



Redevelopment Authority
of Prince George's County

BOARD OF DIRECTOR'S MEETING

Dec. 5, 2023
9200 Basil Court
Conference Room 2nd Floor

9:00 a.m.



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Dec 5, 2023 - 9:00 a.m.
9200 Basil Court
2nd Floor Conference Room
Largo, Md 20774

AGENDA

- I. Call to Order 9:00 a.m.
- II. Board Minutes Consent
 - A. Approval of Agenda: Minutes for November 7, 2023
- III. Executive Director's Report
- IV. Treasurer's Report
- V. Discussion/Action Item: Presentation on Commercial Property Improvement Program
- VI. Members Comments
- VII. Adjournment

**Upcoming Meeting:
Redevelopment Authority Tuesday,
January 9, 2024 @ 9:00 A.M**

REDEVELOPMENT AUTHORITY

November 07, 2023,

MINUTES

In-Person & Zoom Meeting

BOARD MEMBERS PRESENT

Leon Bailey, Chairperson
Alicia Cotton-Doney, Vice Chair via online
Erma Barron
Ameenah Capers
Madye Henson-McCannon

STAFF PRESENT

Jacqueline West-Spencer, *Executive Director*
Stephen Paul, *Associate Director*
Gerald Konohia, *Senior Manager*
Victor Sherrod, *Project Manager*
Anitra Robinson, *Accountant*
Lakeisha Smith, *Admin. Aide*

EX-OFFICIO MEMBERS

Aspasia Xypolia via online

RECORDING SECRETARY

Lakeisha Smith

GENERAL COUNSEL

Tiffany Releford

GUESTS/VISITORS PRESENT

Jim Chandler, Assistant DCAO
Economic Development

BOARD MEMBERS NOT PRESENT

Michelle Rice

I. CALL TO ORDER – 9:15 A.M.

The Redevelopment Authority meeting was held on Tuesday, November 7, 2023, in person and via zoom. The meeting was open to the public and the teleconference link to the meeting was published on the Redevelopment Authority’s website along with the meeting agenda. The meeting was called to order at 9:15 A.M by Leon Bailey, Chairperson. A quorum was present.

II. Housekeeping Matters

A. Approval of Agenda

A motion was made by Chairperson Bailey and seconded by the Board Members to accept the November 07, 2023, Agenda. The motion passed by a vote 5-0.

B. Approval of Minutes for October 03, 2023.

A motion to approve the October minutes made by Mr. Bailey. The motion passed by a vote of 5-0.

C. Approval of Treasurer Report

A motion was made by Board Member Ms. Erma Barron and seconded by Vice-Chair Cotton-Doney to accept the Treasurer Report. The motion passed by a vote 5-0.

D. Introduction of Guests

Mr. Jim Chandler, Assistant DCAO Economic Development

E. Public Comments - No Public Comments were made.

F. Closed Session Disclosures -No closed sessions were held.

III. Discussion Item/Action Item: Treasurer Report

Accountant Anitra Robinson presented the RDA Financial report for the period of November 1, 2023, through November 30, 2023.

- Operating Budget monthly expenses: \$7,210.47 YTD \$42,680.30
- Capital Improvement Budget monthly expenses: \$2,463,314.92 YTD \$3,507,302.69

IV. Discussion Item/Action Item: Director's Report

Executive Director Jacqueline West-Spencer addressed the board and discussed the re-formatting of the board report. Ms. West-Spencer introduced Senior Project Manager, Gerald Konohia to the board to discuss the RDA's pipeline projects. Mr. Konohia detailed the members on the developmental phases of the Glenarden Hills, Town Square, Addison Park, and Cheverly Hospital projects.

V. Discussion Item/Action Item: Approval of Resolution 2023-03

Executive Director Jacqueline West-Spencer presented to the Board Resolution 2023-03
A resolution authorizing the appointment of the Executive Director and appointing said Executive Director as an authorized signatory. A motion was made by Chairman Bailey to approve Resolution 2023-03. The motion passed by a vote 5 - 0.

VI. Discussion Item/Action Item: Proposal Analysis Group Reform PowerPoint Presentation

Assistant Deputy Chief Administrator Officer for the Economic Development (DCAO) Jim Chandler presented to the board a presentation on the PAG reform. Mr. Chandler discussed the process and procedures utilized for the selection of developers, consultants, and sub-contractors to perform real estate development services to the county where competitive sealed proposals are used.

VII. MEMBER COMMENTS

Chairperson Leon Bailey introduced to the board RDA's new Executive Director Mrs. Jacqueline West-Spencer. Mr. Bailey addressed the board and inquired if there will be signage placed at the RDA project sites. Mr. Bailey addressed the board and informed the board members to communicate with the RDA in providing additional contact information from Developers or Consultants for upcoming Request for Proposals (RFP's).

VIII. ADJOURNMENT

A motion to adjourn the meeting of the Redevelopment Authority was made by Chairman Leon Bailey and seconded by Board Members. The motion passed by a vote 5 - 0. The meeting was adjourned at 10:15 A.M

**Respectfully Submitted,
Lakeisha Smith
Recording Secretary**