

**PRINCE GEORGE'S COUNTY OFFICE OF ETHICS AND ACCOUNTABILITY
BOARD OF ETHICS**

Special Board Meeting Minutes

September 23, 2021

Present: Cassandra Burckhalter, Board Chair (Microsoft Teams)
Charlene Gallion, Board Member (Microsoft Teams)
Sharon Theodore-Lewis (Board Member (Microsoft Teams)

Robin Barnes-Shell, Esq., Executive Director (Microsoft Teams)
Bamidele Alexander, Legal Counsel (Microsoft Teams)

Next meeting: October 8, 2021 (Virtual)
9201 Basil Court, Suite 155
Largo, Maryland 20774

OPEN SESSION

I. OPENING OF MEETING

The Board Chair, Cassandra Burckhalter, opened the meeting at approximately 5:02 pm and welcomed all in attendance. There was a quorum present with three (3) Board Members. The meeting was held via Microsoft Teams.

II. READING OF WRITTEN STATEMENT FOR CLOSING MEETING UNDER THE OPEN MEETING ACT

At 5:04 pm, a motion was made by Board Chair Cassandra Burckhalter and seconded by Board Member Charlene Gallion to close the open portion of the meeting to comply with a specific constitutional, statutory or judicially imposed requirement that prevents public disclosure about a particular proceeding or matter and to consult with legal counsel. The statement was read by the Board Chair Cassandra Burckhalter. The motion was approved by a vote of 3-0. The reason for closing the meeting, and the topics discussed with legal counsel involved among other matters, investigations in accordance with the State Government Article, §10-508(a). Those in attendance were as follows:

Cassandra Burckhalter, Board Chair (Microsoft Teams)
Charlene Gallion, Board Member (Microsoft Teams)
Sharon Theodore-Lewis (Board Member (Microsoft Teams)

Robin Barnes-Shell, Esq., Executive Director (Microsoft Teams)
Bamidele Alexander, Legal Counsel (Microsoft Teams)

CLOSED SESSION

Investigation 21-0395

Legal Counsel discussed legal research regarding posting hearing decisions on County's website. Legal Counsel confirmed the legality of public disclosure of Board decisions. The Board voted 3-0, to post the Findings of Fact, Conclusion and Order in this matter. The Board voted 3-0 to provide a copy of the Findings of Fact, Conclusion and Order to the County Council Chair with an invitation to meet to discuss and to welcome a written response.

At the conclusion of all business, a motion was made to adjourn the meeting at 5:31 pm. The motion was approved 3-0.