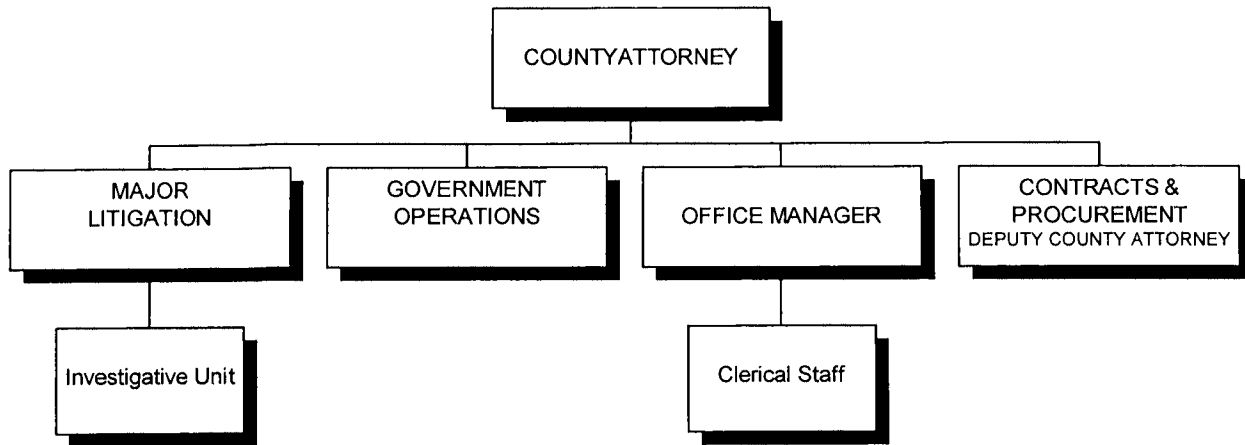


OFFICE OF LAW - 21

MISSION

The mission of the Office of Law is to effectively enforce the civil laws of the County and to be creative and responsive in its service with commitment, excellence, integrity and teamwork.

ORGANIZATION CHART



CORE RESPONSIBILITY

- Serve as legal advisor to the County Executive, County Council, all agencies of the County, and the various boards, commissions and committees.
- Represent the County in lawsuits.
- Enforce County ordinances and collection activities.
- Serve as legal counsel to the Department of Social Services and provide legal assistance to the Housing Authority on landlord-tenant issues.
- Assist the Board of Ethics.
- Draft legislation and review legislative proposals of County Agencies.
- Review all contractual documents for legal sufficiency.

FY 2005 KEY ACCOMPLISHMENTS

- Litigated *Davis v. Prince George's County* resulting in an appellate victory. The Court of Special Appeals reduced the \$1,749,500 judgment to \$500,000.
- Assisted in the legal work required for the issuance of the special obligation bonds for the National Harbor Project.
- Negotiated a settlement on behalf of the County in a United States Environmental Protection Agency case involving the Breslube-Penn Superfund Site. The County's liability was limited to \$6,700.
- Secured favorable judgments for the County regarding four racial discrimination cases.

FY 2006 FISCAL & STAFFING OVERVIEW

The FY 2006 Approved budget of \$3,869,800 represents an increase of \$349,000 over the FY 2005 Approved budget, an increase of 10%. Major changes in the FY 2006 budget include:

- Cost of living adjustments and merits for 57 employees.
- The upgrade of two existing positions.
- Decrease in recoveries of \$126,500.

PERFORMANCE MEASURES

GOAL - To improve response time to all routine requests for legislative review.

OBJECTIVE

- ✓ By FY 2006, render advice and counsel to the client within fifteen business days after receipt for 90 percent of all routine requests.

GOAL - To file code cases in a timely manner.

OBJECTIVE

- ✓ By FY 2006, file 95% of all code cases within 45 days of receipt by the Office of Law from the Department of Environmental Resources.

MEASURES

INDICATORS	FY 2002 Actual	FY 2003 Actual	FY 2004 Actual	FY 2005 Estimated	FY 2006 Projected
Input Measures					
County Legislation requested for Draft or Review	172	206	171	210	180
Code Enforcement cases	1,165	1,367	916	1,100	1,100
Personnel Board cases	149	142	*32	*10	*10
Forfeiture cases referred from Police	159	300	354	300	300
Total Litigation cases settled/judgment	17	161	136	120	120
Output Measures					
County Legislation (Drafted or reviewed)	172	206	171	210	180
Number of litigation cases settled at or below 80% of reserve				114	114
Number of code cases filed within 45 days				990	1045
Number of forfeiture cases filed/processed in 30 days					240
Outcome Measures					
Receipts from Forfeiture Cases	\$412,385	\$271,162	\$208,562	\$300,000	\$300,000
Efficiency Measures					
County Legislation (Drafted or reviewed within 15 days)				100%	100%
Percentage of code cases filed in 45 days				90%	95%
Percentage of litigation cases settled at or below initial reserve				95%	95%
Percent of forfeiture cases filed/processed in 30 days					80%
Quality Measures					

