

# BOARD OF ELECTIONS - 25

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## ***MISSION***

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The Prince George's County Board of Elections is a State agency that is responsible for the conduct of Federal, State and County elections. The Board's mission is to ensure that all eligible County residents are able to cast a vote on election day and to ensure that the elections process is administered in a fair and ethical manner in accordance with Federal, State and County election laws.

## ***DESCRIPTION OF SERVICES***

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- Ensures and provides all eligible residents with the opportunity to register and to vote.
- Conducts all Federal, State and Local elections held in Prince George's County regulated by Federal, State, and County laws.
- Supports all municipal elections within Prince George's County.

## ***FY2003 HIGHLIGHTS***

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- The Board conducted the 2002 Primary and General Gubernatorial Elections.
- Through continuous registration, the Board registered and updated information for approximately 4,000 voters per month.
- The Board implemented a state-of-the-art, automated telephone system.
- The Board implemented a new electronic voting system, and carried out a massive public outreach program to educate County voters on the new electronic voting machines.
- The Board provided voter registration and Election Day support to municipalities.

## ***FY2004 OVERVIEW***

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The Board will face the following challenges in FY2004:

- implementation of statewide voter registration system
- recruiting election judges and adequately training them to set-up the new electronic voting system
- municipal election support
- office and warehouse space

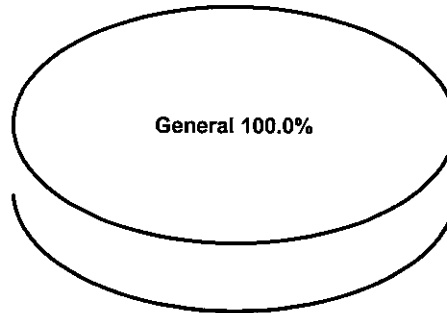
In order to effectively serve the electorate, the Board will continue to concentrate on:

- skill enhancement, training, and development of current staff
- education of the voting population

	FY2002 ACTUAL	FY2003 BUDGET	FY2003 ESTIMATED	FY2004 PROPOSED	CHANGE FY2003-FY2004
<b>TOTAL EXPENDITURES</b>	\$ 1,459,562	\$ 2,259,500	\$ 2,627,200	\$ 1,726,900	-23.6%
<b>EXPENDITURE DETAIL</b>					
Board Of Elections	1,459,562	2,259,500	2,627,200	1,726,900	-23.6%
Recoveries	0	0	0	0	0%
<b>TOTAL</b>	\$ 1,459,562	\$ 2,259,500	\$ 2,627,200	\$ 1,726,900	-23.6%
<b>SOURCES OF FUNDS</b>					
General Fund	\$ 1,459,562	\$ 2,259,500	\$ 2,627,200	\$ 1,726,900	-23.6%
Other County Operating Funds:					
<b>TOTAL</b>	\$ 1,459,562	\$ 2,259,500	\$ 2,627,200	\$ 1,726,900	-23.6%

