

# CITIZEN COMPLAINT OVERSIGHT PANEL - 12

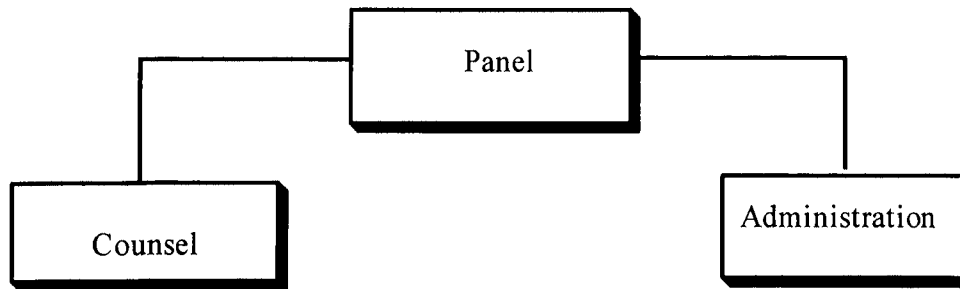
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## ***MISSION***

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The mission of the Citizen Complaint Oversight Panel (CCOP) is to strengthen the partnership between citizens and the Prince George's County police by ensuring the public that investigations of alleged misconduct are complete, thorough and impartial and that the report and recommendations of the investigating unit are reasonable and appropriate under the circumstances.

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## ***CORE RESPONSIBILITY***

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- Review all complaints and completed investigations regarding the conduct of members of the Prince George's County Police Department (PGCPD), including all intentional and accidental discharges of firearms and all matters in which a person dies during an officer's use of force or while in the custody of an officer.
- Review charges and recommended discipline in all police supervisory cases.
- Conduct concurrent and independent investigations and/or request the issuance of subpoenas, where appropriate.
- Serve as the community's liaison in the complaint process.
- Make recommendations to the Chief of Police regarding the investigative process, as well as the reasonableness and appropriateness of the investigative findings.
- Complete and disseminate a fiscal year annual report to the general public.
- Conduct community education and outreach.

## ***FY 2005 KEY ACCOMPLISHMENTS***

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- Managed a continually increasing caseload by collapsing complaints into eight categories and arranging findings by investigative allegation type. This enhanced quality control efforts thereby improving case tracking and monitoring.
  - Identified and lobbied the Chief of Police for changes in the following areas: (1) use of force policy; (2) number of unused and inoperable video cameras in police cruisers; (3) the application of the department's Early Warning System; (4) continued lack of continuity in the investigative process; (5) incompleteness of investigative files; (6) number of off-duty officers involved in complaints; and (7) the education and recruitment of officers.
  - Hosted informational sessions with County Executive, Office of Police Reform, and Office of Law as part of panel training and partnership building effort.
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- Networked with law enforcement personnel and other citizen oversight practitioners from across the country by attending the National Association for Civilian Oversight of Law Enforcement (NACOLE) conference and related workshops.
- Lobbied and gained inclusion in the coordination of compliance efforts for the Department of Justice Agreement with the Prince George's County Police Department.

### ***FY 2006 FISCAL & STAFFING OVERVIEW***

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The FY 2006 approved budget of \$241,000 represents an increase of \$16,000 over the FY 2005 approved budget, an increase of 7.1%. Major changes in the FY 2006 approved budget include:

- Cost of Living and Merit increases for 2 full time general fund employees.
- Funding increase for panel member stipends.

### ***PERFORMANCE MEASURES***

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**GOAL** – To ensure timely and appropriate processing, investigation and disposition of all complaints regarding the misconduct of a Prince George's County Police Department officer in order to strengthen the partnership between the citizens and the Police Department.

#### **OBJECTIVE**

- ✓ By FY 2006, increase the average number of cases reviewed per meeting by conducting quality checks, case analyses, and legal research on incoming Internal Affairs Division (IAD) investigations prior to submission for panel review.

