ADMINISTRATIVE VOTING SESSION

May 26, 2020

1. t/a Old Line Fine Wine & Spirits, see letter dated May 4, 2020 regarding a request to approve the attached Management Agreement.

2. t/a Maryland Farms Super Liquors, see letter dated May 15, 2020 regarding notice of a change in the hours of operation.

3. Licenses that accepted the Offer Letter:
   a. t/a Colony South Hotel

4. Monthly Reconciliation Report
   a. April 2020

5. Review Previously Presented Standard Operating Procedures
   a. Filing Deadline
   b. Hearing Roles and Responsibilities
   c. Monthly Report
   d. New Application
   e. One Day License
   f. Personal Information Sheet

6. Present Proposed Standard Operating Procedures
   a. Advertisement
   b. Business Investment
   c. Delivery Permit
   d. Effectuation of Licenses
   e. Entertainment Inspections
   f. Maryland Public Information Act (MPIA) Requests
   g. Postings
   h. Protest
   i. Secondary Employment
   j. Violations

7. Minutes:
   a. Regular Session – March 4, 2020
   b. Administrative Voting Session – March 4, 2020
   c. Regular Session – April 21, 2020
   d. Administrative Voting Session – April 21, 2020

8. Scheduled Meetings:
a. June 10, 2020 @ 7:00 p.m.
b. June 23, 2020 @ 10:00 a.m.
c. July 1, 2020 @ 7:00 p.m.
d. July 8, 2020 @ 7:00 p.m.
e. July 28, 2020 @ 10:00 a.m.