

## ADMINISTRATIVE VOTING SESSION

November 14, 2023

1. **Report from the Chief:**
  - a. **t/a The Spot**
    - 1) **R.R. #11 – Other than a Wholesale**
    - 2) **R.R. #26(A)(7) – Failure to Keep Records**
2. **t/a Area Code**, see email dated October 31, 2023, regarding a request to change their tradename to Mustang's.
3. **t/a Schreiber's Country Store**, discussion regarding the inability to provide a Trader's License.
4. **t/a El Triunfo Tex Mex Restaurant**, see letter dated November 1, 2023 regarding a request to change the tradename to El Viajero Restaurant.
5. **t/a Fine Beverage Depot**, see DSCO application and letter dated November 6, 2023 regarding notification of deceased licensee Jose Antonio Melara and to remove him as a licensee. The 25% membership interest for Mr. Melara will be transferred to the current licensee Sandeep Chatha increasing his membership to 100%.
6. **t/a Crafty Crab Bowie**, see letter dated November 8, 2023 regarding a request to have entertainment on Friday and Saturday between 6:00 p.m. – 9:00 p.m.
7. **t/a Via Roma**, see letter dated November 8, 2023 regarding a request to approve the Management Agreement in connection with entity *t/a La'Caj*.
8. **t/a V-No at the Harbor**, see email dated November 8, 2023 regarding a request to add five (5) Winter Igloos to their existing patio.
9. **t/a 5 Sisters Restaurant**, March 28, 2023 the Board allowed 5 Sisters Restaurant to provisionally close at 1:00 a.m. seven days a week to be revisited on October 1, 2023.
10. **Monthly Reconciliation**
  - a. October 2023
11. **Monthly/Quarterly Report**
  - a. October 2023
12. **Standard Operating Procedure (SOP)**
  - a. Review Retention Policy

**13. Minutes**

- a. Regular Session – October 24, 2023
- b. Administrative Voting Session – October 24, 2023
- c. Regular Session – November 1, 2023
- d. Administrative Voting Session – November 1, 2023

**14. Scheduled Meetings**

- a. December 6, 2023 @ 7:00 p.m.
- b. December 19, 2023 @ 10:00 a.m.
- c. January 3, 2024 @ 7:00 p.m.
- d. January 10, 2024 @ 7:00 p.m.
- e. January 23, 2024 @ 10:00 a.m.