

LIBRARY

MEMORIAL LIBRARY

Agency Description

As set forth in the 1978 Public Library Law (Chapter 23, Section 101), public library resources are essential components of the education system. The Prince George's County Memorial Library System provides high quality library services through the utilization of a broad range of contemporary media and technologies available to public libraries. The Library administers the policies set forth by the Board of Library Trustees and provides for and delivers library services through three major activities: (1) Public Services, (2) Administration and (3) Support Services.

The Library makes available books, compact disks, magazines, electronic books, audio books, foreign language materials, DVDs; provides public access to the internet and word processing and other software products; provides reference, information services, and online real time homework help; provides online electronic databases including some in Spanish; provides educational, cultural and recreational programs for all ages; and provides special services for parents and care givers to promote early literacy and to homebound, institutionalized and disabled persons.

Facilities

There are currently 18 branch libraries in the County. Eight of these are located inside the Beltway: Fairmont Heights, Hyattsville, Bladensburg, Mount Rainier, New Carrollton, Spauldings, Hillcrest Heights and Glenarden. Six outer branches are located in the southern portion of the County: Accokeek, Largo-Kettering, Oxon Hill, Upper Marlboro, Baden and Surratts-Clinton. Four outer branches are located in the northern portion of the County: Bowie, Greenbelt, Beltsville and Laurel. In addition, the Library operates the Public Documents Reference Library in the County Administration Building in Upper Marlboro and a library facility in the County Correctional Center.

Needs Assessment

New libraries are programmed for underserved areas of the County. Existing library facilities are 15-35 years old and require regular inspections, comprehensive repairs and preventative maintenance. Capital needs are identified and prioritized with special attention given to addressing safety issues and to preserving or preventing further deterioration of public libraries. Unlike other County facilities, public libraries are heavily used by the public and thus require frequent updating and preventative maintenance.

FY 2008 Funding Source

- General Obligation Bonds - 100%

FY 2008-2013 Program Highlights

- Improvements to ensure compliance with the Americans with Disabilities Act continues to be a top priority.
- Planning for the new Laurel Branch Library Expansion will begin in FY 2008.
- Construction will begin on the new Council District 6/4 Branch Library.

New Projects

<u>CIP ID #</u>	<u>PROJECT NAME</u>
HL719413	Glenn Dale Branch Library

Deleted Projects

None

THE PRINCE GEORGE'S COUNTY FY 2008-2013 APPROVED CAPITAL IMPROVEMENT PROGRAM

SUMMARY BY AGENCY : LIBRARY

PROGRAM EXPENSES	TOTAL	THRU PAST YR	CURRENT YR EST.	TOTAL 6 YEARS	BUDGET YEAR	BY+1	BY+2	BY+3	BY+4	BY+5	BEYOND
PLANS	3074	20	340	2704	1439	485	54	612	57	57	10
LAND	2104	0	0	2104	2104	0	0	0	0	0	0
CONST	44685	6490	755	37440	10407	6837	5438	4925	5070	4763	0
EQUIP	3465	143	200	3122	246	228	799	749	238	862	0
OTHER	1020	0	0	1020	680	0	98	100	0	142	0
TOTAL	54348	6653	1295	46390	14876	7550	6389	6386	5365	5824	10
SOURCE OF FUNDS:											
G O BDS	54062	7297	1550	45205	13705	7536	6389	6386	5365	5824	10
REV BDS	0	0	0	0	0	0	0	0	0	0	0
FED	0	0	0	0	0	0	0	0	0	0	0
STATE	0	0	0	0	0	0	0	0	0	0	0
SW BDS	0	0	0	0	0	0	0	0	0	0	0
DEV	0	0	0	0	0	0	0	0	0	0	0
MNCPPC	0	0	0	0	0	0	0	0	0	0	0
OTHER	286	286	0	0	0	0	0	0	0	0	0
TOTAL	54348	7583	1550	45205	13705	7536	6389	6386	5365	5824	10

