



**Redevelopment Authority**  
of Prince George's County

## **BOARD OF DIRECTOR'S MEETING**

**Jan. 3, 2023**  
**9:00 a.m.**

**Teleconference**



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**January 3, 2023 - 9:00 a.m.**

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### AGENDA

1. CALL TO ORDER AND ROLL CALL
  
2. CONSENT AGENDA ITEMS
  1. SECRETARY'S REPORT
    - Minutes of the December 6, 2022, Board Meeting
  2. TREASURER'S REPORT
  
3. EXECUTIVE DIRECTOR'S REPORT
  
4. FINAL REMARKS FROM THE CHAIR AND BOARD MEMBERS
  
5. FINAL REMARKS FROM THE GENERAL PUBLIC
  
6. ADJOURNMENT

**Next Meeting: February 7, 2023.**







# **TREASURER'S REPORT**

**As of 12.29.2022**

## **Operating Budget**

Since the last report not a lot has transpired, the department continues to proceed with business as usual. To date the agency has expended \$39,989.79 this includes board expenses and actual operating expenses, of that amount \$3,421.31 is attributed to expenses received for the month of December. The staff charges for the CDBG/HITF Pathway to Purchase Operating Support remain under review. At this time, we have prepared and submitted the FY2024 budget request. The submission has been entered into the system and approved by the Office of Management and Budget. The agency still must meet to discuss the request for the Capital Improvement Projects.

## **Capital Improvement Program**

FY23 process continues to move forward. The final carryforward amounts have been finalized; however, some additional discussion is necessary. To date the RDA has expended \$2,103,957.89 on capital projects of that amount \$458,459.78 is attributed to expenses received for the month of December. Most of the funds continue to be expended on construction. As mentioned above the FY2024 request for the Capital Improvement Projects has been submitted however, the meeting with the Office of Management and Budget has not taken place. Once this meeting takes place the agency will have a better idea as to the amount of funding that will be expected to cover the coming years projects.

**OPERATING BUDGET**  
(As of December 29,2022)

Revenue and Expenditure Categories with Accounting Code	December Actuals	FY 2023 YTD	Approved FY 2023 Budget	Remaining Budget
<b>FY 2023 Appropriation</b>				
410300 County Contribution	3,421.31	39,989.79	661,300.00	621,310.21
	<u>3,421.31</u>	<u>39,989.79</u>	<u>661,300.00</u>	<u>621,310.21</u>
<b>Expense</b>				
<b>Board Expense</b>				
511311 Allowances (Stipends)	2,100.00	9,400.00	23,000.00	13,600.00
511702 Catering (Meeting Expenses)	0.00	0.00	4,000.00	4,000.00
510811 Conf & Sem Fees				
<b>Total - Board Expense</b>	<u>2,100.00</u>	<u>9,400.00</u>	<u>27,000.00</u>	<u>17,600.00</u>
<b>Operating Expense</b>				
510111 Telephone- Regular Service	0.00	63.22	3,000.00	2,936.78
510114 Telephone- Wireless/ Cellphone	359.88	2,599.85	0.00	(2,599.85)
510311 Duplication and Reproduction	0.00	0.00	0.00	0.00
510412 Outside Courier Service	90.93	131.55	300.00	168.45
510911 Advertising	0.00	858.00	1,000.00	142.00
511111 Membership Fee/Dues	0.00	375.00	0.00	(375.00)
511519 Other Insurance Premiums	0.00	5,909.00	25,000.00	19,091.00
511702 Catering	159.56	341.52	1,000.00	658.48
511703 Temporary Clerical/ Administration	0.00	0.00	27,800.00	27,800.00
511704 Professional Service/Legal	0.00	0.00	90,000.00	90,000.00
511715 Professional Service/ Auditor (annual)	0.00	0.00	20,000.00	20,000.00
511720 Fiscal Agent Fees (quarterly)	0.00	0.00	80,000.00	80,000.00
511722 Consultants and Studies	0.00	8,000.00	3,000.00	(5,000.00)
511749 Other General and Administration	0.00	0.00	0.00	0.00
511799 Other Operating Contract Service	497.00	3,253.14	1,500.00	(1,753.14)
511801 General Office Supplies	0.00	0.00	10,000.00	10,000.00
511805 Uniforms/Work Clothes/Accessories	0.00	911.64	0.00	(911.64)
511808 Printing Charges	0.00	0.00	200.00	200.00
511890 Other Operating Supplies	213.94	2,414.13	3,100.00	685.87
512410 Building/Office Space Rental	0.00	5,342.74	0.00	(5,342.74)
512604 Strategic Initiatives	0.00	0.00	0.00	0.00
512650 CDBG/HITF Pathway to Purchase Operating Support <sup>b</sup>	0.00	0.00	361,300.00	361,300.00
514102 Meals & Miscellaneous Reimbursement	0.00	0.00	0.00	0.00
514103 Awards and Presentation	0.00	390.00	100.00	(290.00)
512310 Office Equipment Rental/Lease	0.00	0.00	7,000.00	7,000.00
<b>Total - RDA Operating Expense</b>	<u>1,321.31</u>	<u>30,589.79</u>	<u>634,300.00</u>	<u>603,710.21</u>
<b>Total Expense</b>	<u>3,421.31</u>	<u>39,989.79</u>	<u>661,300.00</u>	<u>621,310.21</u>

**Notes:**

<sup>a</sup>Operating expense Catering line item includes functions such as staff retreats, farewell luncheons, and the annual holiday party. The amount of in person gatherings will determine the amount that could be expended in this category however, the funds can be used for other expenses at the executive director's discretion.

