

IMPORTANT EMPLOYMENT VERIFICATION INFORMATION

Prince George's County Government uses The Work Number® to provide automated employment and income verification on our employees. Now you have a couple of options to get the information you need instantly.

Option 1: www.theworknumber.com

Use a credit card or become a member to get instant Web verifications.

Option 2: 1-800-367-5690

Use a credit card or become a member to get a voiced or faxed verification in minutes.

To Obtain Proof of Employment Only

- 1) Contact The Work Number by using one of the above options.
- 2) Follow the prompted instructions.
- 3) You will need the following information:
 - Prince George's County Government's Employer Code: **13447**
 - Employee's Social Security Number provided by the employee.

To Obtain Proof of Employment Plus Income

- 1) Use the instructions for obtaining proof of employment.
- 2) You will need the additional information:
 - A Salary Key/Authorization Code provided by the employee. (Employees may get a Salary Key by visiting www.theworknumber.com/employee or calling 1-800-367-2884.)

For additional questions or more information regarding the benefits of membership, please call:

The Work Number Client Service Center

Monday – Friday; 7:00 a.m. – 8:00 p.m. (CST)

1-800-996-7566

1-800-424-0253 (TTY – Deaf)

