



Angela D. Alsobrooks
County Executive

**THE PRINCE GEORGE'S COUNTY GOVERNMENT
ADMINISTRATIVE CHARGING COMMITTEE
(301) 883-4293**

Administrative Charging Committee Meeting

Tuesday, February 23, 2023
6:30 PM

Location: <https://mypgc.zoom.us/j/86845368915> and 9200 Basil Court, Suite 400, Largo, MD 20774

Attendees: Isabel Williams - Program Administrator - ACC
Roger Thomas – Attorney - ACC
Bill Scott - Committee Member – ACC
Cardell Montague – Vice Chair - ACC
Kelvin Davall - Chair - ACC
Serenity Garnette - Committee Member - ACC
Natalie Stephenson - Committee Member - ACC
Meredith Bagley – Investigator - ACC
Kevin Hughes – Investigator - ACC
Jeanne Cunningham - Administrative Aide - ACC
CaNiesha Johnson - Paralegal – ACC (Remote)

Discussion

Call to Order
Approval of Minutes
Confidentiality and Open Meeting Act Briefing
Old business
New Business

Agenda



Draft Meeting
Agenda (02.23.23).pdf

| <u>Action</u> | <u>Assigned</u> | <u>Deadline</u> | <u>Status</u> |
|---|--|------------------------|----------------------|
| ACC - Provide 6 cases for the Committee to review | Roxanna Muller, Paralegal CaNiesha Johnson, Paralegal | 2/27/2023 | |
| Provide Committee Members with Copy of Minutes | CaNiesha Johnson, Paralegal | 2/28/2023 | |

Summary

At 6:39 pm Kelvin Davall- called Order and Roll. All members were present except Natalie Stephenson, who was running late.

The Administrative Charging Committee

At 6:40 pm a motion was made to adopt the minutes from February 7, 2023 meeting. All were in favor of minutes approval.

At 6:41pm Roger Thomas presented a PowerPoint “The Maryland Open Meeting Act: Title 3 of the General Provisions Article of the Maryland Annotated code” in detail. Mr. Thomas also offered a training to all of the committee members to assist and better understand the Act and confidentiality. His presentation concluded at 7:04 pm.

At 6:50 pm Natalie Stephenson joined the meeting.

At 7:05 pm The committee members reviewed and signed the confidentiality agreement.

At 7:13 pm Chairman Kelvin Davall motioned to discuss cases and investigations. The motion was seconded by Committee member Serenity Garnette.

At 7:15 pm The session was closed to discuss confidential cases.
(Committee member Natalie Stephenson abstained from voting until she has reviewed the records).

At 8:02 pm Vice Chair Cardell Montague motioned to reopen the session.

The members discuss the numbers of cases they would like to review at the next committee meeting. The next committee meeting will be held on March 2, 2023, at 6:30 pm. The members should coordinate with the Paralegals to review the evidence in the cases.

At 8:27 pm a motion to adjourn was made by Chair Davall, seconded by Mr. Scott, and all members were in favor.

CaNiesha Johnson, Paralegal and Minute Administrator on February 23, 2023.

End time- 8:27 pm