<sup>b</sup> The amounts related to CDBG/HITF Pathway to Purchase Operating Support will be posted on a quarterly basis. Both 1st and 2nd quarters are pending.

In FY 2023 you will see entries listed from sales and other miscellaneous income will be noted on a separate report.

**CAPITAL BUDGET SUMMARY**  
(As of December 29, 2022)

Revenue and Expenditure Categories with Accounting Code	December Actuals	FY 2023 YTD	Approved FY 2023 Budget	Remaining Budget
<b>FY 2023 Appropriation</b>				
County Appropriation for FY 2023	458,459.78	2,103,957.89	32,908,131.70	30,804,173.81
	<u>458,459.78</u>	<u>2,103,957.89</u>	<u>32,908,131.70</u>	<u>30,804,173.81</u>
<b>Expense</b>				
511722 Consultants and Studies	0.00	0.00	0.00	0.00
527010 Design	47,528.76	47,528.76	0.00	-47,528.76
527110 Land Costs	0.00	0.00	5,073,000.00	5,073,000.00
527123 Outside Appraisals/Legal	0.00	0.00	0.00	0.00
527211 Construction	410,931.02	1,617,427.31	26,061,131.70	24,443,704.39
527216 Material Test Consultants	0.00	0.00	0.00	0.00
527221 Pepco	0.00	0.00	0.00	0.00
527212 Contract Engineering	0.00	99,293.82	0.00	(99,293.82)
527227 Landscape/ Beautification	0.00	31,480.00	0.00	(31,480.00)
527346 Other Non- Defined Projects	0.00	308,228.00	1,774,000.00	1,465,772.00
<b>Total Expense</b>	<u>458,459.78</u>	<u>2,103,957.89</u>	<u>32,908,131.70</u>	<u>30,804,173.81</u>
	<u><b>0.00</b></u>	<u><b>0.00</b></u>	<u><b>0.00</b></u>	<u><b>0.00</b></u>

**Notes:**

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**ADDISON ROAD**  
(As of December 29 ,2022)

Revenue and Expenditure Categories with Accounting Code	December Actuals	FY 2023 YTD	Approved FY 2023 Budget	Remaining Budget
<b>FY 2023 Appropriation</b>				
County Appropriation for FY 2023	0.00	116,138.82	4,315,529.09	4,199,390.27
	<u>0.00</u>	<u>116,138.82</u>	<u>4,315,529.09</u>	<u>4,199,390.27</u>
<b>Expense</b>				
527010 Design	0.00	0.00	0.00	0.00
527110 Land Costs	0.00	0.00	2,273,000.00	2,273,000.00
527211 Construction	0.00	0.00	1,902,529.09	1,902,529.09
527212 Contract Engineering	0.00	99,293.82	0.00	(99,293.82)
527227 Landscape/Beautification to include Maintenance	0.00	16,845.00	0.00	(16,845.00)
527346 Blue Line Façade Program	0.00	0.00	0.00	0.00
527346 Blue Line Façade Program RDA Match	0.00	0.00	140,000.00	140,000.00
527346 Fairmount Heights Net Zero Program	0.00	0.00	0.00	0.00
527346 Lyndon Hill Project	0.00	0.00	0.00	0.00
<b>Total Expense</b>	<u>0.00</u>	<u>116,138.82</u>	<u>4,315,529.09</u>	<u>4,199,390.27</u>
	<u><b>0.00</b></u>	<u><b>0.00</b></u>	<u><b>0.00</b></u>	<u><b>0.00</b></u>

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**CHEVERLY**  
**(As of December 29,2022)**

Revenue and Expenditure Categories with Accounting Code	December Actuals	FY 2023 YTD	Approved FY 2023 Budget	Remaining Budget
<b>FY 2023 Appropriation</b>				
County Appropriation for FY 2023	0.00	0.00	2,788,693.23	2,788,693.23
	<u>0.00</u>	<u>0.00</u>	<u>2,788,693.23</u>	<u>2,788,693.23</u>
<b>Expense</b>				
527010 Design	0.00	0.00	0.00	0.00
527211 Construction	0.00	0.00	2,788,693.23	2,788,693.23
527227 Landscape/ Beautification	0.00	0.00	0.00	0.00
527346 Other Non- Defined Projects	0.00	0.00	0.00	0.00
<b>Total Expense</b>	<u>0.00</u>	<u>0.00</u>	<u>2,788,693.23</u>	<u>2,788,693.23</u>
<b>Net Income</b>	<u><b>0.00</b></u>	<u><b>0.00</b></u>	<u><b>0.00</b></u>	<u><b>0.00</b></u>

