







# PRINCE GEORGE'S COUNTY GOVERNMENT

## Police Accountability Board

**Motion:** Affirm interview questions for Administrative Hearing Board candidates

**Motion:** Shelia Bryant **Second:** Earl O'Neal

Legal Counsel requested a more specified motion

**Amended Motion:** Affirm eight (8) interview questions for Administrative Hearing Board candidates

**Motion:** Shelia Bryant **Second:** Earl O'Neal

**Vote:** Ayes - 8 Opposed - 0 Abstain - 0 Absent - 2

(Talley Sheet Attached)

**Motion:** Passes

### Old Business

The PAB Chair, legal counsel and staff met this week to discuss the strategic plan for Police Accountability Board consideration. Topics discussed during the meeting were: meeting dates, meeting frequency, community outreach, standard operating procedures, potential subcommittees and other matters. Legal Counsel and staff will provide the Board with a process/outline of the Strategic Plan components and will also create a survey that will inform certain pieces of the strategic plan. PAB Board Members will have an opportunity to provide input for the final strategic plan outline.

A discussion about meeting with Police Chiefs' Association of Prince George's County (PCAPGC) and topics that the Board may want to pose to PCAPGC was held. The PCAPGC has agreed to allow the PAB to meet with the law enforcements agency leaders in Prince George's County on February 28, 2023.

PAB meeting dates and frequency was discussed.

**Motion:** PAB meetings will be held on the 2<sup>nd</sup>/4<sup>th</sup> Wednesday of each month at 6:30p.m., virtually/hybrid, until further notice (beginning February 8, 2023)

**Motion:** Shelia Bryant **Second:** Earl O'Neal

Discussion about meeting dates continued. Suggestions on improving meetings was shared.

The Police Accountability Board annual budget was discussed as it pertains to the frequency of meetings. Denise Hall provided insight on the budget timeline for the PAB. The FY24 budget was submitted prior to the first PAB meeting. The budget process began in October 2022.

**Vote:** Ayes - 8 Opposed - 1 Abstain - 0 Absent - 1

(Talley Sheet Attached)

**Motion:** Passes

Denise Hall shared information regarding upcoming PAB trainings and indicated that she has spoken with the Prince George's County Police Department regarding an abbreviated Citizens' Police Academy training. She also indicated that the PAB is also required to take Ethics training and that Enhanced Judgmental Training is also available.



# PRINCE GEORGE'S COUNTY GOVERNMENT

## Police Accountability Board

PAB members discussed meeting with the Police Chiefs' Association of Prince George's County (PCAPGC) for introductory purposes and to satisfy the quarterly mandate requiring the PAB to meet with law enforcement leaders under the Board's purview. Kennon James inquired of any constraints to meeting with PCAPGC with regards to Open Meetings. Marva Jo Camp will research Board Members attending a PGAPGC meeting as it relates to Open Meetings Act.

A poll was taken to garner the Board's interest in attending the PGAPGC meeting on February 28, 2023. The majority of the Board agreed to meet with PGAPGC on February 28, 2023.

Keenon James will send an email to the Chair and staff to follow-up with Old Business to be resolved by the PAB and other matters.

Tangi Allen was asked to confirm a meeting with the Police Chiefs' Association of Prince George's County on February 28, 2023 and determine if the meeting will be held virtually or in-person. Ms. Allen will email the Board with this information by tomorrow, January 24, 2023. A poll will be sent to determine which Board members will be available to attend the PCAPGC and the preferred method of meeting (in person, virtual/hybrid).

**Motion:** To Adjourn Meeting

**Motion:** Shelia Bryant

**Vote:** Ayes - 9      Opposed - 0  
(Talley Sheet Attached)

**Motion:** Passes

**Second:** Dr. Andrea Coleman

Abstain - 0      Absent - 1

Meeting adjourned at 9:29p.m.

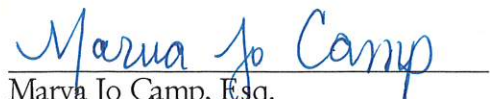
### Next Meetings

February 6, 2023 and February 8, 2023, Administrative Meetings to Interview Candidates for the Administrative Hearing Board, virtually (Board Members only)

February 22, 2023 at 6:30p.m., virtually

**Attachments:** Open Meetings Act Compliance Sheet, Closing Statement, Closed Session Summary, Open Session Vote Tally Sheets, Closed Session Vote Tally Sheets

Reviewed for Legal Sufficiency by:



Marva Jo Camp, Esq.