THE PRINCE GEORGE'S COUNTY FY 2008-2013 APPROVED CAPITAL IMPROVEMENT PROGRAM

LIBRARY

CIP - ID	PROJECT NAME	ADDRESS	PLANNING AREA	PROJECT CLASS	COST (000)	COMPL DATE
HL 719313	COUNCIL DISTRICT 6/4 BRANCH	SOUTH BOWIE AREA	71A BOWIE VICINITY	NEW CONSTRUCTION	11714	06/2008
HL 719283	DISTRICT 7 BRANCH LIBRARY	LOCATION NOT DETERMINED	NA NOT APPLICABLE	NEW CONSTRUCTION	4000	06/2009
HL 719413	GLENN DALE BRANCH LIBRARY	LOCATION NOT DETERMINED	070 GLENDALE, SEABROOK, LAN	NEW CONSTRUCTION	10	06/2014
HL 718813	HYATTSVILLE BRANCH RENOVATION	6530 ADELPHI ROAD	068 HYATTSVILLE & VICINITY	RECONSTRUCTION	10091	06/2013
HL 719303	LAUREL LIBRARY EXPANSION	507 7TH STREET	060 NORTHWESTERN	REPLACEMENT	6966	06/2010
HL 719153	LIBRARY BRANCH RENOVATIONS	COUNTY-WIDE	NA NOT APPLICABLE	REHABILITATION	13142	06/2013
HL 719213	NEW CARROLLTON BRANCH LIBRARY	7414 RIVERDALE ROAD	069 DEFENSE HGTS - BLADENSB	REHABILITATION	8425	06/2011

AGENCY TOTAL

54348

TOTAL PROJECTS = 7

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THE PRINCE GEORGE'S COUNTY FY 2008-2013 APPROVED CAPITAL IMPROVEMENT PROGRAM

CIP ID NO.	PROJECT NAME	AGENCY
HL719313	COUNCIL DISTRICT 6/4 BRANCH	LIBRARY

LOCATION AND CLASSIFICATION			
COUNCIL DIST	Four	STATUS	Continued
PLANNING AREA	Bowie Vicinity	CLASS	New Construction
ADDRESS	South Bowie Area	FUNCTION	Libraries

OPERATING IMPACT (000,S)	
DEBT SERVICE	1054
MAINTENANCE COSTS	0
OPERATING COSTS	0
TOTAL	1054
COST SAVINGS	0

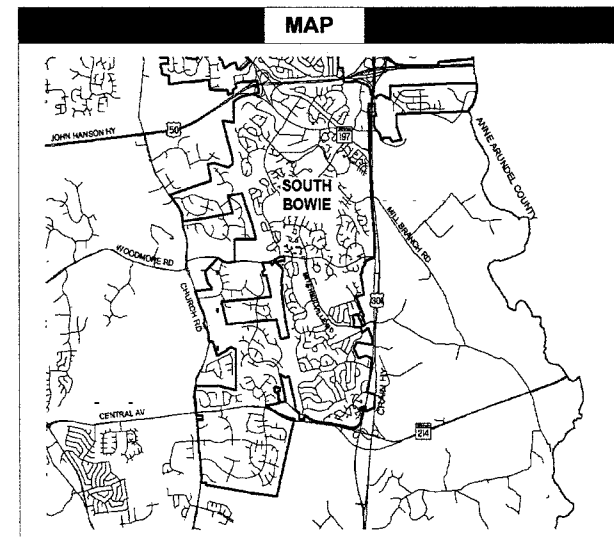
EXPENDITURE SCHEDULE (000,S)											
	TOTAL	THRU FY 06	EST. FY 07	TOTAL 6 YRS	BUD YR FY 08	FY 09	FY 10	FY 11	FY 12	FY 13	BEYOND 6 YRS
PLANS	900	0	0	900	900	0	0	0	0	0	0
LAND	1104	0	0	1104	1104	0	0	0	0	0	0
CONST	9000	0	0	9000	9000	0	0	0	0	0	0
EQUIP	30	0	0	30	30	0	0	0	0	0	0
OTHER	680	0	0	680	680	0	0	0	0	0	0
TOTAL	11714	0	0	11714	11714	0	0	0	0	0	0

