



Prince George's County  
Commission for Women  
Women on a Mission

**Monthly Meeting Minutes**  
**Thursday, March 11, 2021**  
**6:00 PM**

**HAPPY INTERNATIONAL WOMEN'S MONTH!**

The March 11, 2021 meeting of the Prince George's County Commission for Women was held via Zoom. The meeting was called to order at 6:05 PM by Commissioner McCain, Chair

- **Commissioners Present** – Commissioners: Coleman, Evans-Motte, McCain, Smith, Washington, Terry, Mickens-Murray, Wilder, and Davis
- **Representatives and Ex-Officio Members Present:** Battle-Brooks, Walker, Payne, Welch, Brewer, Jordan, and Feria
- **Excused Absence(s):** Commissioner Rodgers
- **Visitor(s):** Ninah Jackson

The agenda was accepted as presented.

The minutes were approved with the submitted corrections.

**REPORT OF OFFICERS**

**Chair Report (Commissioner McCain)**

**Personnel Announcements**

- Elana Belon-Butler, Director, Department of Family Services has been temporarily detailed to the Health Department and Anthony Walker will serve as Acting Director in her absence. He will attend the meetings while on detail.
- Jermoni Down is back from medical leave and will be working to update the Commission for Women's webpage this week. Proposed future updates should be shared with Jermoni as soon as possible to give time for him to make the updates.

**Women's Legislative Briefing (WLB) Follow-up**

**Honorarium**

- The honorarium for Dr. Charlene Dukes was approved. This will be given as a token of appreciation for her outstanding contribution as moderator for the WLB.
- The honorarium is still unpaid because it can only be disbursed via electronic payment and Dr. Dukes does not have a means of receiving the payment. Commissioners McCain and Wilder will work with Dr. Dukes to finalize the honorarium.

**Evaluations**

- Upon request of Commissioner McCain, Commissioner Evans-Motte forwarded the evaluation responses from the WLB for review.

### **Marylanders Rise Up for ERA**

- A virtual event is being hosted on March 29, 2021 by Maryland NOW, BPW Maryland, Maryland Women's Heritage center and Sisters Lead Sisters Vote to celebrate work towards the enactment of the Equal Rights Amendment.
- The Commission has been asked to partner with these organizations for the event. An agreement to partner includes the display of the CFW logo and a request to promote the event on our webpage.
- A motion to partner with the ERA was seconded and approved unanimously. A request for approval from DFS has been made.
- A flyer for the event and to register is attached.

### **Commission for Fathers, Men and Boys**

- Chair McCain will follow-up with Dr. Jones, Chair, Commission for Fathers, Men and Boys on opportunities for the two commissions to partner.
  - One immediate opportunity would be to promote the available opportunities to educate County residents on the vaccine.
  - Please share ideas for the discussion with Chair McCain to share with Dr. Jones.

### **Budget**

- Budget/Executive Board Committee meeting is scheduled for April 1 at 6 PM and 6:30 PM respectively.

### **SPECIAL GUEST**

- Ninah Jackson, Student Advocate and Prince George's County Board of Education Student Member was the CFW special guest.
- Ms. Jackson is a senior at Oxon Hill High School in Oxon Hill, MD and is interested in opportunities to work closely with the Commission on future activities and events that advocate for political education for women and girls.
- Ms. Jackson attended the Montgomery County Legislative Briefing that had a youth advocacy component. She reached out to Chair McCain to see what similar opportunities were available in Prince George's County.
- She believes young people are eager to get involved but need avenues to do so through organizations like the Commission.
- This may be an opportunity to revise the Charter to incorporate the Youth Ambassador role.

### **Co-CHAIR REPORT**

- **No Report**

## **LIAISON REPORT**

- Ms. Welch thanked the Commissioners who participated in the TEAMS tutorial session that was held on February 25<sup>th</sup>.
- Ms. Welch also indicated that if individual committees need links for meetings, please let Chair McCain know and she will open a link that can be used for recurring meetings.
- Please see the attached flyer that Ms. Welch shared regarding various youth support programs throughout the County.

## **COUNTY EXECUTIVE'S REP REPORT**

- A candidate for a replacement for Commissioner Freeman has been identified
- The goal is to also conduct the reappointment process for Commission terms that expired in 2020 or that will expire in 2021 at the same time

## **SUB-COMMITTEE REPORTS**

### **Public Relations and Community Affairs (Commissioner Coleman and Commissioner Evans-Motte)**

- Met Monday March 1, 2021
- Will meet next Monday, March 15, 2021
- The County Executive's Women's History Month Luncheon will be held virtually on March 25, 2021 at noon.
  - The theme is Beyond the Ballot and tickets start at \$25 (Proud Sponsor)
  - Additional sponsorships are available at the \$1,025, \$2,500 and \$5,000 levels.
  - A motion to purchase a sponsorship at the \$1,025 (Audacious Sponsor) level, which includes six tickets, six meals, name recognition in digital program, screen recognition during the live event, ½ page color add in the digital souvenir book was moved, seconded and approved unanimously.
    - The ad that was created last year will be updated and submitted by the March 14, 2021 deadline.
  - Ms. Welbourne requested photos of the appointed CFW members. Commissioner Terry sent the WLB power point that Commissioner White-Washington created.
  - A motion to purchase additional tickets (beyond the six from the sponsorship) for Commissioners who want to attend the event at the \$25 level was seconded and unanimously approved.

### **Planning and Research Committee**

#### **Survey**

- Commissioner McCain asked that Commissioners continue to promote the survey to our networks to encourage more participation.
- A link to the survey will be added to the CFW webpage.

## **OLD BUSINESS**

### **Scholarship**

- The Women's Legislative Briefing Sub-committee previously submitted a report of their findings after researching the possibility of establishing a CFW Scholarship.
- Commissioners were asked to review the report and be prepared to discuss during the March meeting.
- Following open discussion regarding the feasibility of this effort as the CFW does not have the resources or bandwidth needed to pursue this initiative. A motion to end discussion and not pursue a CFW Scholarship at this time was seconded and unanimously approved.

## **NEW BUSINESS**

- Chair McCain has received several inquiries regarding a Commission Retreat
- After some discussion it was moved, seconded and approved that a Spring planning session be held in May and a Fall Retreat be scheduled for late summer/early fall.

## **ANNOUNCEMENTS**

- Commissioner White-Washington announced that Kentland Community Center is now open for vaccines. Health Department Representative Jordan indicated that appointments are required to obtain the Johnson and Johnson vaccine.
- Additionally, pre-registration is in-person and online for both Walgreens and CVS vaccine appointments.

The meeting was adjourned at 7:42 pm.

Respectfully submitted,

Sharon J. Smith  
Secretary