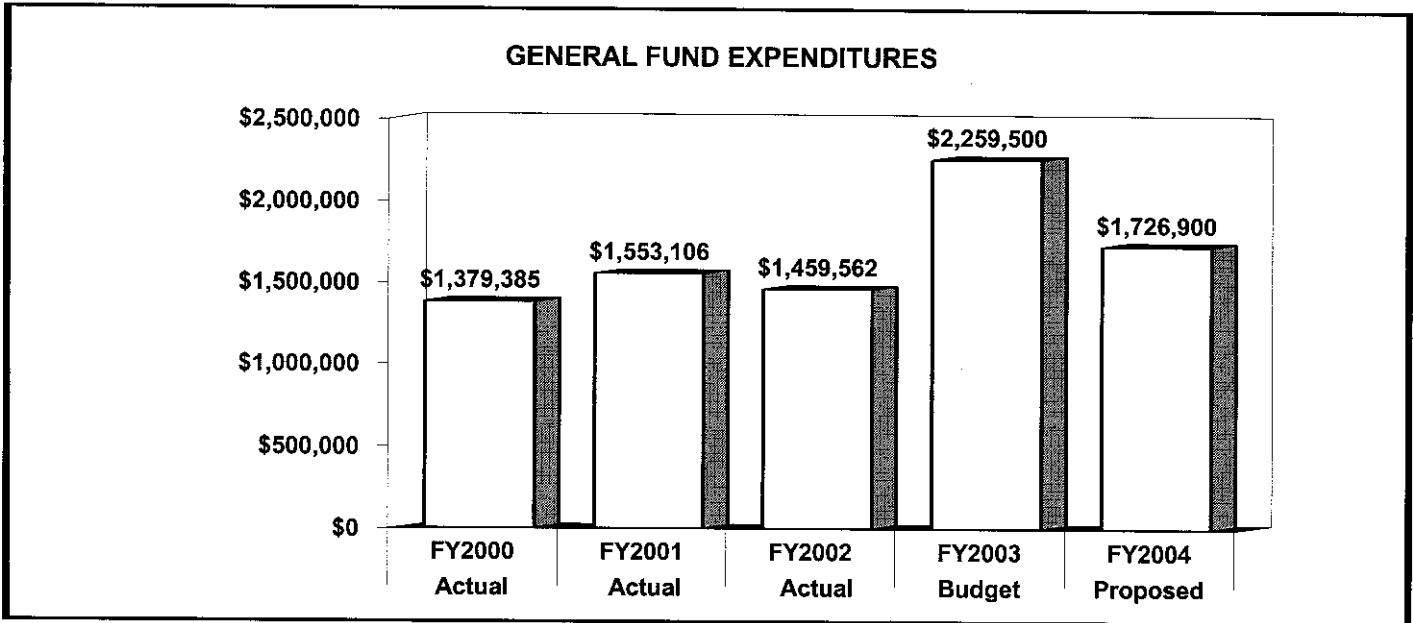
**FY2004 SOURCES OF FUNDS**

The Board of Elections is fully supported by the General Fund.

