

CITIZEN COMPLAINT OVERSIGHT PANEL - 12

MISSION

The Citizen Complaint Oversight Panel contributes to Livable Communities by conducting timely, thorough and objective police misconduct investigation reviews facilitating police accountability and stronger police relations with citizens and residents.

CORE SERVICES:

- Review all complaints and completed investigations regarding the conduct of members of the Prince George's County Police Department, including all intentional and accidental discharges of firearms and all matters in which a person dies during an officer's use of force or while in the custody of an officer.
- Review charges and recommend discipline in all police supervisory cases.
- Conduct concurrent and independent investigations and/or request the issuance of subpoenas, where appropriate.
- Serve as the community's liaison in the complaint process.
- Make recommendations to the Chief of Police regarding the investigative process, as well as the reasonableness and appropriateness of the investigative findings.
- Complete and disseminate a fiscal year annual report to the general public.
- Conduct community education and outreach.

FY 2008 KEY ACCOMPLISHMENTS:

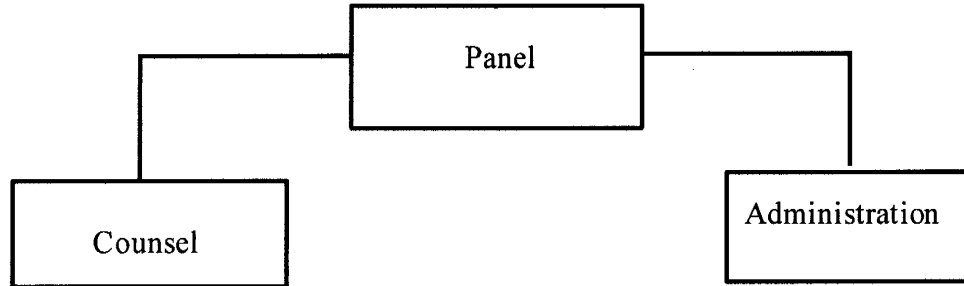
- Reviewed investigations of more than 740 individual allegations of misconduct.
- Participated in the National Association for the Oversight of Law Enforcement (NACOLE) 13th Annual Conference.
- Adopted full panel training/orientation using NACOLE's approved curriculum.
- Provided technical assistance to Mt. Rainer, Maryland; Bowie, Maryland; Atlanta, Georgia; and San Antonio, Texas for their efforts to create or revamp police oversight components.
- Conducted monthly audits on the handling of police complaints across districts.

FY 2009 FISCAL & STAFFING OVERVIEW:

The FY 2009 approved budget for the Citizen Complaint Oversight Panel is \$283,500, an increase of \$9,200 or 3.4% over the FY 2008 approved budget of \$274,300. Major changes in the FY 2009 approved budget include:

- Cost of living adjustment and merit increases for two General Fund employees.
- Increase in operating expenses due to increase in the number of meetings per month.

ORGANIZATIONAL CHART:



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GENERAL FUND

PERFORMANCE MANAGEMENT:

GOAL 1 - To provide the Chief of Police with timely and thorough analysis of misconduct investigations to ensure the impartiality and appropriateness of dispositions in the investigations.

Objective 1.1 - By FY 2010, increase the percentage of reviews completed and forwarded to the Chief of Police within 40 working days from 81% in FY 2007 to 95%.

MEASURES

Measure Name	Measure Category	FY 2004 Actual	FY 2005 Actual	FY 2006 Actual	FY 2007 Actual	FY 2008 Estimated	FY 2009 Projected
Average number of Panel meeting hours per Panel member	Input	196	138	172	180	200	250
Number of Panel meetings	Input		42	48	54	72	72
Average number of Panel meetings held each month	Input		4	4	5	6	6
Number of incoming complaints and supervisory investigations	Output	655	621	560	545	450	530
Number of complaints and supervisory investigations reviewed	Output	638	502	548	560	295	295
Number of complaints and supervisory investigations reviewed	Output	182	224	258	225	238	248
Number of internal affairs investigations reviewed	Output	182	224	258	225	243	270
Number of individual allegations of police misconduct reviewed	Output	487	708	617	741	760	760
Average number of internal affairs investigations reviewed each meeting	Efficiency		12	11	4.2	4.5	5.0
Percent of reviews completed within 40 days	Outcome				81%	85%	95%

Performance Measures Explanation – Citizen Complaint Oversight Committee is responsible for reviewing police misconduct cases. Most cases have more than one allegation. For instance, in FY 2007, there were 741 allegations in the 225 Internal Affairs investigations reviewed by the CCOP. Of note, in FY 2008 staff began reviewing less substantive cases to reduce the Panel’s workload and increase attention on all types of cases.