Legal Counsel

Police Accountability Board



# PRINCE GEORGE'S COUNTY GOVERNMENT

## Police Accountability Board

### CLOSING STATEMENT

UNDER THE OPEN MEETINGS ACT (General Provisions Article § 3-305)

Recorded vote to close the meeting. Date: January 23, 2023 Time: 6:58p.m.

Location: Virtual (Zoom)

Motion to close meeting made by: Lafayette Melton

Second by: Tamika Springs

Members in Favor: Davall, Bryant, Coleman, Melton, O'Neal, Sanchez, Springs, Vergamini

Opposed: Keenon James

Abstaining: n/a

Absent: Marsha Ridley

Statutory authority to close session (check all provisions that apply): This meeting will only be closed under the provision or provisions checked below, all from General Provisions Art. § 3-305(b) only:

(1)  “To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; any other personnel matter that affects one or more specific individuals”; (2)  “To protect the privacy or reputation of individuals concerning a matter not related to public business”; (3)  “To consider the acquisition of real property for a public purpose and matters directly related thereto”; (4)  “To consider a matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State”; (5)  “To consider the investment of public funds”; (6)  “To consider the marketing of public securities”; (7)  “To consult with counsel to obtain legal advice”; (8)  “To consult with staff, consultants, or other individuals about pending or potential litigation”; (9)  “To conduct collective bargaining negotiations or consider matters that relate to the negotiations”; (10)  “To discuss public security, if the public body determines that public discussion would constitute a risk to the public or to public security, including: (i) the deployment of fire and police services and staff; and (ii) the development and implementation of emergency plans”; (11)  “To prepare, administer, or grade a scholastic, licensing, or qualifying examination”; (12)  “To conduct or discuss an investigative proceeding on actual or possible criminal conduct”; (13)  “To comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosures about a particular proceeding or matter”; (14)  “Before a contract is awarded or bids are opened, to discuss a matter directly related to a negotiating strategy or the contents of a bid or proposal, if public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal process”; (15)  “To discuss cybersecurity, if the public body determines that public discussion would constitute a risk to” (i) “security assessments or



# PRINCE GEORGE'S COUNTY GOVERNMENT

## Police Accountability Board

deployments relating to information resources technology”; (ii) “network security information,” such as information that is related to passwords, personal ID numbers, access codes, encryption, security devices, or vulnerability assessments or that a governmental entity collects or maintains to prevent, detect, or investigate criminal activity; or (iii) “deployments or implementation of security personnel, critical infrastructure, or security devices.”

For each provision checked above, the corresponding topic to be discussed and the public body’s reason for discussing that topic in closed session.

Citation Number	Topic	Reason for closed-session discussion topic
§3-305(b) (1)	Personnel	Select candidates to interview for the Administrative Hearing Board and finalize interview questions

This statement is made *Kelvi Darrell* by, **Presiding Officer.**



Angela D. Alsbrooks  
County Executive

# CLOSED-SESSION SUMMARY

SUMMARY OF CLOSED SESSION HELD ON: January 23, 2023

## 1. Statement of the time, place, and purpose of the closed session:

Time of closed session: 6:58p.m.

Place (location) of closed session: Virtual - Zoom

Purpose of the closed session: Select candidates to interview for the Administrative Hearing Board and finalize interview questions.

## 2. Record of the vote of each member as to closing the session:

Names of members voting aye: Davall, Bryant, Coleman, Melton, O'Neal, Sanchez, Springs, Vergamini

Members opposed: Keenon James Abstaining: n/a Absent: Marsha Ridley

## 3. Statutory authority to close session:

This meeting was closed under the following provisions of General Provisions Art. § 3-305(b):

Σ Topic # 1: § 3-305(b) (1) Σ Topic # 2: § 3-305(b) ( ) Σ Topic # 3: § 3-305(b) ( )

(add others as needed)