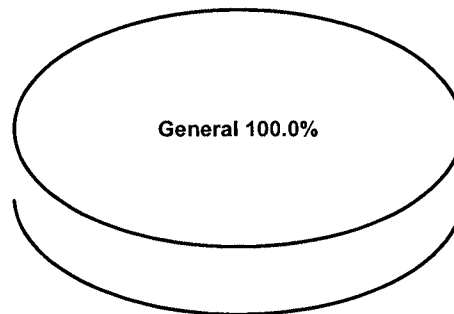
Performance Measures have not yet been developed for this category.

*Changes in personnel laws have eliminated appeal rights by applicants for County employment. This change reduces the Personnel Board's overall caseload.

	FY2004 ACTUAL	FY2005 BUDGET	FY2005 ESTIMATED	FY2006 APPROVED	CHANGE FY05-FY06
TOTAL EXPENDITURES	\$ 3,129,780	\$ 3,520,800	\$ 3,520,800	\$ 3,869,800	9.9%
EXPENDITURE DETAIL					
Office Of Law	4,482,738	4,907,000	4,907,000	5,129,500	4.5%
Recoveries	(1,352,958)	(1,386,200)	(1,386,200)	(1,259,700)	-9.1%
TOTAL	\$ 3,129,780	\$ 3,520,800	\$ 3,520,800	\$ 3,869,800	9.9%
SOURCES OF FUNDS					
General Fund	\$ 3,129,780	\$ 3,520,800	\$ 3,520,800	\$ 3,869,800	9.9%
Other County Operating Funds:					
TOTAL	\$ 3,129,780	\$ 3,520,800	\$ 3,520,800	\$ 3,869,800	9.9%

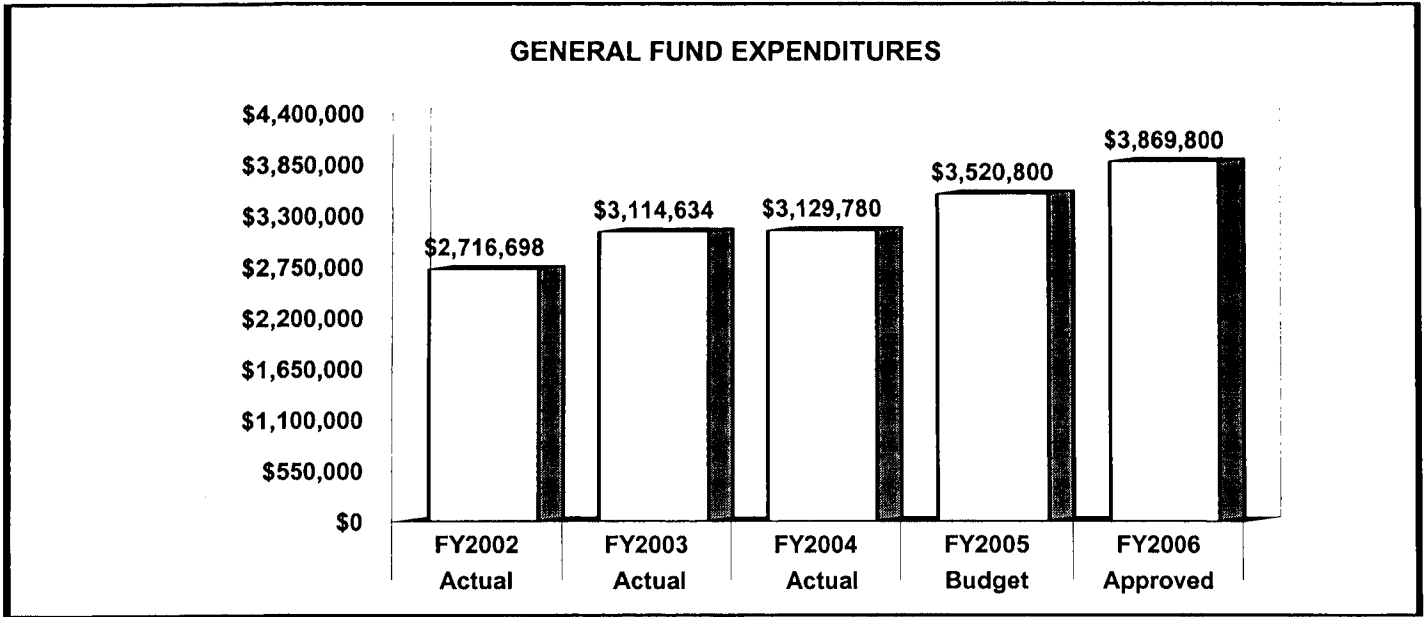
FY2006 SOURCES OF FUNDS

The General Fund provides 100% support to the Office of Law. The agency does recover a portion of related costs from other agencies and funds.