APPROPRIATION DATA (000,S)	
YEAR FIRST IN CIP	FY 2003
YEAR FIRST IN CAPITAL BUDGET	FY 2005
CURRENT AUTH. THRU	FY 08 11714
CUMULATIVE APPROP. THRU	FY 08 11714
APPROPRIATION REQUESTED	0
BONDS SOLD	0
OTHER FUNDS	0
TOTAL FUNDS RECEIVED	0
EXPENDITURES & ENCUMBRANCES	0
UNENCUMBERED BALANCE	0

FUNDING SCHEDULE (000,S)											
G O BDS	11714	0	0	11714	11714	0	0	0	0	0	0
TOTAL	11714	0	0	11714	11714	0	0	0	0	0	0

PROJECT STATUS	
LAND STATUS	Location Not Determined
PROJECT STATUS	Design Not Begun
PERCENT COMPLETED	0
ESTIMATED COMPLETION DATE	06/2008

DESCRIPTION AND JUSTIFICATION
<p>DESCRIPTION: This project provides funding for a new branch library in the South Bowie/Mitchellville area. The new facility will be between 25,000 and 50,000 square feet.</p> <p>JUSTIFICATION: Due to development in the area, a new library is warranted to meet the needs of the growing community.</p>



THE PRINCE GEORGE'S COUNTY FY 2008-2013 APPROVED CAPITAL IMPROVEMENT PROGRAM

CIP ID NO.	PROJECT NAME	AGENCY
HL719283	DISTRICT 7 BRANCH LIBRARY	LIBRARY

LOCATION AND CLASSIFICATION			
COUNCIL DIST	Seven	STATUS	Continued
PLANNING AREA	Not Applicable	CLASS	New Construction
ADDRESS	Location Not Determined	FUNCTION	Libraries

OPERATING IMPACT (000,S)	
DEBT SERVICE	360
MAINTENANCE COSTS	0
OPERATING COSTS	0
TOTAL	360
COST SAVINGS	0

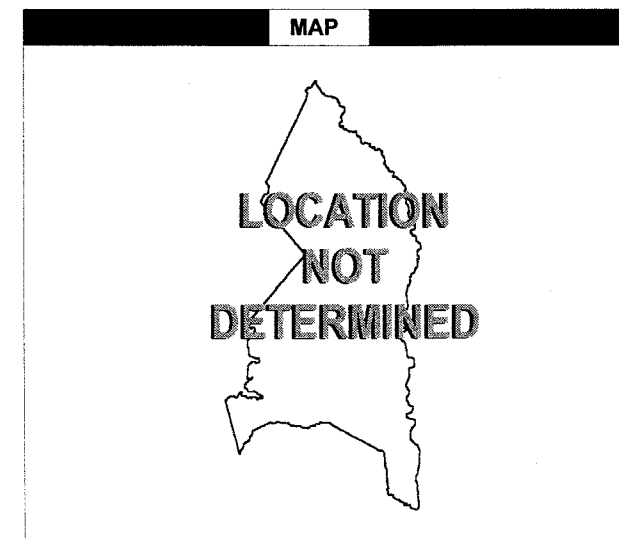
EXPENDITURE SCHEDULE (000,S)											
	TOTAL	THRU FY 06	EST. FY 07	TOTAL 6 YRS	BUD YR FY 08	FY 09	FY 10	FY 11	FY 12	FY 13	BEYOND 6 YRS
PLANS	300	0	300	0	0	0	0	0	0	0	0
LAND	1000	0	0	1000	1000	0	0	0	0	0	0
CONST	2700	0	0	2700	0	2700	0	0	0	0	0
EQUIP	0	0	0	0	0	0	0	0	0	0	0
OTHER	0	0	0	0	0	0	0	0	0	0	0
TOTAL	4000	0	300	3700	1000	2700	0	0	0	0	0