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Objective 1.2 – By FY 2010, increase the Chief of Police's concurrence with CCOP's findings regarding alternative case dispositions and thoroughness of investigations from 22% in FY 2007 to 25%.

MEASURES

Measure Name	Measure Category	FY 2004 Actual	FY 2005 Actual	FY 2006 Actual	FY 2007 Actual	FY 2008 Estimated	FY 2009 Projected
Number of available training opportunities	Input					4	4
Number of panel members attending training	Output					7	7
Percent of CCOP recommendations accepted by the Chief of Police where CCOP disagreed	Outcome	23%	24%	19%	22%	19%	19%

Performance Measures Explanation - Two factors impact CCOP's ability to increase the Chief of Police's concurrence with CCOP's findings: (1) the internal process by which the Chief of Police renders final disposition for investigations and (2) CCOP's ability to influence these dispositions through knowledge of current police policy, procedures and best practices.

GOAL 2 - To provide information on citizen police interaction and police oversight through outreach to County citizens and residents in order to increase awareness of police accountability and strengthen the relationship between citizens and the police.

Objective 2.1 - By FY 2010, increase the number of community outreach opportunities to four per year.

MEASURES

Measure Name	Measure Category	FY 2004 Actual	FY 2005 Actual	FY 2006 Actual	FY 2007 Actual	FY 2008 Estimated	FY 2009 Projected
Number of panel, staff and volunteers conducting sessions	Input					6	6
Percent of outreach attendees evaluating session as helpful	Quality						95%
Number of outreach sessions conducted	Outcome						2

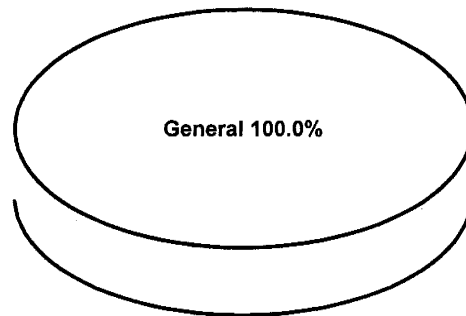
Performance Measures Explanation – The intention of these community outreach sessions is to communicate to citizens and residents police information and foster a stronger connection between police and citizens.

FUNDS SUMMARY

	FY2007 ACTUAL	FY2008 BUDGET	FY2008 ESTIMATED	FY2009 APPROVED	CHANGE FY08-FY09
TOTAL EXPENDITURES	\$ 222,755	\$ 274,300	\$ 255,500	\$ 283,500	3.4%
EXPENDITURE DETAIL					
Citizen Complaint Oversight Panel	222,755	274,300	255,500	283,500	3.4%
Recoveries	0	0	0	0	0%
TOTAL	\$ 222,755	\$ 274,300	\$ 255,500	\$ 283,500	3.4%
SOURCES OF FUNDS					
General Fund	\$ 222,755	\$ 274,300	\$ 255,500	\$ 283,500	3.4%
Other County Operating Funds:					
TOTAL	\$ 222,755	\$ 274,300	\$ 255,500	\$ 283,500	3.4%