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GENERAL FUND

MEASURES

INDICATORS	FY2002 Actual	FY2003 Actual	FY2004 Actual	FY2005 Estimate	FY2006 Projected
<b>Input Measures</b>					
Complaints and cases referred to CCOP	321	581	837	850	880
Meeting Hours Per Member	132	155	196	200	200
Average number of meetings held per month	N/A	N/A	N/A	4.5	4.5
Number FTE Staff /Attorney	2/1	2/1	2/1	2/1	2/1
<b>Output Measures</b>					
Complaints & Supervisory cases reviewed	272	466	638	640	650
IAD Investigations reviewed	49	104	182	190	205
Total Number of reviews completed	321	570	820	830	855
<b>Outcome Measures</b>					
% CCOP recommended changes accepted by the Chief	38%	37%	33%	35%	38%
<b>Efficiency Measures</b>					
% Total investigations reviewed by CCOP that were outstanding 90 + days	84%	81%	85%	82%	80%
Average number of cases reviewed per meeting	N/A	N/A	N/A	3.5	4.0
Average days to process complaints	361	330	179	179	170
<b>Quality Measures</b>					
Change in % of investigations referred to CCOP that are outstanding 90 days or more	0%	-3%	3%	3%	2%
Change in % of CCOP Recommended changes accepted by Chief	6%	-1%	-4%	3%	3%

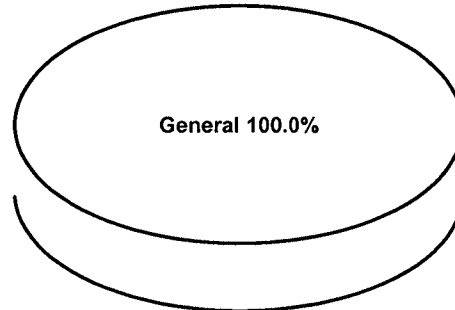
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## FUNDS SUMMARY

	FY2004 ACTUAL	FY2005 BUDGET	FY2005 ESTIMATED	FY2006 APPROVED	CHANGE FY05-FY06
<b>TOTAL EXPENDITURES</b>	\$ 229,094	\$ 225,000	\$ 236,200	\$ 241,000	7.1%
<b>EXPENDITURE DETAIL</b>					
Citizen Complaint Oversight Panel	229,094	225,000	236,200	241,000	7.1%
Recoveries	0	0	0	0	0%
<b>TOTAL</b>	\$ 229,094	\$ 225,000	\$ 236,200	\$ 241,000	7.1%
<b>SOURCES OF FUNDS</b>					
General Fund	\$ 229,094	\$ 225,000	\$ 236,200	\$ 241,000	7.1%
Other County Operating Funds:					
<b>TOTAL</b>	\$ 229,094	\$ 225,000	\$ 236,200	\$ 241,000	7.1%

### FY2006 SOURCES OF FUNDS

The Citizen Complaint Oversight Panel is fully supported by the General Fund.

