdale Park
Prince George's Trap & Skeet  Greenbelt
Lake Arbor Community Center  Largo
Bladensburg Community Center  Bladensburg
Publick Playhouse  Cheverly
Bladensburg Waterfront Park  Bladensburg
Riversdale Mansion  Riverdale Park
Prince George's Plaza Community Center  Hyattsville
Berwyn Heights Community Center  Berwyn Heights
College Park Aviation Museum  College Park
Wells-Linson Ice Rink & Pool Complex  College Park
Good Luck Community Center  Lanham
Montpelier Arts Center  Laurel
Montpelier Mansion  Laurel
Deerfield Run Community Center  Laurel
Snow Hill Manor  Laurel
Fairland Regional Sports & Aquatics Center  Laurel
Paint Branch Golf Course  College Park
Langley Park Senior Center  Langley Park
Langley Park Community Center  Langley Park
Rollingcrest-Chillum Community Center  Chillum
Mount Rainier Nature Center  Mt. Rainier
North Brentwood Community Center  Brentwood
Vansville Community Center  Beltsville
Brentwood Arts Center  Brentwood
Laurel Bowie Senior Activity Center  Laurel
Upper Marlboro Community Center  Upper Marlboro
Showplace Arena  Upper Marlboro
<table>
<thead>
<tr>
<th>Location Name</th>
<th>City</th>
</tr>
</thead>
<tbody>
<tr>
<td>Billingsley Mansion</td>
<td>Upper Marlboro</td>
</tr>
<tr>
<td>Patuxent River Park Visitor Center</td>
<td>Upper Marlboro</td>
</tr>
<tr>
<td>Baden Community Center</td>
<td>Brandywine</td>
</tr>
<tr>
<td>Clearwater Nature Center</td>
<td>Hyattsville</td>
</tr>
<tr>
<td>Cosca Regional Park Admin Offices</td>
<td>Clinton</td>
</tr>
<tr>
<td>Surratt House Museum</td>
<td>Clinton</td>
</tr>
<tr>
<td>Stephen Decatur Community Center</td>
<td>Bowie</td>
</tr>
<tr>
<td>Temple Hills Community Center</td>
<td>Temple Hills</td>
</tr>
<tr>
<td>Camp Springs Senior Activity Center</td>
<td>Camp Springs</td>
</tr>
<tr>
<td>Allentown Aquatics Complex</td>
<td>Fort Washington</td>
</tr>
<tr>
<td>Tucker Road Community Center</td>
<td>Fort Washington</td>
</tr>
<tr>
<td>Henson Creek Golf Course</td>
<td>Fort Washington</td>
</tr>
<tr>
<td>Harmony Hall Regional Center</td>
<td>Fort Washington</td>
</tr>
<tr>
<td>Potomac Landing Community Center</td>
<td>Fort Washington</td>
</tr>
<tr>
<td>Indian Queen Community Center</td>
<td>Fort Washington</td>
</tr>
<tr>
<td>Oxon Hill Mansion</td>
<td>Oxon Hill</td>
</tr>
<tr>
<td>Hillcrest Heights Community Center</td>
<td>Hillcrest Heights</td>
</tr>
<tr>
<td>Glassmanor Community Center</td>
<td>Oxon Hill</td>
</tr>
<tr>
<td>Marlow Heights Community Center</td>
<td>Marlow Heights</td>
</tr>
<tr>
<td>William Beanes Community Center</td>
<td>Upper Marlboro</td>
</tr>
<tr>
<td>JE Howard Community Center</td>
<td>Capitol Heights</td>
</tr>
<tr>
<td>Suitland Community Center</td>
<td>Suitland</td>
</tr>
<tr>
<td>Oakcrest Community Center</td>
<td>Suitland</td>
</tr>
<tr>
<td>Patuxent Community Center</td>
<td>Bowie</td>
</tr>
</tbody>
</table>