

The Housing Authority of Prince George's County, Maryland
Board of Commissioner's Meeting
Monday, January 22, 2024

Minutes

Present:

Commissioners: Chairwoman Yolanda Hawkins-Bautista
Vice Chair Euron Blackwell
Commissioner Brett Theodos
Commissioner Cherice Shannon
Commissioner W. Marshall Knight
Commissioner Layton Wilson
Commissioner Regina Nadir

Staff:

Ron McCoy, Acting Executive Director, HA
Dawnay Green, Interim HCV Program Manager, HA
Carolyn Floyd, RAD Program Manager, HA
Will Pass, FAS Consultant, HA
Jacqueline Massiah, FAS, HA
Karanja Slaughter, Division Manager, HAD
Crystal Harris, Asst. Property Manager, HAD
Crystal Ford, Resident Services, HAD
James McGraw, D&M, HAD
Michael Jackson, Sr. Project Manager, HAD
Thaddeus Green, Development Officer, HAD
Gloria Bowens-O'Neal, Compliance Officer, HA
Kelvin Jay Noble, Procurement Officer, HA
Carrie Blackburn Riley-Legal Services
Alana Speed Harris-HR Manager, HA
Mugure Crawford, HA, Recorder
Guest: Angie Rodgers-DCAO, CEX Office

Guest:

9200 Basil Court 2nd Floor Large Conference Room
Largo, Maryland 20774
&

Location:

Via GO-TO-MEETING Link
Dial In: 1-(866) 899-4679 **Access Code:** 819-222-557

Call to Order: Chairwoman Yolanda Hawkins Bautista called the meeting to order at 5:34pm declaring a quorum with the following Commissioners present: Commissioners Brett Theodos, W. Marshall Knight, Commissioners Regina Nadir, Layton Wilson, Cherice Shannon, and Vice Chair Euron Blackwell.

Approval of Minutes: Chair Bautista called for a motion to approve the December 18, 2023 minutes. Vice Chair Blackwell motioned to approve the minutes and

Commissioner Shannon seconded the motion. The minutes were approved.

Reports by the Acting Executive Director:

- There were no agency wide updates presented.

Office of Compliance:

- There were no Compliance updates presented for the month of December.

Housing Choice Voucher Program:

Interim Housing Choice Voucher Division Manager, Dawnay Green presented the HCV report:

- No Further comments or questions expressed by the Board.

Resident Fulfillment:

- No new updates currently for the Resident Fulfillment log

Housing Assistance Division:

Karanja Slaughter, HAD Division Manager presented the HAD report on behalf of Denise Haffenden, as follows:

- There were no move-ins and no move-outs for the month of December 2023

PHA-wide

- Follow up discussion occurred with the board regarding the roof repairs at Kimberly Gardens. Commissioner Knight requested a timeline of repairs for the (9) units at Kimberly Gardens including estimates of the scope of work, procurement, and the availability of contractors provided to the board for the February 26th 2024 board meeting.
- Follow up discussion occurred with Commissioner Theodos regarding recertifications. A report detailing the progress of any late recertifications per month. The board is requesting this report be added as a separate slide in the board packet. The board has continually requested this information from the staff.

Occupancy/Recertification

- For December there were nine re-certifications completed, no admissions and no transfers. No eviction actions processed. There was no Criminal court appearance. There were no Landlord Tenant Court appearances.
- Mr. Slaughter presented the Vacancy Report for December reporting an overall occupancy rate of 87%.

Resident Services

Crystal Ford presented the Resident Services report for December 2023:

- No Further comments or questions expressed by the Board.

Development

James McGraw, Bond & Development Manager presented the Development & Modernization report for December as follows:

- No Further comments or questions expressed by the Board.

Financial Report

Acting Accounting Services Manager, Jacqueline Massiah reported on key highlights for the month ending December 31, 2023:

- Follow up discussion occurred with the board regarding Financial reporting for the agency. Commissioner Knight requests more detailed Financial reporting for the February board packet.

New Business

- HAD Division Manager Karanja Slaughter presented resolution 1406, a resolution Authorizing the Acting Executive Director to Execute a Contract for Property Maintenance and Janitorial Services for the Housing Authority of Prince George's County. Chairwoman Yolanda Hawkins-Bautista called for a motion to approve Resolution #1406. Commissioner Knight motioned to approve resolution #1406 and Vice Chair Blackwell seconded the motion. Resolution #1406 was approved.

Additional Board/Staff Comments:

- Chair Bautista introduced New Executive Director, Jessica Anderson-Preston to the board and staff members during the January board meeting. Ms. Anderson-Preston thanked the board and staff for welcoming her and looks forward to working with everyone.

Public Comments:

1. **Kimberly Thomas-1100 Owens Road Resident-** Ms. Thomas alerted the staff of out dated information regarding Public Housing programs no longer active that are still listed on the Housing Authority website. Staff responded and will update the website with current Public Housing program information.
2. **State Delegate from MD Marvin Holmes(District 23) and the Chair of the Housing and Real Property in the MD General Assembly-** Mr. Holmes joined the January 22nd Board Meeting to introduce himself to the board and Housing Authority staff. He noted that he will make the effort to attend board meetings more often representing District 23 in Prince George's County.

Adjournment:

- Chair Yolanda Hawkins-Bautista motioned to adjourn the public meeting by unanimous vote, the Board of Commissioners meeting adjourned at 6:37pm.

Attest/ Witness:

Miguel K. Cordero

Yolanda Hawkins-Bautista
Yolanda Hawkins-Bautista /Chairwoman

Jessica G. Anderson-Preston
Jessica G. Anderson-Preston/
Executive Director/Secretary