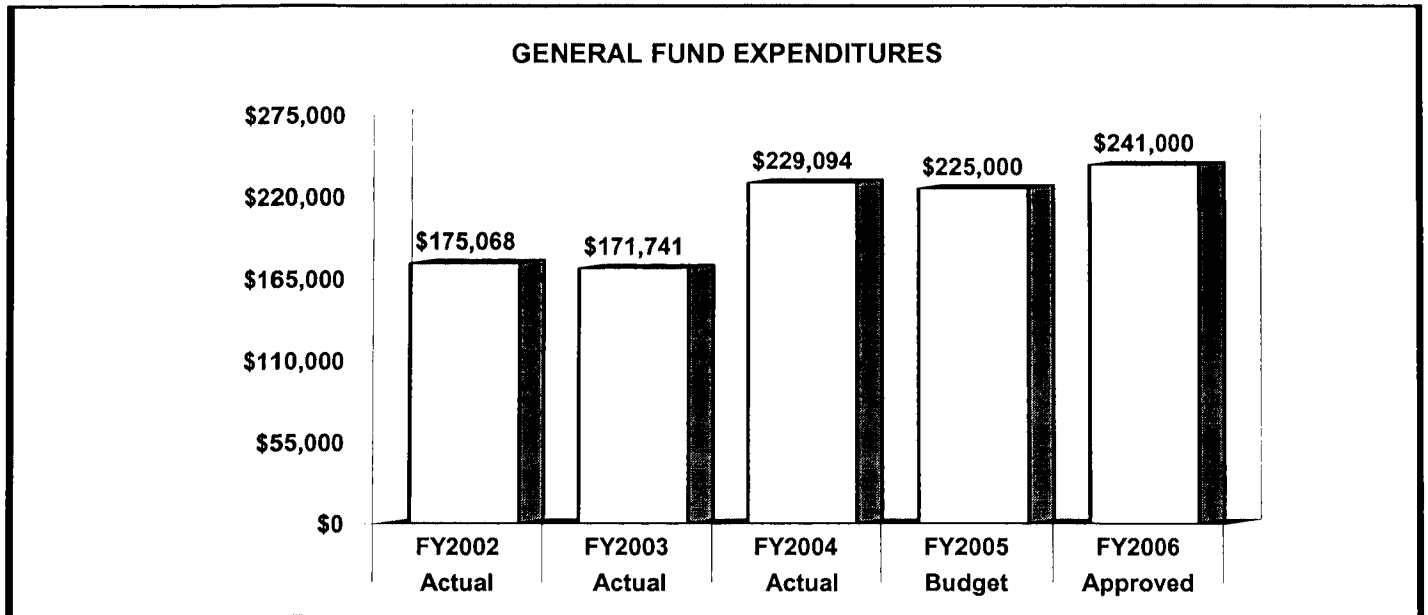


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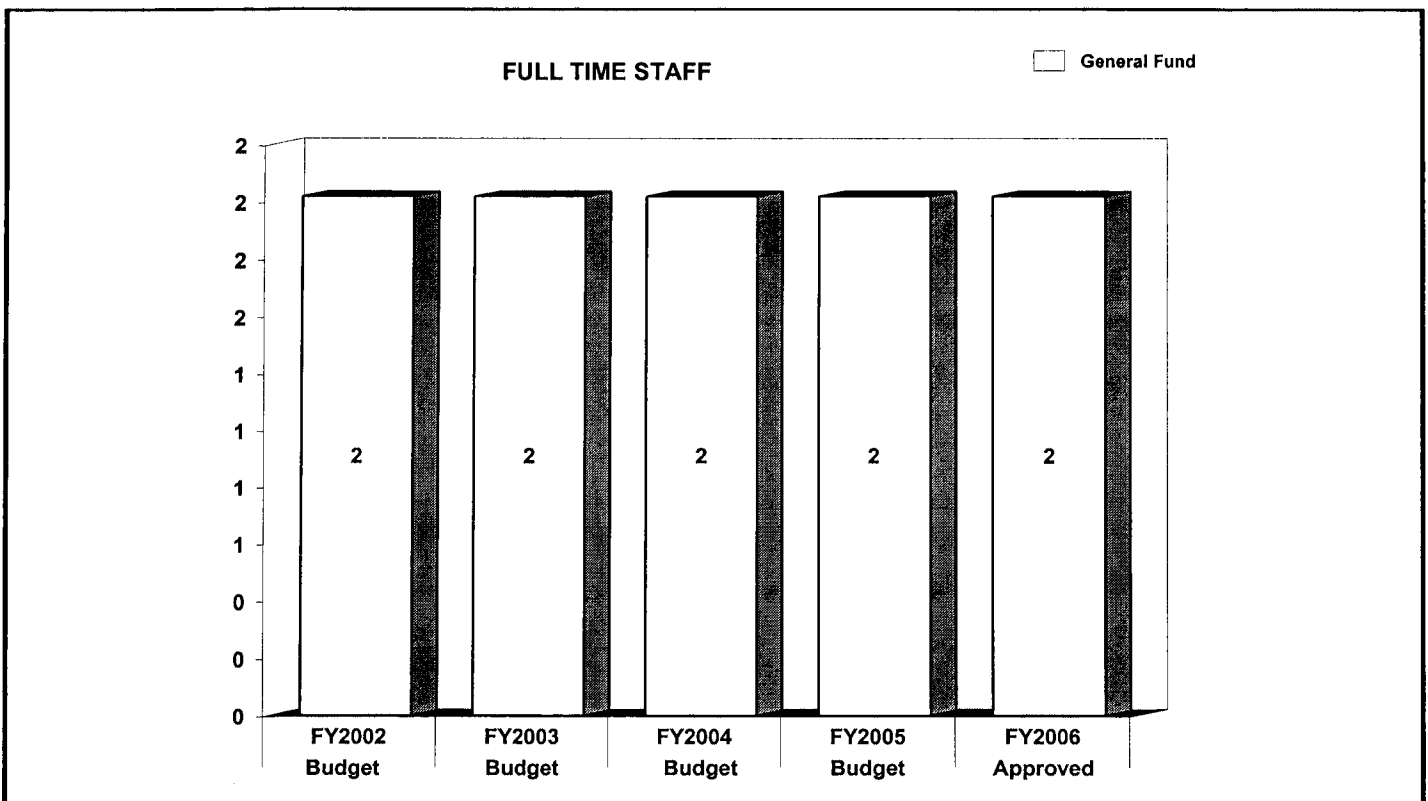
## STAFF SUMMARY

