



PRINCE GEORGE'S COUNTY, MARYLAND
TELECOMMUNICATIONS TRANSMISSION FACILITY
COORDINATING COMMITTEE (TTFCC)
RESUBMISSION PROCEDURE

Application Case Number: _____
Site Street Address

Below is a list of mandatory supporting documents for submitting a tower application. Please refer to the application filing instructions document for details on the specific requirements for the application package. Under the new legislation, failing to submit any of these mandatory documents is subject to a resubmission fee of \$250.

- Engineering Certification signed by the responsible engineer
- Completed Application Form
- Comprehensive site plan per Zoning Ordinance Section 27-254
- M-NCP&PC Sketch Map
- Site photos (Refer Application Filing Instructions for detailed instructions)
- Antenna Spec Sheets
- Engineered plans (Design plans) stamped and originally signed by a licensed Maryland Professional Engineer (not required for Short Form application)

In addition to the above listed mandatory documents, all application filed will be verified for the following information for its accuracy and correctness. Please refer to the application filing instructions document for details on the specific requirements for the application package. If 3 or more of the below listed items on the application package are identified as incomplete or inaccurate, the application is subject to a \$250 resubmission fee.

Property Information

- Site Street Address (the address of the property on which the support is located must match the property records found at www.PGAtlas.com).
- Carrier's Site Name and number (must match the design plans)
- Specific zoning classification of the property
- Municipality Name (if structure is located in an incorporated city or town)
- Council District # (listed on the M-NCP&PC Sketch Map)
- Property Owner Name (**not** the owner of the monopole or tower).
- Lot, Block, Plat numbers or the Parcel number
- WSSC Grid Coordinates (listed on the M-NCP&PC Sketch Map)
- Tax Map Grid Coordinates (listed on the M-NCP&PC Sketch Map)
- Special Exception # (if one is shown on the M-NCP&PC Sketch Map)
- DPW&T Permit Application # (if applicable)
- Parking and/or Landscaping information

Support Structure Information

- Structure Type
- Site Elevation (AMSL)
- Height (AGL)

- Latitude/Longitude (NAD83)
- FCC Antenna Structure Registration # (if applicable)
- Owner of the supporting structure, tower, or monopole
- Property Owner Contact information

Antenna Information

- Type antenna
- Mounting height (RAD AGL)
- Antennas make and model number
- Antenna dimensions
- Frequencies to be received and transmitted
- Maximum Effective Radiated Power (ERP)

FCC and FAA Rules & Regulations Compliance Checklist

Facility Location Plan Information (Verify that the site is identified on the Annual Master Plan)