

# CITIZEN COMPLAINT OVERSIGHT PANEL - 12

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## ***MISSION***

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The mission of the Citizen Complaint Oversight Panel (CCOP) is to strengthen the partnership between citizens and the Prince George's County police by ensuring the public that investigations of alleged misconduct are complete, thorough and impartial and that the report and recommendations of the investigating unit are reasonable and appropriate under the circumstances.

## ***DESCRIPTION OF SERVICES***

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- Reviews all complaints filed regarding the conduct of a law enforcement officer whether filed by a law enforcement officer or other persons.
- Reviews incidents in which a Prince George's County Police Officer is alleged to have discharged a firearm in an attempt to strike or control another person regardless of whether injury occurs.
- Reviews accidental discharges of a firearm.
- Reviews those matters in which a person dies during a law enforcement officer's use of force or while in the custody of a law enforcement officer.
- May conduct its own investigation independently from, but concurrently with, the Internal Affairs investigation.
- Can apply to the County Council for the issuance of subpoenas.
- Informs complainant of the time and location of any hearing board and final disposition of the complaint.
- Reviews Police Department's Internal Affairs Division (IAD) Reports of Investigation of citizen's complaints for all complaints.
- Makes a recommendation to the Chief of Police as to the completeness, impartiality and thoroughness of the Department's investigation and comments on the reasonableness and appropriateness of the IAD investigator's recommendations.
- Files reports, comments and recommendations to the County's Chief Administrative Officer.
- Completes and disseminates an annual report to the general public.

## ***FY2003 HIGHLIGHTS***

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- Implemented and evaluated new standard operating procedures in response to increased responsibilities granted in CB-59-2001.
- Upgraded staff positions in response to the 2002 report of an independent consultant recommending staff upgrades in terms of increased responsibilities and skills level.
- Impacted changes to the Police General Orders Manual with regards to the use and operation of in-car video equipment and suspect restraint techniques.
- Implemented stage one of data sharing process for IAD case information. This stage involved the exchange of data via diskettes. The final stage will be secured real-time, online exchange of data.

***FY2004 OVERVIEW***

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General Fund expenditures for the Citizen Complaint Oversight Panel will remain at \$211,400, the FY2003 level, in FY2004.

The Panel will explore options for funding and exercising its investigative authority.

More comprehensive public relations and outreach programs will be implemented to make CCOP more visible and to better educate citizens on CCOP's role and process.

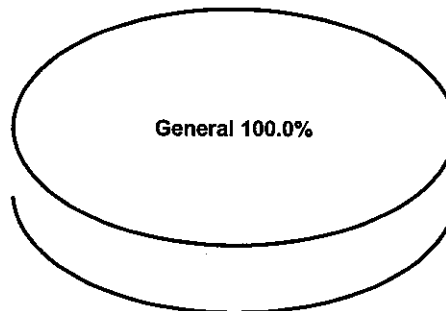
A real time, online data sharing program will be implemented to ensure complete synchronization of IAD and CCOP complaint, investigation and review information.

**FUNDS SUMMARY**

	FY2002 ACTUAL	FY2003 BUDGET	FY2003 ESTIMATED	FY2004 PROPOSED	CHANGE FY2003-FY2004
<b>TOTAL EXPENDITURES</b>	\$ 175,068	\$ 211,400	\$ 197,700	\$ 211,400	0%
<b>EXPENDITURE DETAIL</b>					
Citizen Complaint Oversight Panel	175,068	211,400	197,700	211,400	0%
Recoveries	0	0	0	0	0%
<b>TOTAL</b>	\$ 175,068	\$ 211,400	\$ 197,700	\$ 211,400	0%
<b>SOURCES OF FUNDS</b>					
General Fund	\$ 175,068	\$ 211,400	\$ 197,700	\$ 211,400	0%
Other County Operating Funds:					
<b>TOTAL</b>	\$ 175,068	\$ 211,400	\$ 197,700	\$ 211,400	0%