## 4. Listing of each topic actually discussed, persons present, and each action taken in the session:

Topic Description	Persons Present for Discussion	Action Taken/Each Recorded Vote
Personnel	*Chair Davall, Bryant, Coleman, James, O'Neal, Melton, Sanchez, Springs, Vergamini *Denise Hall, Marva Jo Camp, Tangi Allen, Ashley Ritter	<ul style="list-style-type: none"> <li>• Motion to select t Administrative Meeting for Interview for the Administrative Hearing Board – op 6 candidates with two or more votes to interview for the Administrative Hearing Board (Tally Sheet Attached)</li> <li>• Motion to finalize 8 Interview questions (Talley Sheet Attached)</li> <li>• Motion to Open Session (Talley Sheet attached)</li> </ul>



# PRINCE GEORGE'S COUNTY GOVERNMENT

## Police Accountability Board

### COMPLIANCE CHECKLIST FOR MEETINGS SUBJECT TO THE MARYLAND OPEN MEETINGS ACT

Date of Meeting: January 23, 2023

1.  Did you give "reasonable advance notice" and keep a copy or screenshot?
2.  Did you make an agenda available when notice was posted, or, if not yet determined, as soon as practicable, but at least 24 hours before the meeting?
3.  Did you make arrangements for the public to attend?
4.  Is someone prepared to keep minutes in writing or, otherwise, to run the equipment for minutes in the form of live and archived video or audio streaming?
5.  If part of this meeting might be closed to the public, have you first:
  - Made sure that the public body has designated a member to take training in the Act?
  - Made sure that the topic to be discussed falls entirely within one or more of the "exceptions" that allow the closed session? (see the other side for the list)
  - Given notice of the open meeting to be held right before the closed session, so that the presiding officer can hold the required public vote to close?
  - Made sure that the initial open meeting will be attended by a member designated to take training in the Act, and, if a designated member cannot attend, made sure that the public body is ready to complete this compliance checklist at the open meeting and keep it to attach to the minutes?
  - Equipped the presiding officer to prepare a written statement with the required disclosures? (for a model form with instructions, go to: <http://www.marylandattorneygeneral.gov/Pages/OpenGov/Openmeetings/default.aspx>)
  - Equipped the presiding officer to limit the closed session discussion to the exceptions and topics cited on the written closing statement? Arranged for closed-session minutes to be kept and adopted as sealed?
  - Equipped someone in the closed session to keep a record of each item of information that must be disclosed in the minutes of the next open meeting? (for the list, see the model closing statement).
  - For a meeting recessed to hold a closed administrative session, arranged to disclose, in the minutes of the next open meeting, the date, time, and place, persons present, and subjects discussed?
6.  Have you arranged for the preparation, the adoption as soon as practicable, and posting online if practicable, of minutes of the open meeting, including summaries of any prior closed sessions, and this form (when required), completed on this side?

\*This checklist is designed for general use as well as for use at open meetings of public bodies that hold closed meetings, when a member designated for training cannot attend the initial open meeting. See GP § 3-213(d). Like the earlier checklists, this checklist gives general guidance, does not guarantee "compliance" with every provision of the Open Meetings Act, and will be revised occasionally.





# PRINCE GEORGE'S COUNTY GOVERNMENT

## Police Accountability Board

### STATUTORY AUTHORITY TO CLOSE SESSION (THE FIFTEEN "EXCEPTIONS") General Provisions Article § 3-305(b)

- (1) To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of an appointee, employee, or official over whom this public body has jurisdiction; or any other personnel matter that affects one or more specific individuals;
- (2) To protect the privacy or reputation of an individual with respect to a matter not related to public business;
- (3) To consider the acquisition of real property for a public purpose and matters directly related to the acquisition;
- (4) To consider a matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State;
- (5) To consider the investment of public funds;
- (6) To consider the marketing of public securities;
- (7) To consult with counsel to obtain legal advice;
- (8) To consult with staff, consultants, or other individuals about pending or potential litigation;
- (9) To conduct collective bargaining negotiations or consider matters that relate to the negotiations; (10) To discuss public security, if the public body determines that public discussion would constitute a risk to the public or to public security, including: (i) the deployment of fire and police services and staff; and (ii) the development and implementation of emergency plans;
- (11) To prepare, administer, or grade a scholastic, licensing, or qualifying examination;
- (12) To conduct or discuss an investigative proceeding on actual or possible criminal conduct;
- (13) To comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosures about a particular proceeding or matter;
- (14) To discuss, before a contract is awarded or bids are opened, a matter directly related to a negotiating strategy or the contents of a bid or proposal, if public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal process.
- (15) (Eff. 10/1/18) To discuss cybersecurity, if the public body determines that public discussion would constitute a risk to: (i) security assessments or deployments relating to information resources technology; (ii) network security information, including information that is: 1. Related to passwords, personal identification numbers, access codes, encryption, or other components of the security system of a governmental entity; 2. Collected, assembled, or maintained by or for a governmental entity to prevent, detect, or investigate criminal activity; or 3. Related to an assessment, made by or for a governmental entity or maintained by a governmental entity, of the vulnerability of a network to criminal activity; or (iii) deployments or implementation of security personnel, critical infrastructure, or security devices.