APPROPRIATION DATA (000,S)	
YEAR FIRST IN CIP	FY 2006
YEAR FIRST IN CAPITAL BUDGET	FY 2007
CURRENT AUTH. THRU	FY 08 4000
CUMULATIVE APPROP. THRU	FY 08 1300
APPROPRIATION REQUESTED	0
BONDS SOLD	300
OTHER FUNDS	0
TOTAL FUNDS RECEIVED	300
EXPENDITURES & ENCUMBRANCES	300
UNENCUMBERED BALANCE	0

FUNDING SCHEDULE (000,S)											
G O BDS	4000	0	300	3700	1000	2700	0	0	0	0	0
TOTAL	4000	0	300	3700	1000	2700	0	0	0	0	0

PROJECT STATUS	
LAND STATUS	Location Not Determined
PROJECT STATUS	Design Not Begun
PERCENT COMPLETED	1
ESTIMATED COMPLETION DATE	06/2009

DESCRIPTION AND JUSTIFICATION
<p>DESCRIPTION: This project provides funding for the design of a new branch library in Council District 7. The new facility will be between 25,000 and 50,000 square feet.</p> <p>JUSTIFICATION: Existing library services in the Oxon Hill/Fort Washington area are not adequate to serve the current population.</p>



THE PRINCE GEORGE'S COUNTY FY 2008-2013 APPROVED CAPITAL IMPROVEMENT PROGRAM

CIP ID NO.	PROJECT NAME	AGENCY
HL719413	GLENN DALE BRANCH LIBRARY	LIBRARY

LOCATION AND CLASSIFICATION			
COUNCIL DIST	Three	STATUS	Original
PLANNING AREA	Glendale, Seabrook, Lanham & Vicinity	CLASS	New Construction
ADDRESS	Location Not Determined	FUNCTION	Libraries

OPERATING IMPACT (000,S)	
DEBT SERVICE	1
MAINTENANCE COSTS	0
OPERATING COSTS	0
TOTAL	1
COST SAVINGS	0

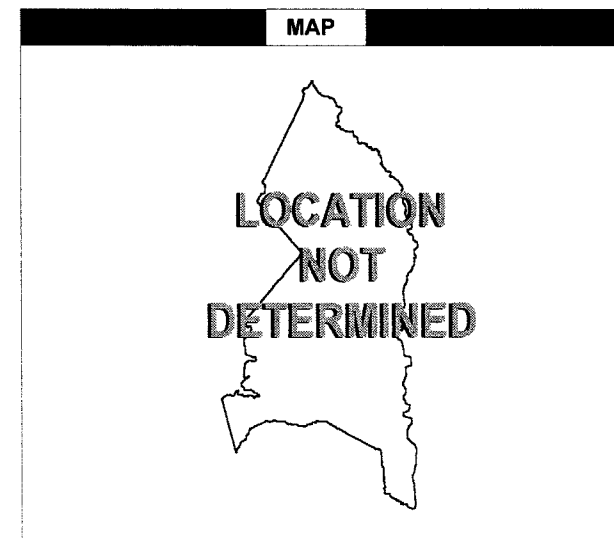
EXPENDITURE SCHEDULE (000,S)											
	TOTAL	THRU FY 06	EST. FY 07	TOTAL 6 YRS	BUD YR FY 08	FY 09	FY 10	FY 11	FY 12	FY 13	BEYOND 6 YRS
PLANS	0	0	0	0	0	0	0	0	0	0	0
LAND	0	0	0	0	0	0	0	0	0	0	0
CONST	0	0	0	0	0	0	0	0	0	0	0
EQUIP	0	0	0	0	0	0	0	0	0	0	0
OTHER	0	0	0	0	0	0	0	0	0	0	0
TOTAL	0	0	0	0	0	0	0	0	0	0	0

APPROPRIATION DATA (000,S)	
YEAR FIRST IN CIP	FY 2008
YEAR FIRST IN CAPITAL BUDGET	FY XX
CURRENT AUTH. THRU	FY 08 0
CUMULATIVE APPROP. THRU	FY 08 0
APPROPRIATION REQUESTED	0
BONDS SOLD	0
OTHER FUNDS	0
TOTAL FUNDS RECEIVED	0
EXPENDITURES & ENCUMBRANCES	0
UNENCUMBERED BALANCE	0