**FY2004 SOURCES OF FUNDS**

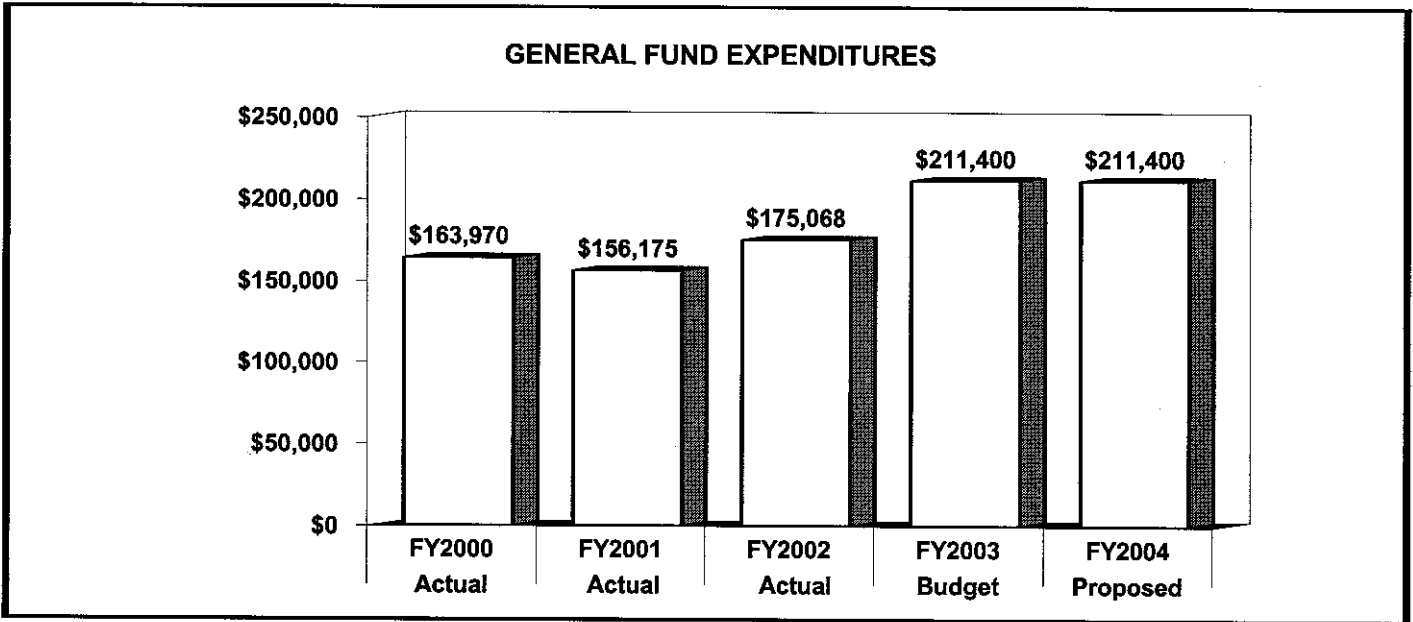
The Citizen Complaint Oversight Panel is fully supported by the General Fund.