FY2009 SOURCES OF FUNDS

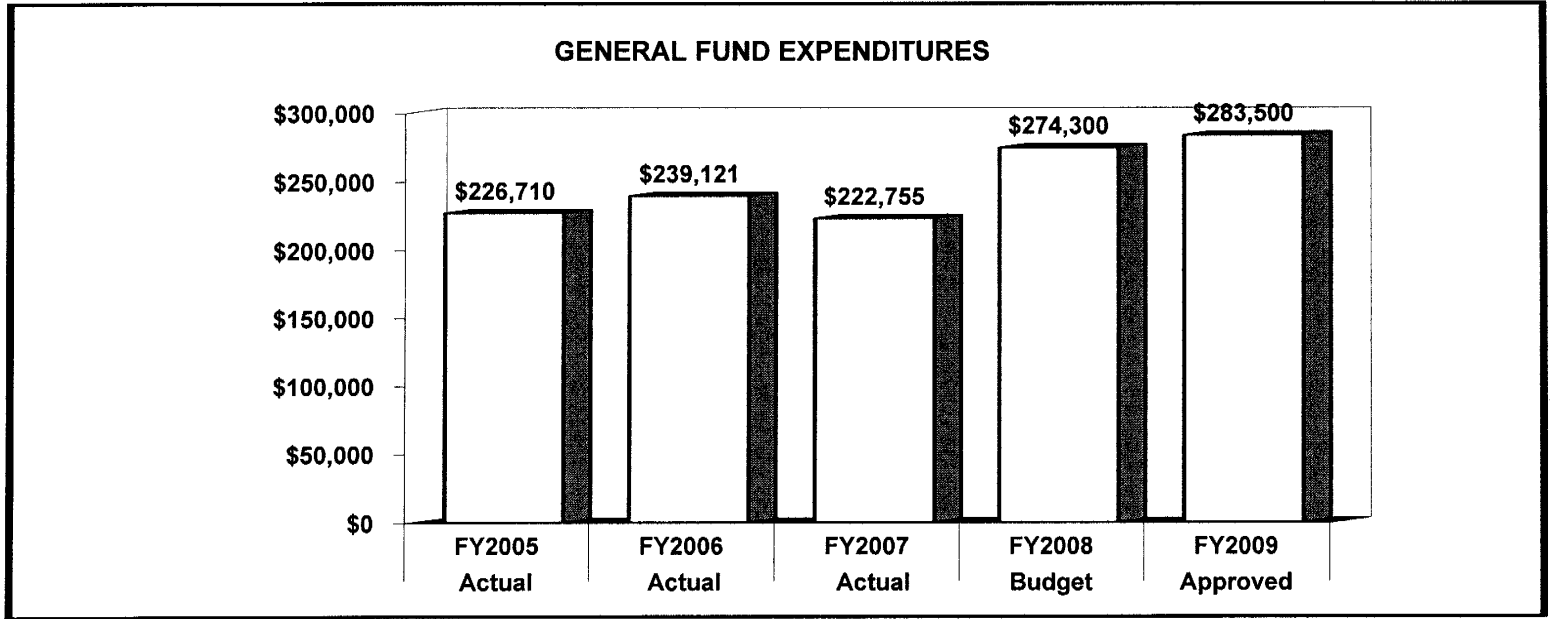
This agency's funding is derived solely from the County's General Fund.



