



## Frequently Asked Questions

### Registration and Maintenance of Residential/Commercial Property Subject to Foreclosure

CB-71-2010, which provides for the registration and maintenance of residential and commercial property subject to foreclosure with the Department of Environmental Resources (DER), was approved by the Prince George's County Council and signed by the County Executive. The bill also establishes penalties for failure to register and maintain foreclosed residential and commercial property.

#### **What properties are affected by CB-71-2010?**

This bill applies to all residential and commercial property subject to foreclosure.

#### **What is the time frame for registering properties subject to foreclosure?**

The person authorized to make the sale of a residential or commercial property must notify the Director of DER within five calendar days after filing an order to docket or a complaint to foreclose a mortgage or deed of trust on residential or commercial property located in Prince George's County.

#### **How do I register properties subject to foreclosure?**

Properties that are subject to foreclosure may be registered online by accessing the ***Online Foreclosed Property Registration Form*** on the DER website located at <http://www.princegeorgescountymd.gov/DER/> under the heading Foreclosed Property Registration.

In addition, foreclosed residential or commercial properties may be registered by downloading the registration form from DER's website. Registration forms may also be obtained by contacting DER's Foreclosure Registration Unit at (301) 883-6100. Completed downloaded registration forms may be presented in person or mailed to the following address:

Department of Environmental Resources  
Property Standards Group  
Foreclosure Registration Unit  
1220 Caraway Court  
Suite 1050  
Largo, Maryland 20774

**What information is required for the registration form?**

To complete the registration form, the person authorized to make the sale of the property will provide the street address and, if known, the tax account number for the residential or commercial property subject to foreclosure. In addition, the person will provide, if known, the names and addresses of all owners of the residential or commercial property subject to foreclosure; the name, address and telephone number of the person authorized to make the sale; and the name, address and telephone number of the person authorized to maintain the property prior to the sale of the residential or commercial property.

**Who is responsible for completing the registration form?**

The person authorized to make the sale of the residential or commercial property is responsible for completing and submitting the registration form.

**Is there a cost to register a property in foreclosure?**

There is no cost to register a property in foreclosure.

**What are the penalties for not registering a residential property subject to foreclosure?**

A person authorized to make the sale that fails to register a residential or commercial property subject to foreclosure will pay a civil penalty of \$50 for each day the notice is not filed.

**Who can I call if I have additional questions or need more information?**

For more information, please call DER's Foreclosure Registration Unit at (301) 883-6100.