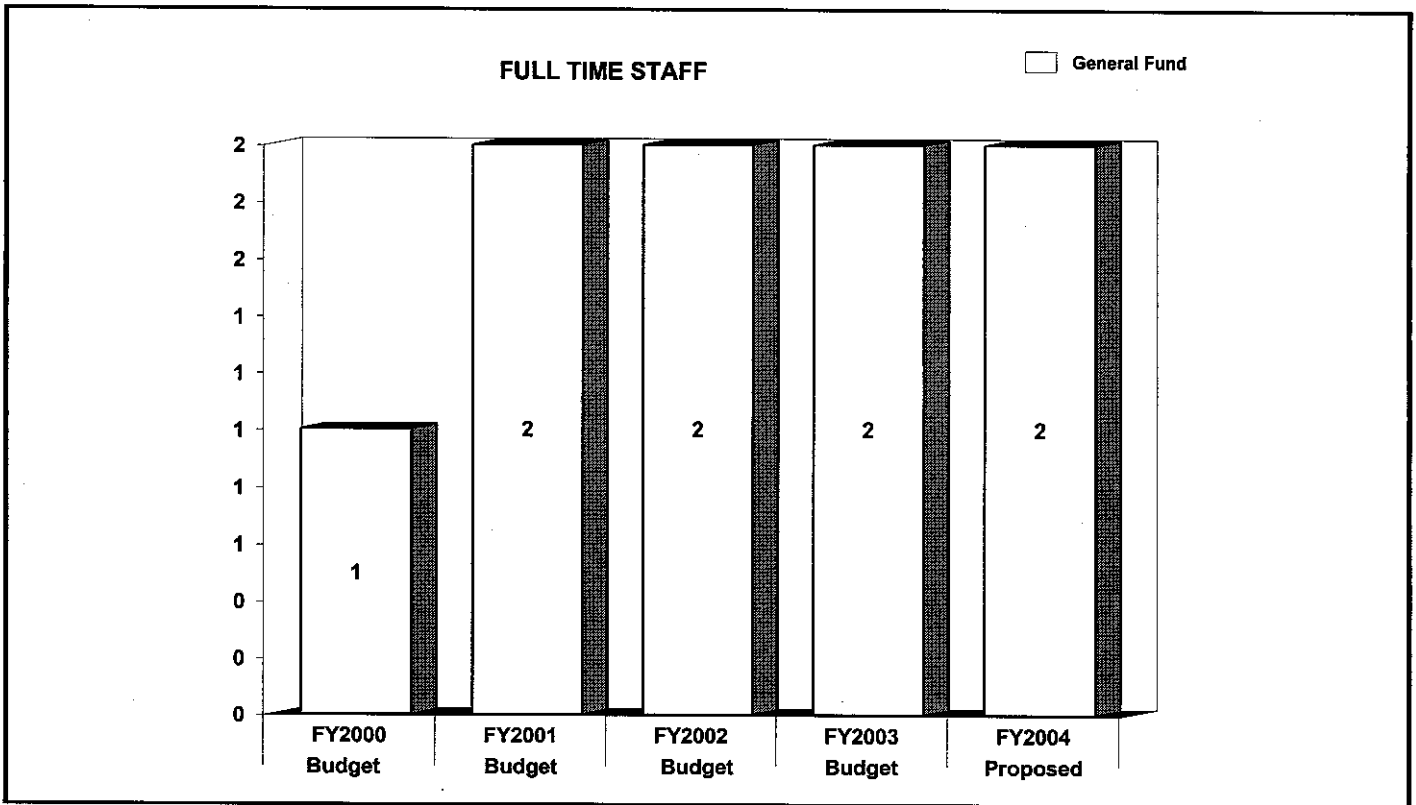
**STAFF SUMMARY**

	FY2002 BUDGET	FY2003 BUDGET	FY2004 PROPOSED	CHANGE FY2003- FY2004
<b>GENERAL FUND STAFF</b>				
Full Time - Civilian	2	2	2	0
Full Time - Sworn	0	0	0	0
Part Time	0	0	0	0
Limited Term Grant Funded	0	0	0	0
<b>OTHER STAFF</b>				
Full Time - Civilian				
Full Time - Sworn				
Part Time				
Limited Term Grant Funded				
<b>TOTAL</b>				
Full Time - Civilian	2	2	2	0
Full Time - Sworn	0	0	0	0
Part Time	0	0	0	0
Limited Term	0	0	0	0

POSITIONS BY CATEGORY	FULL TIME	PART TIME	LIMITED TERM
Administrative Assistant	1	0	0
Administrative Support	1	0	0
<b>TOTAL</b>	<b>2</b>	<b>0</b>	<b>0</b>



FY2004 funding will be maintained at the FY2003 level.



A support position was added in FY2001. Staffing has remained level since that time.

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## PERFORMANCE MEASURES

PERFORMANCE MEASURES	FY2000 ACTUAL	FY2001 ACTUAL	FY2002 ACTUAL	FY2003 ESTIMATED	FY2004 PROJECTED
<b><i>Citizen Complaint Oversight Panel</i></b>					
Number of IAD Reports of Investigation Received	105	48	49	51	60
Number of IAD Reports - Review Completed	109	51	49	52	60
Complaint Forms Received	67	45	151	145	155
Police Supervisory Cases	0	0	121	125	130

The reports received by the Citizen Complaint Oversight Panel originate from the Internal Affairs Division of the Police Department. The number of completed reviews are impacted by carryovers that may cross reporting periods and the backlog of cases from police investigators. It should be noted, that due to recent legislation (CB-59-2001), CCOP received an increase in the workload in the following areas - Police Supervisor (PS), Departmental Accidents (DA) and Field Cases (FC).

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## GENERAL FUND

	FY2002 ACTUAL	FY2003 BUDGET	FY2003 ESTIMATED	FY2004 PROPOSED	CHANGE FY2003-FY2004
<b>EXPENDITURE SUMMARY</b>					
Compensation	\$ 86,796	\$ 89,900	\$ 99,600	\$ 115,800	28.8%
Fringe Benefits	10,556	13,300	14,700	16,300	22.6%
Operating Expenses	77,716	108,200	83,400	79,300	-26.7%
Capital Outlay	0	0	0	0	0%
	\$ 175,068	\$ 211,400	\$ 197,700	\$ 211,400	0%
Recoveries	0	0	0	0	0%
<b>TOTAL</b>	<b>\$ 175,068</b>	<b>\$ 211,400</b>	<b>\$ 197,700</b>	<b>\$ 211,400</b>	<b>0%</b>
<b>STAFF</b>					
Full Time - Civilian	-	2	-	2	0%
Full Time - Sworn	-	0	-	0	0%
Part Time	-	0	-	0	0%
Limited Term Grant	-	0	-	0	0%

The CCOP is supported by two staff people. The operating expenditures are primarily stipends for panel members and legal services.

MAJOR OPERATING EXPENDITURES FY2004	
General and Administrative Contracts	\$ 60,800
Office Automation	\$ 9,700
Printing and Reproduction	\$ 3,100
Vehicle and Heavy Equip Main.	\$ 3,000
Operating and Office Supplies	\$ 800

