

STATE OF MARYLAND SPECIAL LICENSE
APPLICATION FOR CLASS C ONE DAY LICENSE
APPLICATION DUE: TEN (10) DAYS PRIOR TO THE DATE OF SCHEDULED EVENT
BOARD OF LICENSE COMMISSIONERS OFFICE
5012 RHODE ISLAND AVENUE, ROOM 204, HYATTSVILLE, MARYLAND 20781

In order to file an application the following items must be submitted:

- Constitution and by-laws indicating that the organization is non-profit (Exempt Status 501(c)(3))
- Federal Tax ID Certification with the Number (Exemption from federal income tax as provided for in 501(c)(3))
- Completed application; application must be completed by a Prince George's County Resident.
- Completed affidavit; affidavit must be completed by a Prince George's County Resident.
- Appropriate fee (Fees are to be paid by certified check, cashier's check or money order made payable to Prince George's County. No cash will be accepted)

TYPE OF LICENSE REQUESTED:

() **Beer and Light Wine** - \$75.00 per day

() **Beer, Wine and Liquor** - \$200.00 per day

DATE AND TIME OF EVENT:

Date(s): _____ **Time:** _____

NAME AND ADDRESS OF ORGANIZATION: _____

ADDRESS OF EVENT: _____

NAME AND ADDRESS OF APPLICANT: _____

DESCRIBE THE EVENT: _____

EXPECTED ATTENDANCE: _____

1. Has a Band been contracted to perform at this function? Yes () No (); If yes, furnish specific details _____
2. Indicate manner in which alcoholic beverages are being sold: CASH BAR () ADMISSION CHARGE () TICKET SALES ()
3. Requirement for any function not held on Organization property - prior written permission from the location officials where alcoholic beverages are to be sold must be presented with this application, for example - letter from MNCPPC, Fire Department, Church, State or County property.

Signature of Applicant (Agent)

STATE OF MARYLAND, COUNTY OF _____; SS

This certifies that on this _____ day of _____ before me the subscriber, a Notary Public of the State of Maryland, aforesaid, personally appeared _____, who made oath in due form of law that he/she is the duly authorized agent for the aforesaid non-profit organization, social club, society or association.

Notary Public

My Commission expires _____

OFFICIAL USE ONLY

HOW LICENSE ISSUED: Picked up, Date _____ License # _____

Mailed, Date _____ Approved by _____

Notifications: Police Department _____ Fire Department _____ DER _____ Municipality _____