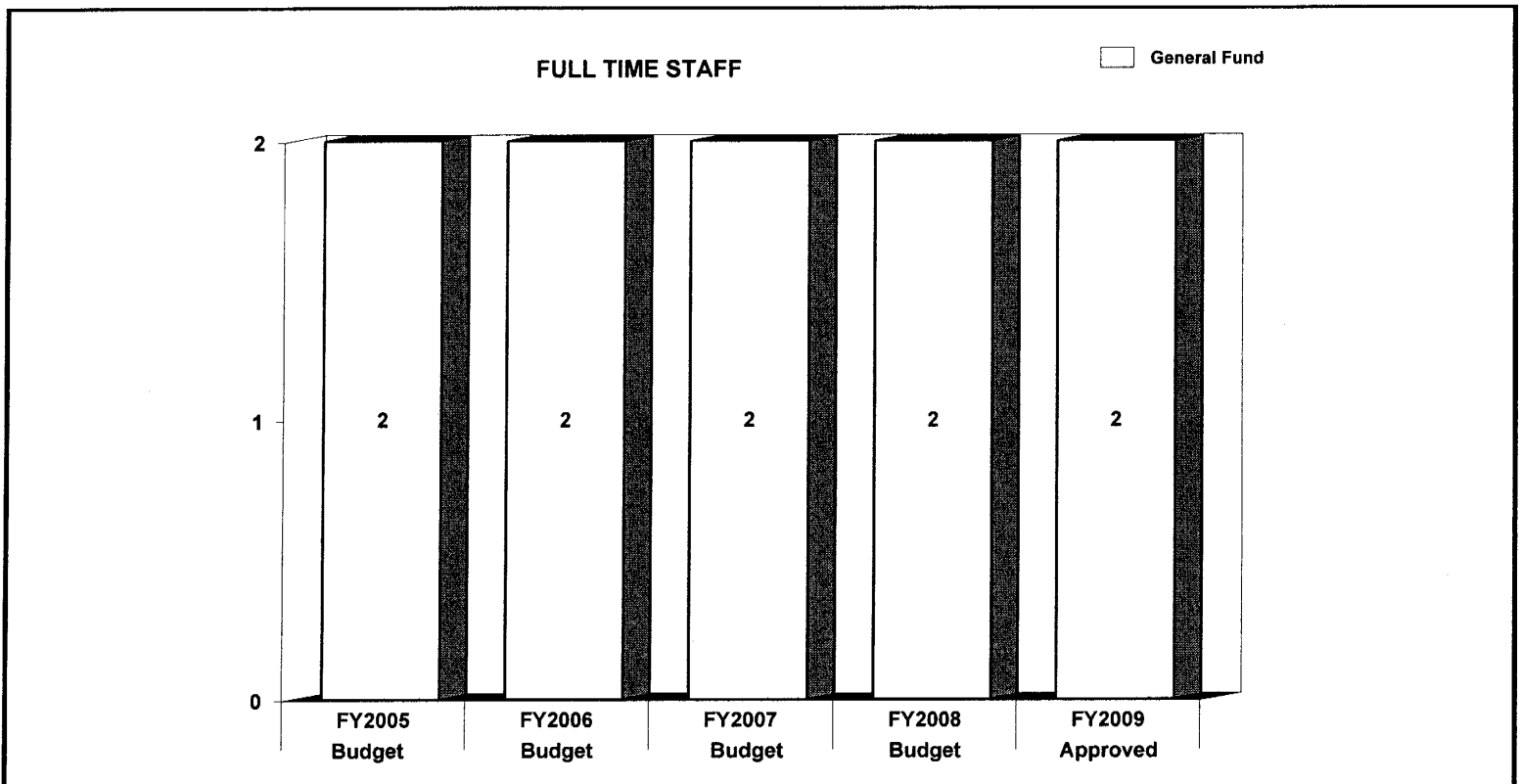
STAFF SUMMARY

	FY2007 BUDGET	FY2008 BUDGET	FY2009 APPROVED	CHANGE FY08-FY09
GENERAL FUND STAFF				
Full Time - Civilian	2	2	2	0
Full Time - Sworn	0	0	0	0
Part Time	0	0	0	0
Limited Term	0	0	0	0
OTHER STAFF				
Full Time - Civilian				
Full Time - Sworn				
Part Time				
Limited Term Grant Funded				
TOTAL				
Full Time - Civilian	2	2	2	0
Full Time - Sworn	0	0	0	0
Part Time	0	0	0	0
Limited Term	0	0	0	0

POSITIONS BY CATEGORY	FULL TIME	PART TIME	LIMITED TERM
Administrative Assistant	1	0	0
Administrative Support	1	0	0
TOTAL	2	0	0



The agency's actual expenditures decreased by 1.7% from FY 2005 to FY 2007. The FY 2009 approved budget is 3.4% more than the FY 2008 approved budget.



The agency's authorized staffing complement has remained at two positions from FY 2005 to FY 2009. The authorized staffing level remains unchanged from FY 2008.

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GENERAL FUND

	FY2007 ACTUAL	FY2008 BUDGET	FY2008 ESTIMATED	FY2009 APPROVED	CHANGE FY08-FY09
EXPENDITURE SUMMARY					
Compensation	\$ 118,182	\$ 139,900	\$ 122,600	\$ 140,200	0.2%
Fringe Benefits	26,976	29,200	24,300	29,400	0.7%
Operating Expenses	77,597	105,200	108,600	113,900	8.3%
Capital Outlay	0	0	0	0	0%
	\$ 222,755	\$ 274,300	\$ 255,500	\$ 283,500	3.4%
Recoveries	0	0	0	0	0%
TOTAL	\$ 222,755	\$ 274,300	\$ 255,500	\$ 283,500	3.4%
STAFF					
Full Time - Civilian	-	2	-	2	0%
Full Time - Sworn	-	0	-	0	0%
Part Time	-	0	-	0	0%
Limited Term	-	0	-	0	0%

In FY 2009, compensation increases 0.2% over the FY 2008 approved budget due to cost of living adjustments and merit increases for two employees and compensation for a summer youth employee.

Operating expenditures increase by 8.3% from the FY 2008 approved budget due to general and administrative contract services which include complaint investigations, and panel members' stipends.

MAJOR OPERATING EXPENDITURES FY2009	
General and Administrative	\$ 96,200
Contracts	
Office Automation	\$ 9,600
Training	\$ 3,000
Operating and Office Supplies	\$ 1,800
Printing and Reproduction	\$ 1,700