FUNDING SCHEDULE (000,S)											
GO BDS	0	0	0	0	0	0	0	0	0	0	0
TOTAL	0	0	0	0	0	0	0	0	0	0	0

PROJECT STATUS	
LAND STATUS	Location Not Determined
PROJECT STATUS	Design Not Begun
PERCENT COMPLETED	0
ESTIMATED COMPLETION DATE	06/2014

DESCRIPTION AND JUSTIFICATION
<p>DESCRIPTION: This project provides for the design of a new branch library. The new facility will be between 25,000 and 50,000 square feet.</p> <p>JUSTIFICATION: This new library is warranted to meet the needs of the growing community.</p>



THE PRINCE GEORGE'S COUNTY FY 2008-2013 APPROVED CAPITAL IMPROVEMENT PROGRAM

CIP ID NO.	PROJECT NAME	AGENCY
HL718813	HYATTSVILLE BRANCH RENOVATION	LIBRARY

LOCATION AND CLASSIFICATION			
COUNCIL DIST	Two	STATUS	Continued
PLANNING AREA	Hyattsville & Vicinity	CLASS	Reconstruction
ADDRESS	6530 Adelphi Road	FUNCTION	Libraries

OPERATING IMPACT (000,S)	
DEBT SERVICE	908
MAINTENANCE COSTS	0
OPERATING COSTS	0
TOTAL	908
COST SAVINGS	0

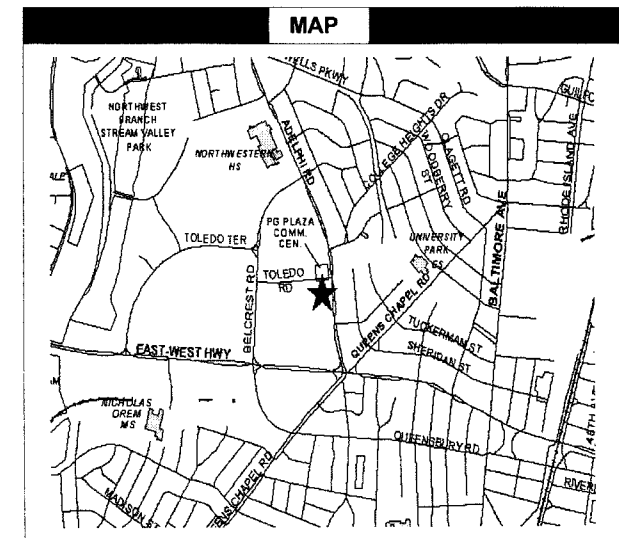
EXPENDITURE SCHEDULE (000,S)											
	TOTAL	THRU FY 06	EST. FY 07	TOTAL 6 YRS	BUD YR FY 08	FY 09	FY 10	FY 11	FY 12	FY 13	BEYOND 6 YRS
PLANS	555	0	0	555	0	0	0	555	0	0	0
LAND	0	0	0	0	0	0	0	0	0	0	0
CONST	8770	212	35	8523	0	0	0	0	4415	4108	0
EQUIP	624	0	0	624	0	0	0	0	0	624	0
OTHER	142	0	0	142	0	0	0	0	0	142	0
TOTAL	10091	212	35	9844	0	0	0	555	4415	4874	0

APPROPRIATION DATA (000,S)	
YEAR FIRST IN CIP	FY 1988
YEAR FIRST IN CAPITAL BUDGET	FY 1991
CURRENT AUTH. THRU	FY 08 10091
CUMULATIVE APPROP. THRU	FY 08 247
APPROPRIATION REQUESTED	0
BONDS SOLD	247
OTHER FUNDS	0
TOTAL FUNDS RECEIVED	247
EXPENDITURES & ENCUMBRANCES	247
UNENCUMBERED BALANCE	0

FUNDING SCHEDULE (000,S)											
G O BDS	10091	247	0	9844	0	0	0	555	4415	4874	0
TOTAL	10091	247	0	9844	0	0	0	555	4415	4874	0

