



**Prince George's County**  
 Department of Permitting, Inspections  
 and Enforcement  
**SITE/ROAD PLAN REVIEW DIVISION**  
 9400 Peppercorn Place  
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**SURFACE SAND FILTER CONSTRUCTION  
 INSPECTION CHECKLIST**

This checklist serves as a guide for permittee and DPIE Site/Road Inspector to review construction progress verify acceptance before acceptance of device.

**NOTE: PLANS SUBMITTED WITHOUT A COMPLETED CHECKLIST MAY BE RETURNED WITHOUT REVIEW.**

Site/Project Name: \_\_\_\_\_ Date: \_\_\_\_\_

Field Engineer: \_\_\_\_\_ Permittee: \_\_\_\_\_

Permit No: \_\_\_\_\_ Structure Number: \_\_\_\_\_

DESCRIPTION OF STAGE	DPIE	PERMITTEE
<b>Preconstruction Meeting:</b> Inspection and approval of each practice is required at these points prior to proceeding with the next step of construction. Contact the DPIE Site/Road Inspector with twenty-four (24) hours' notice (DPIE telephone: 301-883-3820 or the automated inspection request system at 301-883-5390).The DPIE Site/Road Inspector may waive an inspection and allow the permittee per a prior written scheduled arrangement. Work completed without DPIE approval may result in the permittee having to remove and reconstruct the unapproved work. Each of the steps must be verified by either the DPIE Site/Road Inspector and/or the Permittee and the completed form submitted with the as-built drawings.		
1. Clearing, grubbing and subgrade preparation.		
2. Core trench excavation and dewatering core trench installation with dimensions, location, backfill, and compaction testing.		
3. Construction of berm including lifts, compaction tests, and soil material, if required.		
4. Underdrain location, observation well(s) and/or cleanouts, pipe size, filter cloth, gravel, and field adjustments to materials.		
5. Installation of sand and/or any additional geotextiles required.**		
6. Installation of top soil, stone, and geotextiles, if required.**		
7. Installation of principal spillway riser and/or trash racks, if required.		
8. Channelization work and outlet protection, if required. Permanent vegetative stabilization.		
9. Unblock any storm drain draining to facility with DPIE inspector's written approval. Install any necessary trash racks with flow splitter structures.		
10. Final inspection and material delivery tickets provided to inspector.		
Notes: ** Installation of an impermeable protective cover may be required by the County Inspector upon completion of filter media placement.		

Total number of Surface Sand Filter(s) installed for this inspection: \_\_\_\_\_

❖ Required inspection by DPIE Site/Road Inspector.