Angela D. Alsobrooks  
County Executive

# Prince George's County Police Accountability Board

## TALLY SHEET

**DATE:** January 23, 2023

**PURPOSE:** Approve Minutes from November 16, 2022

**MOTION:** Shelia Bryant

**SECOND:** Daniel Vergamini

**Proposed Amendment to November 16, 2022 Minutes:** Correct the vote count for the Motion to 'Select candidates to interview with the PAB for 2 (two) appointments to the Administrative Charging Committee: Serenity Garnett, Tyresse McAllister and Cardel Montague', which changes the current vote count from 10 ayes, to 9 ayes; 1 abstain.

BOARD MEMBERS	AYE	OPPOSED	ABSTAIN	ABSENT
Kelvin Davall, Chair	X			
Shelia Bryant	X			
Dr. Andrea Coleman	X			
Keenon James	X			
Lafayette Melton	X			
Earl O'Neal	X			
Marsha Ridley				X
Carlo Sanchez	X			
Tamika Springs	X			
Daniel Vergamini	X			
<b>TOTALS</b>	<b>9</b>			<b>1</b>

**ACTION TAKEN:** Motion Passes



Angela D. Alsobrooks  
County Executive

# Prince George's County Police Accountability Board

## TALLY SHEET

**DATE:** January 23, 2023

**PURPOSE:** Approve Minutes from November 22, 2022

**MOTION:** Carlo Sanchez

**SECOND:** Keenon James

BOARD MEMBERS	AYE	OPPOSED	ABSTAIN	ABSENT
Kelvin Davall, Chair	X			
Shelia Bryant	X			
Dr. Andrea Coleman	X			
Keenon James	X			
Lafayette Melton	X			
Earl O'Neal	X			
Marsha Ridley				X
Carlo Sanchez	X			
Tamika Springs	X			
Daniel Vergamini	X			
<b>TOTALS</b>	<b>9</b>			<b>1</b>

**ACTION TAKEN:** Motion Passes



# Prince George's County Police Accountability Board

## TALLY SHEET

**DATE:** January 23, 2023

**PURPOSE:** Approve Minutes from December 14, 2022

**MOTION:** Keenon James

**SECOND:** Tamika Springs

BOARD MEMBERS	AYE	OPPOSED	ABSTAIN	ABSENT
Kelvin Davall, Chair	X			
Shelia Bryant	X			
Dr. Andrea Coleman	X			
Keenon James	X			
Lafayette Melton	X			
Earl O'Neal	X			
Marsha Ridley				X
Carlo Sanchez	X			
Tamika Springs	X			
Daniel Vergamini	X			
<b>TOTALS</b>	<b>9</b>			<b>1</b>

**ACTION TAKEN:** Motion Passes



# Prince George's County Police Accountability Board

## TALLY SHEET

**DATE:** January 23, 2023

**PURPOSE:** Approve Minutes from December 21, 2022

**MOTION:** Dr. Andrea Coleman

**SECOND:** Lafayette Melton

BOARD MEMBERS	AYE	OPPOSED	ABSTAIN	ABSENT
Kelvin Davall, Chair	X			
Shelia Bryant	X			
Dr. Andrea Coleman	X			
Keenon James	X			
Lafayette Melton	X			
Earl O'Neal	X			
Marsha Ridley				X
Carlo Sanchez	X			
Tamika Springs	X			
Daniel Vergamini	X			
<b>TOTALS</b>	<b>9</b>			<b>1</b>

