OFFICE OF THE HEALTH OFFICER - 11

The Health Officer directs and coordinates all Health Department programs and activities in conformance with applicable laws, regulations, policies, procedures and standards of the State of Maryland and the County. Program planning staff conducts community assessments and develops a local health plan in accordance with the State health planning initiative, Healthy Maryland Project 2010. Staff also collects, analyzes and interprets health-related statistical data on disease, disability and premature death which enable the Department and private health care providers to identify populations at risk. Data and technical assistance are provided to agency program staff to evaluate program performance and outcomes. Materials to be distributed to the public are reviewed for quality of content and design; public information activities are coordinated and communication with the media are facilitated by this Office. The Ryan White CARE Act Title I staff function as the administrative agent for the entire suburban Maryland area (five counties) and are responsible for the awarding of grant monies, processing contracts, and monitoring services provided.

The Division assures high standards of nursing practice in the agency, providing professional expertise and direction. The Medical and Vital Records Management Program maintains an automated master patient file for agency patients, which registers patients, forwards and retrieves inactive records from the State's storage facility and maintains birth and death records and issues copies of death certificates. The Office's responsibilities include the management information system for the agency and conducts systems analyses and programming services. Additionally, County grants are budgeted for two private organizations providing health-related services which are coordinated with and complementary to services provided by public agencies. Greater Baden Medical Services, Inc. provides a wide range of clinic services to residents in the southern part of the County. Reality Inc. operates a continuum of residential services for persons recovering from substance abuse.

	FY2002 ACTUAL	FY2003 BUDGET	FY2003 ESTIMATED	FY2004 PROPOSED	CHANGE FY2003-FY2004
EXPENDITURE SUMMARY					
Compensation	$ 972,949	$ 1,162,700	$ 1,098,100	$ 1,209,200	4%
Fringe Benefits	204,299	274,400	252,100	292,100	6.5%
Operating Expenses	612,221	326,000	326,000	322,600	-1%
Capital Outlay	0	0	0	0	0%
Sub-Total	**$ 1,789,469**	**$ 1,763,100**	**$ 1,676,200**	**$ 1,823,900**	**3.4%**
Recoveries	(928,462)	(160,000)	(160,000)	(160,000)	0%
TOTAL	**$ 861,007**	**$ 1,603,100**	**$ 1,516,200**	**$ 1,663,900**	**3.8%**
STAFF					
Full Time - Civilian	-	19	-	19	0%
Full Time - Sworn	-	0	-	0	0%
Part Time	-	0	-	0	0%
Limited Term Grant	-	2	-	2	0%