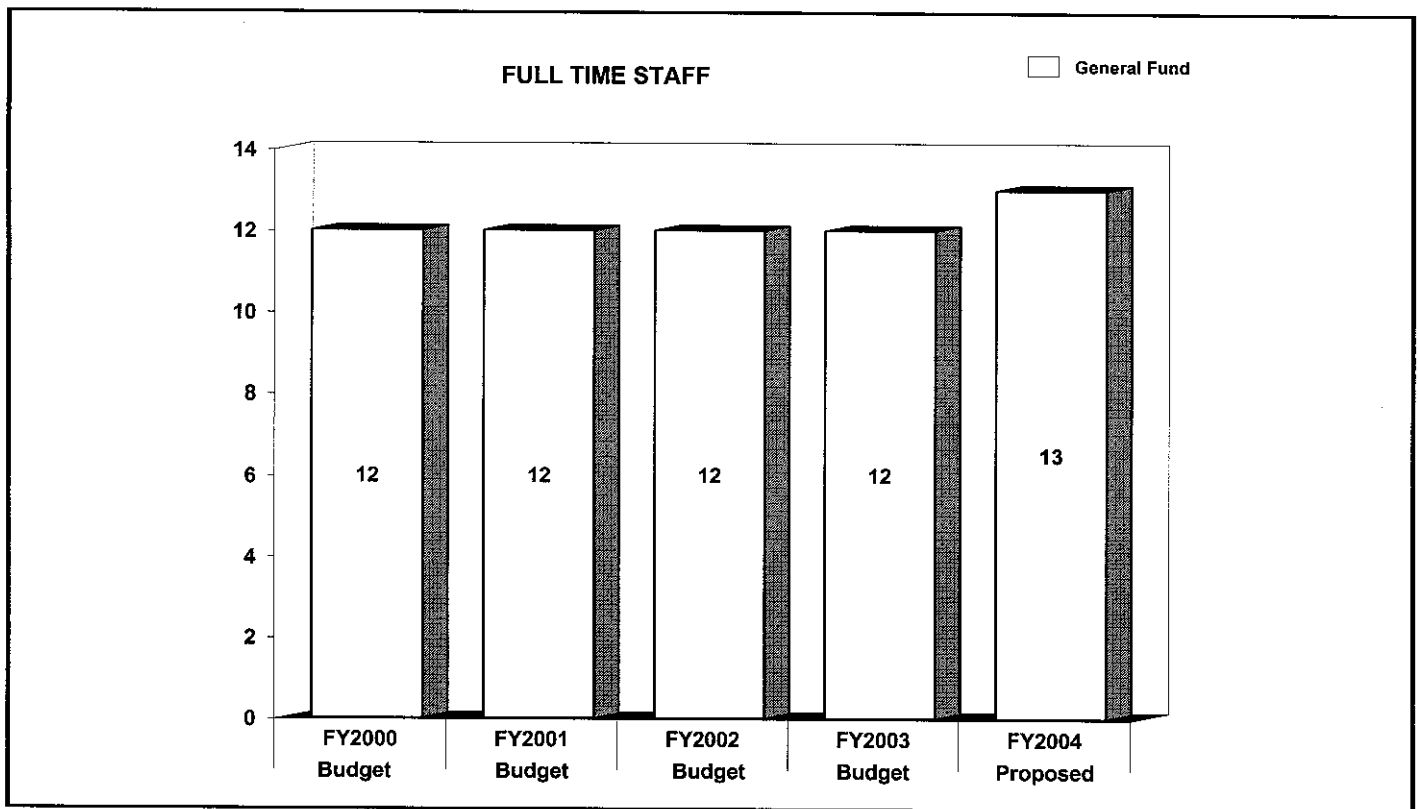


	FY2002 BUDGET	FY2003 BUDGET	FY2004 PROPOSED	CHANGE FY2003- FY2004
<b>GENERAL FUND STAFF</b>				
Full Time - Civilian	12	12	13	1
Full Time - Sworn	0	0	0	0
Part Time	1	1	0	-1
Limited Term Grant Funded	0	0	0	0
<b>OTHER STAFF</b>				
Full Time - Civilian				
Full Time - Sworn				
Part Time				
Limited Term Grant Funded				
<b>TOTAL</b>				
Full Time - Civilian	12	12	13	1
Full Time - Sworn	0	0	0	0
Part Time	1	1	0	-1
Limited Term	0	0	0	0

POSITIONS BY CATEGORY	FULL TIME	PART TIME	LIMITED TERM
Administrators	1	0	0
Registrars	2	0	0
Clerks	3	0	0
Data Entry Operators	4	0	0
Administrative Aide	1	0	0
Administrative Assistant	1	0	0
Systems Analyst	1	0	0
<b>TOTAL</b>	<b>13</b>	<b>0</b>	<b>0</b>



Agency expenditures fluctuate from year to year because of the four-year cycle of elections. For example, FY2004 is most comparable to FY2000 since this was the last year in which there was a Presidential election primary.



The staffing at the Board has remained constant over time. However, during FY03 one change was made. The part-time clerk position was changed to a full-time position. The thirteen positions consist of an Administrator, an Assistant, two registrars, one administrative aide, three clerks, four data entry operators, and a systems analyst.

PERFORMANCE MEASURES	FY2000 ACTUAL	FY2001 ACTUAL	FY2002 ACTUAL	FY2003 ESTIMATED	FY2004 PROJECTED
<b>Board of Elections</b>					
County-wide elections held	1	1	0	2	1
Total registered voters	390,214	401,099	358,789	400,000	405,000
Number of new voters	22,735	11,000	12,000	13,000	15,000
Mail registration	10,107	4,730	4,816	5,590	1,405
In-person registration	532	220	240	260	600
High school registration	528	330	360	390	500
MVA registration	11,568	5,500	6,000	6,500	7,000
Number of volunteers	36	109	60	80	100
Number of candidates	13	9	150	10	0
Special Elections held	0	0	4	0	0

The reduction in the FY2004 projected number of registrations received by mail is due to the implementation of the state-wide voter registration system.

	FY2002 ACTUAL	FY2003 BUDGET	FY2003 ESTIMATED	FY2004 PROPOSED	CHANGE FY2003-FY2004
<b>EXPENDITURE SUMMARY</b>					
Compensation	\$ 895,852	\$ 1,552,600	\$ 1,763,700	\$ 1,157,700	-25.4%
Fringe Benefits	137,492	188,800	214,500	187,000	-1%
Operating Expenses	381,257	518,100	649,000	382,200	-26.2%
Capital Outlay	44,961	0	0	0	0%
	<b>\$ 1,459,562</b>	<b>\$ 2,259,500</b>	<b>\$ 2,627,200</b>	<b>\$ 1,726,900</b>	<b>-23.6%</b>
Recoveries	0	0	0	0	0%
<b>TOTAL</b>	<b>\$ 1,459,562</b>	<b>\$ 2,259,500</b>	<b>\$ 2,627,200</b>	<b>\$ 1,726,900</b>	<b>-23.6%</b>
<b>STAFF</b>					
Full Time - Civilian	-	12	-	13	8.3%
Full Time - Sworn	-	0	-	0	0%
Part Time	-	1	-	0	-100%
Limited Term Grant	-	0	-	0	0%

Compensation includes funding for thirteen full time positions as well as election judges and other temporary support staff necessary to operate the 2004 Presidential Primary.

FY2004 operating expenditures have decreased 26% because the Board of Elections will conduct only one election, the 2004 Presidential Primary. Specifically, reductions are in the areas of training, printing, and supplies.

MAJOR OPERATING EXPENDITURES FY2004	
Office Automation	\$ 114,700
Printing and Reproduction	\$ 58,100
Telephones	\$ 54,500
Training	\$ 51,900
General and Administrative Contracts	\$ 45,300