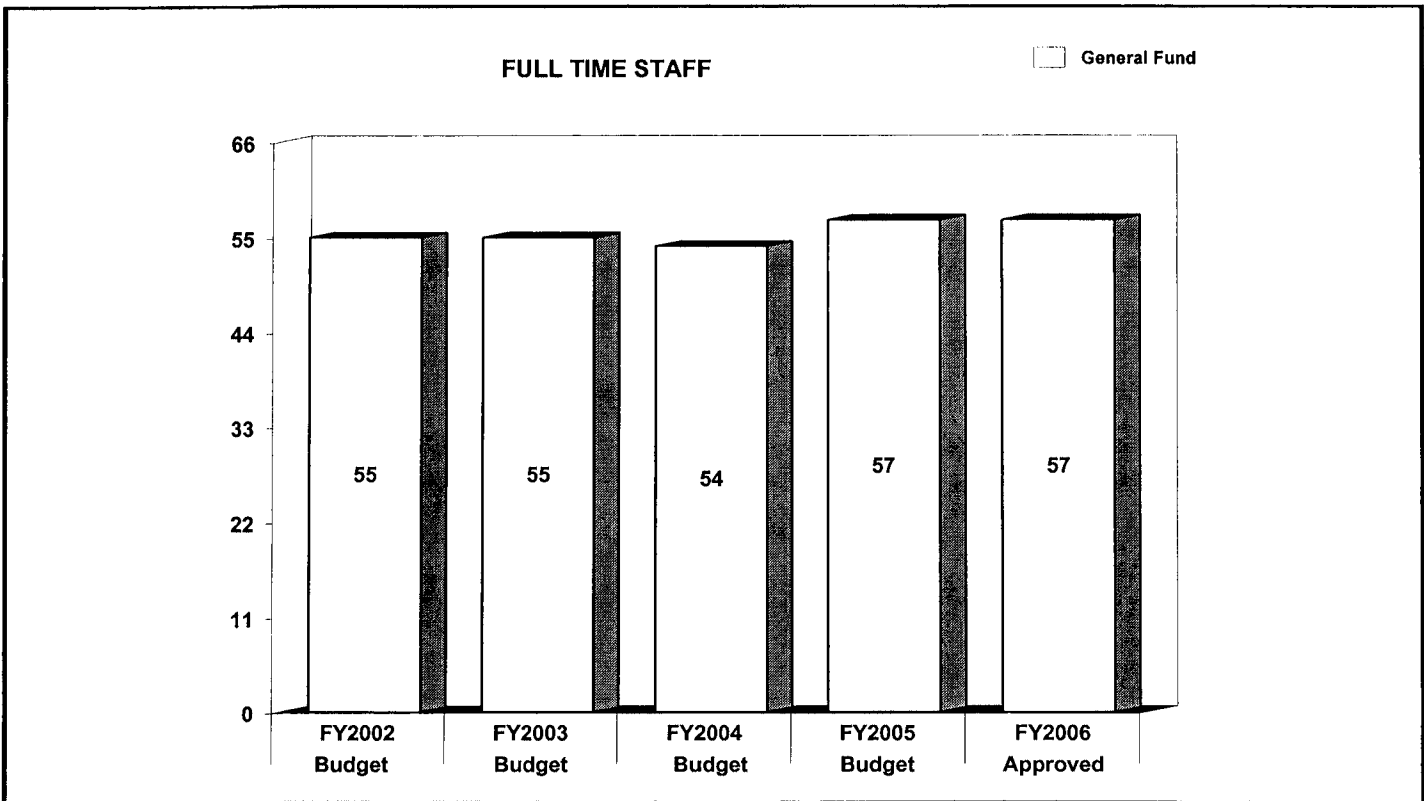


	FY2004 BUDGET	FY2005 BUDGET	FY2006 APPROVED	CHANGE FY05-FY06
GENERAL FUND STAFF				
Full Time - Civilian	54	57	57	0
Full Time - Sworn	0	0	0	0
Part Time	1	1	1	0
Limited Term	0	0	0	0
OTHER STAFF				
Full Time - Civilian				
Full Time - Sworn				
Part Time				
Limited Term Grant Funded				
TOTAL				
Full Time - Civilian	54	57	57	0
Full Time - Sworn	0	0	0	0
Part Time	1	1	1	0
Limited Term	0	0	0	0

POSITIONS BY CATEGORY	FULL TIME	PART TIME	LIMITED TERM
Directors	1	0	0
Deputy Directors	2	0	0
Attorneys	35	0	0
Administrative Assistants	6	0	0
Investigators	2	0	0
Law Clerks	1	1	0
Administrative Support	10	0	0
TOTAL	57	1	0



The Office of Law's FY 2006 Budget increases by 10% from FY 2005. The increase includes merits, cost of living adjustments and fringe benefits.



