

**In Attendance:**

Commissioners:

Timothy Smith

Daniel Hall

Patricia Fletcher

Robert Nicholson

Danielle Grey

Nicole Williams

Karen Straughn

**Staffers**

Daria Bailey

Walter James

Christopher Wade

Matthew Venuti

**Adoption of Agenda:**

Commissioner Fletcher moved to adopt the agenda as written. Commissioner Nicholson seconded.

Adopted as written.

**Review of Minutes (October)**

Commissioner Fletcher moved to adopt the minutes as written. Commissioner Nicholson seconded the motion.

**Unfinished Business*****ERAP***

ERAP is a priority of the County Executive. ERAP is hosting resource fairs in Capitol Heights and Greenbelt, MD. We have hosted resource fairs in the Northern, Central and Southern portions of the county to ensure that the residents who need assistance can participate in the program.

***Parking Committee***

Karen Straughn was asked to serve as the Chair of the Parking Committee. Karen Straughn will survey the committee members to determine an appropriate meeting time. Timothy Smith asked that he also be recorded as a Parking Committee member.

***COC Registration***

All associations within Prince George's County must register with the Office of Community Relations. It is mandatory. Walter James noted that the link to register will be included in the registration letter which will be mailed to all COC's. Self-managed associations must register, but they do not have to pay the \$100.00 fee.

## **New Business**

We must prepare for the 2022 calendar during our December monthly meeting. Commission Nicholson recommended that the Commission have a board member recognition celebration. Commissioner Nicholson stated that board members are not compensated for working on the board and we should recognize their efforts. There are a lot of hard-working people who represent our communities. The event should be planned with our elected officials. Commissioner Nicholson noted that a criteria should be established in order for association members to participate. Walter James suggested that this be considered as a 100 Events of Summer (EOS) event. Commission Smith stated that we should recognize participants in each district.

### **Board of Directors (BOD)**

How do you handle a BOD that does not have enough support? Commissioner Fletcher stated that we should get association members involved. Get association members to provide solutions. It has become increasingly difficult to get association members in place to conduct the business of the association. How can you ensure that the association BOD adheres to the Maryland State statues? Commissioner Nicholson will seek legal advice from the associations that are affected. Commission Fletcher suggested that a letter be forwarded to the BOD to act in the best interest of the association. Commission Smith encouraged the group to do further research on how to solicit board members.

### **COC Meetings**

COC has been meeting across the County. We have conducted transition trainings and understanding your rights and responsibilities in an association. Commission Smith stated that the Commission should go back to conducting the back-to-basics training.

## **Questions from Community Members**

Angeline Jones Perry – Association received a deferred payment bill from the association attorney. It was dated back to 2018. Constituent asked if anyone has experienced receiving a deferred payment? Constituent noted that this was perhaps an accounting error.

Bonita Bratton – Asked if it is permissible for the BOD to deliver a blank envelop to your door and still be considered notice delivered? There was no name on the envelope it was just a generic letter that was placed in the door. Commission Nicholson noted that a letter should be mailed to the recorded owner of the property. Commission Williams asked for clarity as to the type of meeting. Homeowners were not notified about a meeting that the board had regarding a special assessment. Constituent wanted to know if this is classified as a closed meeting. A review of the condominium act noted that written notice should be mailed or delivered to each unit owner shown on the roster. Commission Straughn noted that minutes from a closed meeting must be recorded and the constituent can file a complaint.

## **Adjournment**

A motion to adjourn was made by Commissioner Patricia Fletcher and seconded by Commissioner Robert Nicholson. The meeting was adjourned.

## **Next Meeting**

December 15<sup>th</sup>