

**IN THE CIRCUIT COURT FOR PRINCE GEORGE'S COUNTY, MARYLAND
AUTOMATIC REQUEST TO SCHEDULE ONE (1) DAY
TRIAL BY AGREEMENT OF ALL COUNSEL
TRACK 1, 2, 3, OR 4 CASES**

Case Number:

Caption:

Present PreTrial Date: _____

To: The Calendar Management Unit

Kindly note that all Counsel of Record agree that:

- > (1) the subject case is Track 1,2,3 or 4;
- > (2) trial of this case will take seven (7) hours or less;
- (3) this Form is filed with the Calendar Management Unit (Assignment Office) not less than two working days prior to the presently scheduled pretrial date; a
- (4) the Parties have jointly contacted the Calendar Management Unit (Assignment Office) at (301) 952-2976, and have mutually agreed upon a trial date of _____.

It is our understanding that all Parties and Counsel are excused from attending the PreTrial. The Assignment Office will schedule the above-referenced matter for a one- (1) day trial on the date specified in Paragraph 4, and will send subsequent written confirmation.

- If a Jury Trial, we acknowledge jury selection will occur at 8:45 a.m.**
- If a Non-Jury Trial, we acknowledge the case will commence at 9:00 a.m., unless We are notified of an earlier time.**

If this form is Faxed, please do NOT send original to the Clerk's Office. Fax copy will be filed as an original.

Respectfully submitted,

Counsel of Record

Counsel of Record

Note: Mail or FAX to:

**Prince George's County Circuit Court
Attn: Calendar Management Unit
Fax No.: (301) 574-1061**

