

**MEETING OF THE
PRINCE GEORGE'S COUNTY BOARD OF ELECTIONS
1100 MERCANTILE LANE, SUITE 115A
LARGO, MD 20774
MONDAY, FEBRUARY 6, 2023**

PRESENT: Roberta B. Deegan, President, Republican Member
Beatrice P. Tignor, Vice President, Democratic Member
Thomas J. Slezak, Republican Member
Lucille Gaither, Alternate Republican Member
Clement A. Gaynor, Jr., Alternate Republican Member
Terri L. Williams, Alternate Democratic Member
Anita C. Jones, Board Secretary
Alisha L. Alexander, Elections Administrator
Michael Adams, Board Attorney

ABSENT: Jaime J. Vazquez-Saldana, Republican Member
Vacant, Republican Member
Vacant, Deputy Elections Administrator

This meeting was conducted using the "Go To Meeting" platform. Ms. Deegan called the meeting to order at 5:30 p.m. and a quorum was present. She called into the meeting from out of town and requested that Ms. Tignor conduct the meeting. Mr. Gaynor was seated for Mr. Vazquez-Saldana, and Ms. Gaither was seated for the vacant position. Ms. Daneen Banks and Ms. Honesty-Bey logged into the meeting.

MINUTES

The minutes for the January 9, 2023, regular meeting were reviewed. On page 1, paragraph 1, Ms. Gaynor should be corrected to Ms. Gaither. A motion was made by Mr. Gaynor, seconded by Mr. Slezak, and duly passed approving the minutes for January 9, 2023.

A motion was made by Ms. Deegan, seconded by Mr. Slezak, and duly passed approving the November 2022 General Election Canvass minutes.

ADMINISTRATOR'S REPORT

Correspondence – None.

2024 Candidate Filing Process – Candidate filing for the 2024 elections started last week. The Prince George's County Board of Elections (BOE) will receive the candidate filings for the Board of Education candidates.

Office Coverage – Ms. Alexander noted that staff has returned to the A Day/B Day schedule that was implemented during COVID. The employees alternate days – working in the office one day and then working from home the next day.

Gubernatorial General Election

- **Manual Audit.** The audit is scheduled for February 16, 2023, starting at 9:00 a.m. in the Training Room. February 17, 2023, is reserved if needed. The audit will cover a percentage of the mail-in, provisional, Early Voting, and Election Day ballots.

Fiscal Year 2024 Budget – Ms. Alexander attended a budget hearing on January 26, 2023, to review her submission. Twelve new positions were requested; however, only one was recommended for approval. Staff resources are stretched to the maximum.

Voter Registrations – The Maryland Voter Registration System is updated based on information received from the registrants, ERIC (Electronic Registration Information Center), MVA (Motor Vehicle Administration, NCOA (National Change of address), and other reports.

2024 Maryland Legislative Session – Ms. Alexander noted the following bills that affect election processes:

- HB41 – Providing that voters are eligible for curbside voting under certain circumstances; requiring that curbside voting be made available to all registered voters with disabilities; and establishing requirements governing curbside voting, including requirements related to the establishment of curbside voting locations and how to vote at a curbside voting location.
- HB417 – Requiring that a special election be held at the same time as the regular statewide primary and general elections that are held in the second year of the term to fill a vacancy in the office of Delegate or Senator in the General Assembly if the vacancy occurs on or before the date that is 55 days before the deadline for filing certificates of candidacy for the regular statewide election.
- HB0616 – Changing the number of days on which early voting centers are required to be open before a primary or general election by requiring early voting centers to be open beginning the second Sunday, rather than the second Thursday, before a primary or general election through the Thursday before the election.
- Ms. Gaither noted that the effective date for some of the legislation, if passed, is October 1, 2023.

Ethics and Financial Disclosure – Ms. Alexander advised Board Members that they should receive an e-mail notice from the State Ethics Commission and that their statements are due by April 30, 2023.

OLD BUSINESS – Ms. Deegan asked about the IT position description. Ms. Alexander advised that they are working with the Office of Human Resources Management to get the description approved. This one of the items for discussion when she meets with the Deputy Chief Administrative Officer.

PERSONNEL –

- Hired one IT and two General Clerk positions.
- Deputy Elections Administrator. The position was readvertised, and interviews will be scheduled once the register is available.
- Elections Administrator. Ms. Alexander received the package for processing an “acting” appointment. She will prepare the forms provided and coordinate with the Deputy Chief Administrative Officer, OHRM, and Office of Management and Budget.
- Elections Administrator Interview Panel. At a minimum, the panel for this position will include a Director from another County agency and a Board member.

LEGAL – Mr. Adams thanked Ms. Alexander for the updates on proposed legislation.

NEW BUSINESS – None.

A motion was made by Mr. Gaynor, seconded by Ms. Deegan, and duly passed to go into Executive Session to discuss personnel.

The BOE returned to their regular meeting at 6:00 p.m.

The Board thanked Ms. Honesty-Bey for sharing her background and experience, and her willingness to accept the position of Acting Elections Administrator. A motion was made by Ms. Deegan, seconded by Ms. Tignor, and duly passed approving the appointment of Ms. Honesty-Bey as Acting Elections Administrator.

Ms. Alexander’s last day with the BOE is Friday, February 10, 2023. The Board thanked her for all her support and guidance over the years. We have all learned so much and we wish her the best in her new position.

NEXT MEETING – The next regular meeting is scheduled for Monday, March 6, 2023, at 5:30 p.m.

A motion was made by Mr. Gaynor, seconded by Mr. Slezak, and duly passed to adjourn the meeting at 6:15 p.m.

Beatrice P. Tignor, Vice President

Anita C. Jones, Recording Secretary

Date