

# CLASS C AND D LICENSES

BOARD OF LICENSE COMMISSIONERS  
FOR PRINCE GEORGE'S COUNTY, MARYLAND

## OFFICIAL NOTICE OF RENEWAL

- RENEWALS ARE DUE MAY 1<sup>ST</sup>** – Your present Class C or D license expires **June 30<sup>th</sup>**. Applications received after May 1<sup>st</sup> will be assessed an Administrative Processing Fee. The current Administrative Processing Fee is \$200.00
- CORPORATIONS** – The Renewal Application **MUST BE ACCOMPANIED BY A CERTIFICATE OF GOOD STANDING**, which may be obtained, from the State Department of Assessments and Taxation, State Office Building, 301 West Preston Street, Room 801, Baltimore, Maryland 21201. A remittance of \$20.00 must accompany your request for the Certificate. Walk In Fee \$40.00. For additional information please call 410-767-1340. Alternatively the certificate can be obtained and printed from the Internet for a \$40.00 fee. The web site is [www.dat.state.md.us](http://www.dat.state.md.us) - follow the directions to obtain a “certificate of status”.
- FULLY COMPLETED APPLICATIONS** – Make sure all questions are answered fully and all signatures are notarized. Incomplete applications will not be accepted.
- PAYMENT OF RENEWAL FEES** – Applications must be accompanied by a money order, certified check or cashier's check, made payable to Prince George's County, **NO CASH OR PERSONAL CHECKS WILL BE ACCEPTED.**  

Class C, Beer, On Sale, Clubs.....	\$ 220.00
<b>Class C, Beer and Wine, On Sale, Clubs.....</b>	<b>\$ 220.00</b>
Class C, Beer, Wine and Liquor, On Sale, Clubs Veteran.....	\$ 825.00
<b>Class C, Beer, Wine and Liquor, On Sale, Golf and Country Club.....</b>	<b>\$ 1,650.00</b>
Class C, Beer, Wine and Liquor, On Sale, Golf and Club Concessionaire.....	\$ 1,650.00
<b>Class C, Beer, Wine and Liquor, On Sale, Clubs Fraternal.....</b>	<b>\$ 825.00</b>
Class C, Beer, Wine and Liquor, On Sale, Clubs Yacht.....	\$ 1,430.00
<b>Class D, Beer On and Off Sale.....</b>	<b>\$ 330.00</b>
Class D, Beer and Wine On and Off Sale.....	\$ 330.00
- TAXES:** ALL TAXES DUE to the State of Maryland, Comptroller of the Treasury must be PAID prior to issuance of the License
- AFFIDAVITS**
  - Corporations/Limited Liability Company pursuant to Rule 45 of the Rules and Regulations each licensee and/or stockholder must file a Stockholder Affidavit.
  - Sole Proprietorship/Partner/Individual pursuant to Rule 45 of the Rules and Regulations each licensee and/or stockholder must file a Individual/Licensee Affidavit
- CLASS C LICENSES:** In accordance with Section 10-302, a Notarized Affidavit notifying the Board of any changes in officers must be submitted with the renewal application.
- COMPLIANCE WITH ALCOHOL AWARENESS** – Renewal applications must be accompanied by a Certificate of Compliance with Alcohol Awareness Training as provided for in Section 13-101 of Article 2B of the Annotated Code of Maryland.

**MAY 1 –RENEWAL DUE**  
**JUNE 30 -LICENSE EXPIRES**

Franklin D. Jackson, Chairman  
Shaihi Mwalimu, Vice Chairman  
Armando Camacho, Commissioner  
Earl Howard, Commissioner  
David Son, Commissioner

5012 Rhode Island Avenue  
Room 204  
Hyattsville, Maryland 20781  
Telephone: 301-699-2770  
[www.princegeorgescountymd.gov/BOL/](http://www.princegeorgescountymd.gov/BOL/)

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