**Notes:**

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**COUNTYWIDE REVITALIZATION**  
(As of December 29 ,2022)

Revenue and Expenditure Categories with Accounting Code	December Actuals	FY 2023 YTD	Approved FY 2023 Budget	Remaining Budget
<b>FY 2023 Appropriation</b>				
County Appropriation for FY 2023	0.00	307,928.00	5,100,000.00	4,792,072.00
	<u>0.00</u>	<u>307,928.00</u>	<u>5,100,000.00</u>	<u>4,792,072.00</u>
<b>Expense</b>				
511722 Consultants and Studies	0.00	0.00	0.00	0.00
527010 Design	0.00	0.00	0.00	0.00
527110 Land Cost	0.00	0.00	2,800,000.00	2,800,000.00
527123 Outside Appraisals/Legal	0.00	0.00	0.00	0.00
527211 Construction	0.00	0.00	2,300,000.00	2,300,000.00
527346 Community Impact Grants (CIG)	0.00	12,800.00	0.00	(12,800.00)
527346 Commercial Property Improvement Program (CPIP)	0.00	295,128.00	0.00	(295,128.00)
527346 Northern Gateway Project	0.00	0.00	0.00	0.00
527346 PEPCO Energy Project	0.00	0.00	0.00	0.00
527346 Purple Line Corridor (Beacon Heights)	0.00	0.00	0.00	0.00
<b>Total Expense</b>	<u>0.00</u>	<u>307,928.00</u>	<u>5,100,000.00</u>	<u>4,792,072.00</u>
	<u><b>0.00</b></u>	<u><b>0.00</b></u>	<u><b>0.00</b></u>	<u><b>0.00</b></u>

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**GLENARDEN APARTMENT REDEVELOPMENT**  
(As of December 29, 2022)

Revenue and Expenditure Categories with Accounting Code	December Actuals	FY 2023 YTD	Approved FY 2023 Budget	Remaining Budget
<b>FY 2023 Appropriation</b>				
County Appropriation for FY 2023	0.00	94,165.60	12,103,909.38	12,009,743.78
	<u>0.00</u>	<u>94,165.60</u>	<u>12,103,909.38</u>	<u>12,009,743.78</u>
<b>Expense</b>				
511722 Consultants and Studies	0.00	0.00	0.00	0.00
527010 Design	0.00	0.00	0.00	0.00
527211 Construction	0.00	91,385.60	10,469,909.38	10,378,523.78
527212 Contract Engineering	0.00	0.00	0.00	0.00
527227 Landscape/ Beautification	0.00	2,780.00	0.00	(2,780.00)
527346 Other Non- Defined Projects	0.00	0.00	1,634,000.00	1,634,000.00
<b>Total Expense</b>	<u>0.00</u>	<u>94,165.60</u>	<u>12,103,909.38</u>	<u>12,009,743.78</u>
	<u><b>0.00</b></u>	<u><b>0.00</b></u>	<u><b>0.00</b></u>	<u><b>0.00</b></u>

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**SUITLAND MANOR**  
(As of December 29 ,2022)

Revenue and Expenditure Categories with Accounting Code	December Actuals	FY 2023 YTD	Approved FY 2023 Budget	Remaining Budget
<b>FY 2023 Appropriation</b>				
County Appropriation for FY 2023	458,459.78	1,585,725.47	8,600,000.00	7,014,274.53
	<u>458,459.78</u>	<u>1,585,725.47</u>	<u>8,600,000.00</u>	<u>7,014,274.53</u>
<b>Expenditures</b>				
527010 Design	47,528.76	47,528.76	0.00	(47,528.76)
527110 Land Costs	0.00	0.00	0.00	0.00
527123 Outside Appraisals/Legal	0.00	0.00	0.00	0.00
527211 Construction/Maintenance	410,931.02	1,526,041.71	8,600,000.00	7,073,958.29
527216 Material Test Consultants	0.00	0.00	0.00	0.00
527221 Pepco	0.00	0.00	0.00	0.00
527227 Landscape/ Beautification	0.00	11,855.00	0.00	(11,855.00)
527346 Other Non-defined Project Cost	0.00	300.00	0.00	(300.00)
<b>Total Expense</b>	<u>458,459.78</u>	<u>1,585,725.47</u>	<u>8,600,000.00</u>	<u>7,014,274.53</u>
	<u><b>0.00</b></u>	<u><b>0.00</b></u>	<u><b>0.00</b></u>	<u><b>0.00</b></u>

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