PROJECT STATUS	
LAND STATUS	No Land Involved
PROJECT STATUS	Design Not Begun
PERCENT COMPLETED	3
ESTIMATED COMPLETION DATE	06/2013

DESCRIPTION AND JUSTIFICATION
<p>DESCRIPTION: This project consists of renovating the existing space and constructing a 20,000 square foot addition. Also new ceilings, lighting, carpeting, elevator, furnishings and some design changes will improve functionality.</p> <p>JUSTIFICATION: The Hyattsville Branch Library needs major renovations because it is over 35 years old and is one of the busiest branches. Additionally, due to development in the area, the facility needs to be expanded to meet the needs of the growing community.</p>



THE PRINCE GEORGE'S COUNTY FY 2008-2013 APPROVED CAPITAL IMPROVEMENT PROGRAM

CIP ID NO.	PROJECT NAME	AGENCY
HL719303	LAUREL LIBRARY EXPANSION	LIBRARY

LOCATION AND CLASSIFICATION			
COUNCIL DIST	One	STATUS	Original
PLANNING AREA	Northwestern	CLASS	Replacement
ADDRESS	507 7th Street	FUNCTION	Libraries

OPERATING IMPACT (000,S)	
DEBT SERVICE	627
MAINTENANCE COSTS	0
OPERATING COSTS	0
TOTAL	627
COST SAVINGS	0

EXPENDITURE SCHEDULE (000,S)											
	TOTAL	THRU FY 06	EST. FY 07	TOTAL 6 YRS	BUD YR FY 08	FY 09	FY 10	FY 11	FY 12	FY 13	BEYOND 6 YRS
PLANS	491	0	0	491	491	0	0	0	0	0	0
LAND	0	0	0	0	0	0	0	0	0	0	0
CONST	5838	0	0	5838	0	3838	2000	0	0	0	0
EQUIP	539	0	0	539	0	0	539	0	0	0	0
OTHER	98	0	0	98	0	0	98	0	0	0	0
TOTAL	6966	0	0	6966	491	3838	2637	0	0	0	0

APPROPRIATION DATA (000,S)	
YEAR FIRST IN CIP	FY 2005
YEAR FIRST IN CAPITAL BUDGET	FY 2007
CURRENT AUTH. THRU	FY 08 6966
CUMULATIVE APPROP. THRU	FY 08 491
APPROPRIATION REQUESTED	0
BONDS SOLD	0
OTHER FUNDS	0
TOTAL FUNDS RECEIVED	0
EXPENDITURES & ENCUMBRANCES	0
UNENCUMBERED BALANCE	0

FUNDING SCHEDULE (000,S)											
G O BDS	6966	0	0	6966	491	3838	2637	0	0	0	0
TOTAL	6966	0	0	6966	491	3838	2637	0	0	0	0

PROJECT STATUS	
LAND STATUS	No Land Involved
PROJECT STATUS	Design Not Begun
PERCENT COMPLETED	0
ESTIMATED COMPLETION DATE	06/2010

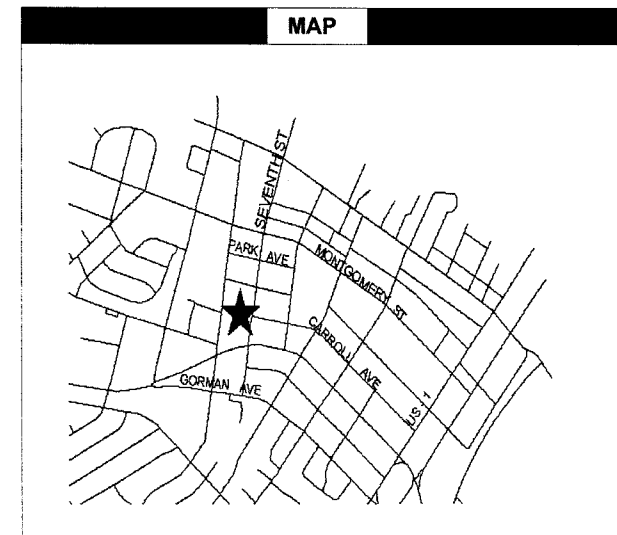
DESCRIPTION AND JUSTIFICATION

DESCRIPTION: This project consists of building a new Laurel Branch Library on the existing site. The new facility will be 32,000 square feet with a larger community meeting room and public service area.

