

## **REALTORS GUIDANCE AND INSTRUCTIONS**

1. Learn Down Payment on Your Dream Program Guidelines
2. Learn NSP Requirements for Sale Contract – MAKE SURE YOU USE THREE KEY REQUIRED FORMS
  - a. NSP Contract Addendum and Notice to Seller
  - b. Borrower's Affidavit
  - c. Seller's Affidavit
3. WRITE 60 DAY CONTRACTS
4. Make sure your clients attend 8-hr housing counseling class for HUD certified counselor.
5. Develop data base of income qualified buyers.
6. Establish relationship with a Participating Lender
7. **REMEMBER THAT APPLICATIONS MUST BE SUBMITTED THROUGH A PARTICIPATING LENDER!!!!**