ADMINISTRATIVE VOTING SESSION

February 2, 2022

1. Report from the Chief:
   a. Sale to a Minor
      1) t/a Allentown Liquors
      2) t/a Base Liquors
      3) t/a S&W Liquors
   b. Food Availability/Restaurant & Bar Closed
      1) t/a New Vision Seoulia Restaurant & Liquors

2. t/a A-1 Liquor Store, see letter dated January 24, 2022, regarding the request for reduction of security (based on cessation of operation of restaurant and bar).

3. t/a C Crab Restaurant, see letter dated January 21, 2022, regarding the request for a 90-day extension to open business due to delay with the building permit and construction.

4. t/a Crestview Wine and Spirits, see letter dated January 26, 2022, regarding the request for Mr. Singh to sell and transfer his 49% membership interest in Crestview Wine & Spirits, LLC to Ms. Kaur. Ms. Kaur will become a 100% member, Member-Manager and sole licensee for Crestview Wine & Spirits, LLC.

5. t/a Las Margaritas, see letter dated January 26, 2022, regarding the request to change the name of the business to Little Miner Taco Brentwood.

6. SOP’s to Review:
   a. Scheduling Inspections Assignments and Reporting – Edited per Board request, approval needed.

7. Monthly Reconciliation Report
   a. January 2022

5. Minutes
   a. Administrative Voting Session – January 25, 2022

6. Scheduled Meetings:
   a. February 22, 2022 @ 10:00 a.m.
   b. March 2, 2022 @ 7:00 p.m.
   c. March 9, 2022 @ 7:00 p.m.
   d. March 22, 2022 @ 10:00 a.m.