

IN THE CIRCUIT COURT FOR PRINCE GEORGE'S COUNTY, MARYLAND
AUTOMATIC REQUEST TO SCHEDULE ONE (1) DAY
TRIAL BY AGREEMENT OF ALL COUNSEL
TRACK 1, 2, 3, OR 4 CASES

Case Number: _____

Caption: _____

Present PreTrial Date: _____

To: The Calendar Management Unit

Kindly note that all Counsel of Record agree that:

- 1) The subject case is Track 1, 2, 3 or 4;
- 2) Trial for this case will take six (6) hours or less (including jury selection);
- 3) This Form is filed with the Calendar Management Unit (Assignment Office) not less than two working days prior to the presently scheduled pretrial date;
- 4) The Parties have jointly contacted the Calendar Management Unit (Assignment Office) at (301) 952-2976; and have mutually agreed upon a trial date of

It is our understanding that all Parties and Counsel are excused from attending the PreTrial. The Assignment Office will schedule the above-referenced matter for a one (1) day trial on the date specified in Paragraph 4, and will send subsequent written confirmation.

- If a Jury Trial, we acknowledge jury selection will commence at 8:45 a.m.
- If a Non-Jury Trial, we acknowledge the case will commence at 9:00 a.m., unless we are notified of an earlier time.

If this form is **faxed**, **please do NOT send original to the Clerk's Office**. The fax copy will be filed as an original.

Respectfully submitted,

Counsel of Record

Counsel of Record

Note: Mail or FAX to: **Prince George's County Circuit Court**
Attn: Calendar Management Unit
Fax: (301) 574-1061