



THE PRINCE GEORGE'S COUNTY GOVERNMENT

DEPARTMENT OF ENVIRONMENTAL RESOURCES ENVIRONMENTAL SERVICES GROUP

APPLICATION FOR WATER AND SEWER PLAN AMENDMENT

INSTRUCTIONS

Please follow the instructions carefully to ensure the application is complete. An incomplete application may delay the processing of the request, including rejection from the requested cycle. The 2008 Water and Sewer Plan revises fees for the plan, plan amendments, and processes that must be included with your submission. A Fee Schedule accompanies this instruction sheet. For questions or assistance in completing the forms, contact the Department of Environmental Resources, Program Support Team, at (301) 883-5802. Applications (PDF) and the 2008 Water and Sewer Plan (PDF) may be found at:

[www.co.pg.md.us/Government/AgencyIndex/DER/ESG/water-sewer.asp?nivel=foldmenu\(8\)](http://www.co.pg.md.us/Government/AgencyIndex/DER/ESG/water-sewer.asp?nivel=foldmenu(8))

Send a completed application and other required information to:

Prince George's County Government
Department of Environmental Resources
Program Support Team
9400 Peppercorn Place, Suite 610
Largo, MD 20774

For questions regarding the 2002 General Plan, master plans, zoning or subdivisions, contact the Maryland-National Capital Park and Planning Commission (M-NCPPC) at:

(301) 952-3680 or (301) 952-3530.

For information on well and septic systems, contact the Prince George's County Health Department at:

(301) 883-7680.

PRINCE GEORGE'S COUNTY

FEE SCHEDULE **FOR WATER AND SEWER PLAN AMENDMENTS**

Services and activities under the auspices of the adopted Water and Sewer Plan are subject to the following fee schedule. All fees are waived for public agencies. Fees are reduced by 50% for properties in the Developed Tier.

Water and Sewer Plan Amendments

The fees are non-refundable and applicable for category change applications, whether legislative or administrative. Deferred and resubmitted applications must also pay these fees.

Residential development

1 – 25 dwelling units	\$250/dwelling unit up to a maximum of \$3,000
26 – 100 dwelling units	\$4,500
101 + dwelling units	\$6,000

Non-residential development

2 acres or less	\$1,500
More than 2 acres	\$3,000

Mixed-Use development

\$7,500

Waivers for water and sewer categories

Water or sewer waiver, per dwelling unit	\$250
Well or septic waiver, per dwelling unit	\$250

Final Plat review

Review and sign-off, per mylar	\$250
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Documents and Maps

Water and Sewer Plan	\$200
Water and Sewer Category Maps	
36" x 60"	\$280
11" x 17"	\$100
Map Excerpt (prepared to order)	
8 ½" x 11"	\$ 50

Type of Amendment	Administrative	Legislative
Requested Amendment	Category 3 or Public Use	All other category change requests
Application Deadlines	1st of each month, except August and December when no applications are accepted	April 1 August 1 December 1
Approximate Processing Time	45 days (some reviews may require additional 30 days)	4 months
Submittal Requirements	Original application and required attachments	Original & six copies of both application and required attachments

In addition to the application form, the following attachments are required based on the requested amendment and its criteria:

Requested Amendment	Required Attachments
Category 4	<p>Photocopy of the current County tax map referencing the grid number(s) and parcel number(s) with the property clearly delineated</p> <p>Development Proposals – description of how the proposal will enhance the surrounding community including initiatives to improve roads, public facilities, community services and environmental concerns</p> <p>Completed owner <u>and</u> contract purchaser Disclosure Statement</p> <p>Notarized owner’s signature</p> <p>Recommended Attachments/Actions:</p> <ul style="list-style-type: none"> • A conceptual description of the development proposal • Response to the Land Development Review questions should be as complete <u>as possible</u>

Requested Amendment	Required Attachments
<p>Category 3 or Public Use Allocation</p>	<p>An <u>approved</u> Preliminary Plan of subdivision and a <u>signed</u> Planning Board Resolution; and, an <u>approved</u> Detailed Site Plan and <u>signed</u> Planning Board Resolution, if required by M-NCPPC</p> <p>A valid Stormwater Management Concept Plan letter of approval</p> <p>Architectural renderings (a graphic representation of the finished dwellings or structure and the layout; sales brochures are preferred; submittals larger than 8 ½" x 11" will <u>not</u> be accepted) with written descriptions of amenities offered</p> <p>Confirmed Builder(s)</p> <p>Photocopy of the current County tax map referencing the grid number(s) and parcel number(s) with the property clearly delineated</p> <p>Land Development Review questions answered <u>completely</u> and separate sheets provided as requested</p> <p>Completed owner <u>and</u> contract purchaser Disclosure Statement</p> <p>Notarized owner's signature</p>