	FY2004 BUDGET	FY2005 BUDGET	FY2006 APPROVED	CHANGE FY05-FY06
<b>GENERAL FUND STAFF</b>				
Full Time - Civilian	2	2	2	0
Full Time - Sworn	0	0	0	0
Part Time	0	0	0	0
Limited Term	0	0	0	0
<b>OTHER STAFF</b>				
Full Time - Civilian				
Full Time - Sworn				
Part Time				
Limited Term Grant Funded				
<b>TOTAL</b>				
Full Time - Civilian	2	2	2	0
Full Time - Sworn	0	0	0	0
Part Time	0	0	0	0
Limited Term	0	0	0	0

POSITIONS BY CATEGORY	FULL TIME	PART TIME	LIMITED TERM
Administrative Assistant	1	0	0
Administrative Support	1	0	0
<b>TOTAL</b>	<b>2</b>	<b>0</b>	<b>0</b>



FY 2006 expenditures increase 7.1% above the FY 2005 funding level.



Staffing has remained constant over the past five years.

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## GENERAL FUND

	FY2004 ACTUAL	FY2005 BUDGET	FY2005 ESTIMATED	FY2006 APPROVED	CHANGE FY05-FY06
<b>EXPENDITURE SUMMARY</b>					
Compensation	\$ 115,015	\$ 120,100	\$ 119,200	\$ 125,700	4.7%
Fringe Benefits	20,666	22,400	22,300	25,400	13.4%
Operating Expenses	93,413	82,500	94,700	89,900	9%
Capital Outlay	0	0	0	0	0%
	<b>\$ 229,094</b>	<b>\$ 225,000</b>	<b>\$ 236,200</b>	<b>\$ 241,000</b>	<b>7.1%</b>
Recoveries	0	0	0	0	0%
<b>TOTAL</b>	<b>\$ 229,094</b>	<b>\$ 225,000</b>	<b>\$ 236,200</b>	<b>\$ 241,000</b>	<b>7.1%</b>
<b>STAFF</b>					
Full Time - Civilian	-	2	-	2	0%
Full Time - Sworn	-	0	-	0	0%
Part Time	-	0	-	0	0%
Limited Term	-	0	-	0	0%

FY 2006 compensation had a modest increase of 4.7% to fund 2 full-time positions. The fringe rate increased 13.4% over FY 2005 to reflect the increase in benefit costs.

Operating expenses increased by 9% primarily due to an increase in funding for the panel stipend. The panel stipend will cover 1,200 hours or (\$60,000) in FY 2006 from the 976 hours or (\$48,800) in FY 2005 approved budget.

MAJOR OPERATING EXPENDITURES FY2006	
General and Administrative Contracts	\$ 72,000
Office Automation	\$ 9,600
Printing and Reproduction	\$ 3,100
Training	\$ 2,000
Telephones	\$ 1,300