JUSTIFICATION: The Laurel Branch Library is the busiest on a per square foot basis of all the County library facilities. The current 12,000 square feet of public space is inadequate to meet the needs of the community and the rapidly changing technologies inherent to library service. Expanded public areas are necessary to keep up with growing service demands, especially in the children's area.

325

ENABLED: CB-050-06



THE PRINCE GEORGE'S COUNTY FY 2008-2013 APPROVED CAPITAL IMPROVEMENT PROGRAM

CIP ID NO.	PROJECT NAME	AGENCY
HL719153	LIBRARY BRANCH RENOVATIONS	LIBRARY

LOCATION AND CLASSIFICATION			
COUNCIL DIST	Multi-District	STATUS	Continued
PLANNING AREA	Not Applicable	CLASS	Rehabilitation
ADDRESS	County-wide	FUNCTION	Libraries

EXPENDITURE SCHEDULE (000,S)											
	TOTAL	THRU FY 06	EST. FY 07	TOTAL 6 YRS	BUD YR FY 08	FY 09	FY 10	FY 11	FY 12	FY 13	BEYOND 6 YRS
PLANS	385	20	40	325	48	52	54	57	57	57	0
LAND	0	0	0	0	0	0	0	0	0	0	0
CONST	11020	6104	610	4306	1407	299	635	655	655	655	0
EQUIP	1737	143	200	1394	216	228	236	238	238	238	0
OTHER	0	0	0	0	0	0	0	0	0	0	0
TOTAL	13142	6267	850	6025	1671	579	925	950	950	950	0

FUNDING SCHEDULE (000,S)											
	TOTAL	THRU FY 06	EST. FY 07	TOTAL 6 YRS	BUD YR FY 08	FY 09	FY 10	FY 11	FY 12	FY 13	BEYOND 6 YRS
G O BDS	12856	6752	1250	4854	500	579	925	950	950	950	0
OTHER	286	286	0	0	0	0	0	0	0	0	0
TOTAL	13142	7038	1250	4854	500	579	925	950	950	950	0

DESCRIPTION AND JUSTIFICATION

DESCRIPTION: This project consists of updating and renovating branch libraries including replacing carpeting, roofs, HVAC systems, installing the Americans With Disabilities Act compliant entrances, fences, walkways, parking lots and renovating public restrooms. This project also provides a source of funding for unanticipated library renovation projects.

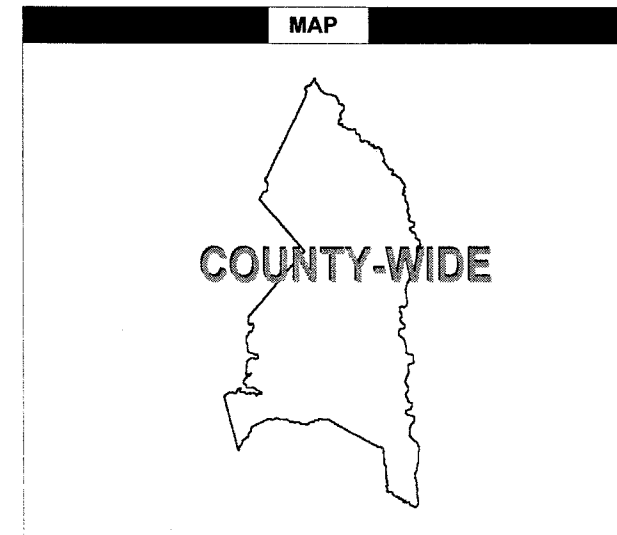
JUSTIFICATION: Retrofitting for technology, repairing parking lots and sidewalks, replacing furnishing and carpeting, and renovating restrooms are necessary to provide customers with comfortable, attractive and functional settings in which to use library facilities. Unlike other County facilities, public libraries are heavily used by the public and thus require more frequent updating and preventative maintenance.

