

OFFICE OF THE HEALTH OFFICER - 11

The Office of the Health Officer directs the agency's public health programs and activities in conformance with applicable laws, regulations, policies, procedures and standards of the State of Maryland and the County. The Office also assures high standards of clinical care in the agency and provides public health expertise and direction, coordinates the agency's automated medical information systems and provides systems analyses and programming services. Additionally, County grant funding is budgeted for Greater Baden Medical Services, Inc., to provide a wide range of clinical services to residents in the southern part of the County. The Medical and Vital Records Management Program maintains an automated master patient file of agency patients, maintains birth and death records and issues copies of both. Planning staff conduct community needs assessments, write health status reports, and develop local health plans in accordance with Healthy Maryland Project 2010. Planning staff also collect, analyze, and interpret health-related statistical data to identify populations at risk and establish health priorities, provide technical assistance to agency staff for program performance and outcome evaluation, and process Certificate of Need applications. Visual Communications staff design, produce, and distribute health information materials for public education, and review existing materials for quality of content and cultural appropriateness. The Public Information Officer coordinates the agency's responses to all inquiries from the media, requests for information under the Maryland Public Information Act, and legislative activities. The Ryan White CARE Act Title I staff function as the administrative agent for the entire suburban Maryland area (5 counties) and are responsible for the awarding of grant monies, processing contracts, and monitoring services provided.

To support the Private Partnership Initiative the Division is including 1 additional FT position. Also, included in the full time staff for the Division is 5 full time contingent positions for the Suitland Health Project. Funding for The Suitland Project is currently in Non-Departmental for FY05.

	FY2003 ACTUAL	FY2004 BUDGET	FY2004 ESTIMATED	FY2005 APPROVED	CHANGE FY04-FY05
EXPENDITURE SUMMARY					
Compensation	\$ 1,009,783	\$ 1,209,200	\$ 1,115,000	\$ 1,561,100	29.1%
Fringe Benefits	242,476	292,100	269,400	414,100	41.8%
Operating Expenses	309,129	322,600	321,700	332,600	3.1%
Capital Outlay	0	0	0	0	0%
Sub-Total	\$ 1,561,388	\$ 1,823,900	\$ 1,706,100	\$ 2,307,800	26.5%
Recoveries	(159,902)	(160,000)	(160,000)	(160,000)	0%
TOTAL	\$ 1,401,486	\$ 1,663,900	\$ 1,546,100	\$ 2,147,800	29.1%
STAFF					
Full Time - Civilian	-	19	-	25	31.6%
Full Time - Sworn	-	0	-	0	0%
Part Time	-	0	-	0	0%
Limited Term Grant	-	2	-	2	0%