Approved staffing for the Office of Law remains constant for FY 2006.

	FY2004 ACTUAL	FY2005 BUDGET	FY2005 ESTIMATED	FY2006 APPROVED	CHANGE FY05-FY06
EXPENDITURE SUMMARY					
Compensation	\$ 3,394,317	\$ 3,714,500	\$ 3,714,500	\$ 3,889,100	4.7%
Fringe Benefits	687,817	771,100	771,100	859,900	11.5%
Operating Expenses	400,604	421,400	421,400	380,500	-9.7%
Capital Outlay	0	0	0	0	0%
	\$ 4,482,738	\$ 4,907,000	\$ 4,907,000	\$ 5,129,500	4.5%
Recoveries	(1,352,958)	(1,386,200)	(1,386,200)	(1,259,700)	-9.1%
TOTAL	\$ 3,129,780	\$ 3,520,800	\$ 3,520,800	\$ 3,869,800	9.9%
STAFF					
Full Time - Civilian	-	57	-	57	0%
Full Time - Sworn	-	0	-	0	0%
Part Time	-	1	-	1	0%
Limited Term	-	0	-	0	0%

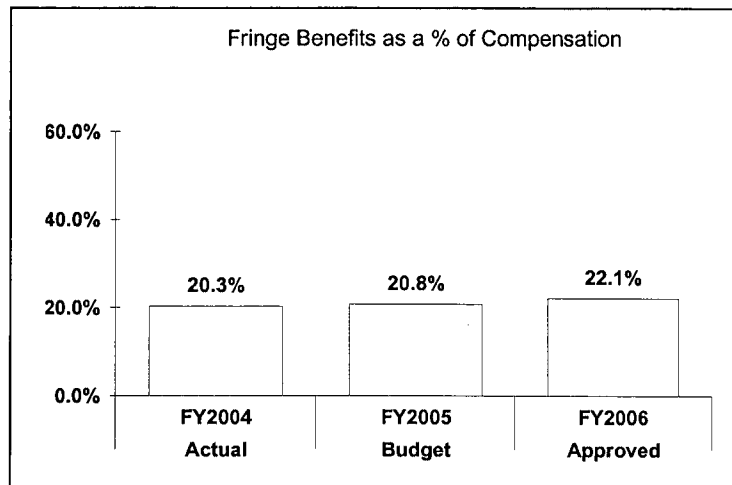
The 4.7% increase in compensation includes annualized merits and cost of living adjustments for 57 full time employees.

The Fringe Benefits funding increases by 11.5% due to the continued upward trend in benefit costs.

The funding for Operating Expenses decreases by 9.7%, reflecting a reduction in office automation charges. Miscellaneous shown below represents court filing and appealing fees.

The Office of Law continues to recover for expenses incurred on behalf of the Department of Social Services, the Health Department, the Department of Public Works and Transportation, the Fire Department, the Office of Central Services, and the Risk Management Fund.

MAJOR OPERATING EXPENDITURES FY2006	
Office Automation	\$ 150,000
General and Administrative Contracts	\$ 70,800
Telephones	\$ 40,000
Miscellaneous	\$ 30,000
Training	\$ 24,000



OFFICE OF LAW - 01

	FY2004 ACTUAL	FY2005 BUDGET	FY2005 ESTIMATED	FY2006 APPROVED	CHANGE FY05-FY06
EXPENDITURE SUMMARY					
Compensation	\$ 3,394,317	\$ 3,714,500	\$ 3,714,500	\$ 3,889,100	4.7%
Fringe Benefits	687,817	771,100	771,100	859,900	11.5%
Operating Expenses	400,604	421,400	421,400	380,500	-9.7%
Capital Outlay	0	0	0	0	0%
Sub-Total	\$ 4,482,738	\$ 4,907,000	\$ 4,907,000	\$ 5,129,500	4.5%
Recoveries	(1,352,958)	(1,386,200)	(1,386,200)	(1,259,700)	-9.1%
TOTAL	\$ 3,129,780	\$ 3,520,800	\$ 3,520,800	\$ 3,869,800	9.9%
STAFF					
Full Time - Civilian	-	57	-	57	0%
Full Time - Sworn	-	0	-	0	0%
Part Time	-	1	-	1	0%
Limited Term Grant	-	0	-	0	0%