326 ENABLED: CB-050-06

OPERATING IMPACT (000,S)	
DEBT SERVICE	1157
MAINTENANCE COSTS	0
OPERATING COSTS	0
TOTAL	1157
COST SAVINGS	0

APPROPRIATION DATA (000,S)	
YEAR FIRST IN CIP	FY 1991
YEAR FIRST IN CAPITAL BUDGET	FY 1991
CURRENT AUTH. THRU	FY 08 13142
CUMULATIVE APPROP. THRU	FY 08 8788
APPROPRIATION REQUESTED	0
BONDS SOLD	8002
OTHER FUNDS	286
TOTAL FUNDS RECEIVED	8288
EXPENDITURES & ENCUMBRANCES	7117
UNENCUMBERED BALANCE	1171

PROJECT STATUS	
LAND STATUS	No Land Involved
PROJECT STATUS	Under Construction
PERCENT COMPLETED	54
ESTIMATED COMPLETION DATE	06/2013



THE PRINCE GEORGE'S COUNTY FY 2008-2013 APPROVED CAPITAL IMPROVEMENT PROGRAM

CIP ID NO.	PROJECT NAME	AGENCY
HL719213	NEW CARROLLTON BRANCH LIBRARY	LIBRARY

LOCATION AND CLASSIFICATION			
COUNCIL DIST	Three	STATUS	Revised
PLANNING AREA	Defense Hgts - Bladensburg & Vicinity	CLASS	Rehabilitation
ADDRESS	7414 Riverdale Road	FUNCTION	Libraries

EXPENDITURE SCHEDULE (000,S)											
	TOTAL	THRU FY 06	EST. FY 07	TOTAL 6 YRS	BUD YR FY 08	FY 09	FY 10	FY 11	FY 12	FY 13	BEYOND 6 YRS
PLANS	433	0	0	433	0	433	0	0	0	0	0
LAND	0	0	0	0	0	0	0	0	0	0	0
CONST	7357	174	110	7073	0	0	2803	4270	0	0	0
EQUIP	535	0	0	535	0	0	24	511	0	0	0
OTHER	100	0	0	100	0	0	0	100	0	0	0
TOTAL	8425	174	110	8141	0	433	2827	4881	0	0	0

FUNDING SCHEDULE (000,S)											
G O BDS	8425	298	0	8127	0	419	2827	4881	0	0	0
TOTAL	8425	298	0	8127	0	419	2827	4881	0	0	0

DESCRIPTION AND JUSTIFICATION

DESCRIPTION: This project consists of renovating the New Carrollton Branch Library. Plans include relocating the entrance to make it more accessible, improving the access from the parking area, expanding the upper level public service area, replacing the elevator and making some other design changes to improve functionality.

JUSTIFICATION: The New Carrollton Branch is over 30 years old and needs refurbishing. Accessibility is an issue and new technologies need to be accommodated.

OPERATING IMPACT (000,S)	
DEBT SERVICE	758
MAINTENANCE COSTS	0
OPERATING COSTS	0
TOTAL	758
COST SAVINGS	0

APPROPRIATION DATA (000,S)	
YEAR FIRST IN CIP	FY 1991
YEAR FIRST IN CAPITAL BUDGET	FY 1991
CURRENT AUTH. THRU	FY 08 8425
CUMULATIVE APPROP. THRU	FY 08 284
APPROPRIATION REQUESTED	0
BONDS SOLD	298
OTHER FUNDS	0
TOTAL FUNDS RECEIVED	298
EXPENDITURES & ENCUMBRANCES	284
UNENCUMBERED BALANCE	14

PROJECT STATUS	
LAND STATUS	No Land Involved
PROJECT STATUS	Design Not Begun
PERCENT COMPLETED	3
ESTIMATED COMPLETION DATE	06/2011

MAP

