

# CLASS C AND D LICENSES

BOARD OF LICENSE COMMISSIONERS  
FOR PRINCE GEORGE'S COUNTY, MARYLAND

## OFFICIAL NOTICE OF RENEWAL

- RENEWALS ARE DUE MAY 1<sup>ST</sup>** – Your present Class C or D license expires **June 30<sup>th</sup>**. Applications received after May 1<sup>st</sup> will be assessed an Administrative Processing Fee. The current Administrative Processing Fee is \$200.00
- CORPORATIONS** – The Renewal Application **MUST BE ACCOMPANIED BY A CERTIFICATE OF GOOD STANDING**, which may be obtained, from the State Department of Assessments and Taxation, State Office Building, 301 West Preston Street, Room 801, Baltimore, Maryland 21201. A remittance of \$20.00 must accompany your request for the Certificate. Walk In Fee \$40.00. For additional information please call 410-767-1340. Alternatively the certificate can be obtained and printed from the Internet for a \$40.00 fee. The web site is [www.dat.state.md.us](http://www.dat.state.md.us) - follow the directions to obtain a “certificate of status”.
- FULLY COMPLETED APPLICATIONS** – Make sure all questions are answered fully and all signatures are notarized. Incomplete applications will not be accepted.
- PAYMENT OF RENEWAL FEES** – Applications must be accompanied by a money order, certified check or cashier's check, made payable to Prince George's County, **NO CASH OR PERSONAL CHECKS WILL BE ACCEPTED.**  
**NOTE: EFFECTIVE JULY 1, 2010 – LICENSE FEES HAVE CHANGED**

|   |                    |
|---|--------------------|
| Class C, Beer, On Sale, Clubs.....  | \$ 245.00          |
| <b>Class C, Beer and Wine, On Sale, Clubs.....</b>                                | <b>\$ 245.00</b>   |
| Class C, Beer, Wine and Liquor, On Sale, Clubs Veteran.....                       | \$ 910.00          |
| <b>Class C, Beer, Wine and Liquor, On Sale, Clubs Fraternal.....</b>              | <b>\$ 910.00</b>   |
| Class C, Beer, Wine and Liquor, On Sale, Golf and Country Club.....               | \$ 1,815.00        |
| <b>Class C, Beer, Wine and Liquor, On Sale, Golf and Club Concessionaire.....</b> | <b>\$ 1,815.00</b> |
| Class C, Beer, Wine and Liquor, On Sale, Clubs Yacht.....                         | \$ 1,575.00        |
| <b>Class D, Beer On and Off Sale.....</b>   | <b>\$ 365.00</b>   |
| Class D, Beer and Wine On and Off Sale.....                                       | \$ 365.00          |
| <b>Class D(NH), Beer and Wine On and Off Sale.....</b>                            | <b>\$ 660.00</b>   |
- TAXES:** ALL TAXES DUE to the State of Maryland, Comptroller of the Treasury must be PAID prior to issuance of the License
- AFFIDAVITS**
  - Corporations/Limited Liability Company pursuant to Rule 45 of the Rules and Regulations each licensee and/or stockholder must file a Stockholder Affidavit.
  - Sole Proprietorship/Partner/Individual pursuant to Rule 45 of the Rules and Regulations each licensee and/or stockholder must file a Individual/Licensee Affidavit
- CLASS C LICENSES:** In accordance with Section 10-302, a Notarized Affidavit notifying the Board of any changes in officers must be submitted with the renewal application.
- COMPLIANCE WITH ALCOHOL AWARENESS** – Renewal applications must be accompanied by a Certificate of Compliance with Alcohol Awareness Training as provided for in Section 13-101 of Article 2B of the Annotated Code of Maryland.

**MAY 1 –RENEWAL DUE**  
**JUNE 30 -LICENSE EXPIRES**

Franklin D. Jackson, Chairman  
Shaihi Mwalimu, Vice Chairman  
Armando Camacho, Commissioner  
Earl Howard, Commissioner  
David Son, Commissioner

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Room 204  
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