**ACTION TAKEN:** Motion Passes



Angela D. Alsobrooks  
County Executive

# Prince George's County Police Accountability Board

## TALLY SHEET

**DATE:** January 23, 2023

**PURPOSE:** Close Meeting

**MOTION:** Lafayette Melton

**SECOND:** Tamika Springs

BOARD MEMBERS	AYE	OPPOSED	ABSTAIN	ABSENT
Kelvin Davall, Chair	X			
Shelia Bryant	X			
Dr. Andrea Coleman	X			
Keenon James			X	
Lafayette Melton	X			
Earl O'Neal	X			
Marsha Ridley				X
Carlo Sanchez	X			
Tamika Springs	X			
Daniel Vergamini	X			
<b>TOTALS</b>	<b>8</b>		<b>1</b>	<b>1</b>

**ACTION TAKEN:** Motion Passes



Angela D. Alsobrooks  
County Executive

# Prince George's County Police Accountability Board

## TALLY SHEET (CLOSED SESSION)

**DATE:** January 23, 2023

**PURPOSE:** Select the top six (6) candidates with two or more votes by PAB members to interview for the Administrative Hearing Board

**MOTION:** Shelia Bryant

**SECOND:** Lafayette Melton

BOARD MEMBERS	AYE	OPPOSED	ABSTAIN	ABSENT
Kelvin Davall, Chair	X			
Shelia Bryant	X			
Dr. Andrea Coleman	X			
Keenon James			X	
Lafayette Melton	X			
Earl O'Neal	X			
Marsha Ridley				X
Carlo Sanchez	X			
Tamika Springs			X	
Daniel Vergamini	X			
<b>TOTALS</b>	<b>7</b>		<b>2</b>	<b>1</b>

**ACTION TAKEN:** Motion Passes



Angela D. Alsobrooks  
County Executive

# Prince George's County Police Accountability Board

## TALLY SHEET (CLOSED SESSION)

**DATE:** January 23, 2023

**PURPOSE:** Select eight (8) interview questions for Administrative Hearing Board candidates

**MOTION:** Earl O'Neal

**SECOND:** Tamika Springs

BOARD MEMBERS	AYE	OPPOSED	ABSTAIN	ABSENT
Kelvin Davall, Chair	X			
Shelia Bryant	X			
Dr. Andrea Coleman	X			
Keenon James	X			
Lafayette Melton	X			
Earl O'Neal	X			
Marsha Ridley				X
Carlo Sanchez	X			
Tamika Springs	X			
Daniel Vergamini	X			
<b>TOTALS</b>	<b>9</b>			<b>1</b>

**ACTION TAKEN:** Motion Passes





Angela D. Alsobrooks  
County Executive

# Prince George's County Police Accountability Board

## TALLY SHEET (CLOSED SESSION)

DATE: January 23, 2023

PURPOSE: Reopen Session

MOTION: Carlo Sanchez

SECOND: Shelia Bryant

BOARD MEMBERS	AYE	OPPOSED	ABSTAIN	ABSENT
Kelvin Davall, Chair	X			
Shelia Bryant	X			
Dr. Andrea Coleman	X			
Keenon James	X			
Lafayette Melton	X			
Earl O'Neal	X			
Marsha Ridley				X
Carlo Sanchez	X			
Tamika Springs				X
Daniel Vergamini	X			
<b>TOTALS</b>	<b>8</b>			<b>2</b>

ACTION TAKEN: Motion Passes



Angela D. Alsobrooks  
County Executive

# Prince George's County Police Accountability Board

## TALLY SHEET

**DATE:** January 23, 2023

**PURPOSE:** Affirm the top six (6) candidates with two or more votes by PAB members to interview for the Administrative Hearing Board

**MOTION:** Dr. Andrea Coleman

**SECOND:** Shelia Bryant

BOARD MEMBERS	AYE	OPPOSED	ABSTAIN	ABSENT
Kelvin Davall, Chair	X			
Shelia Bryant	X			
Dr. Andrea Coleman	X			
Keenon James	X			
Lafayette Melton	X			
Earl O'Neal	X			
Marsha Ridley				X
Carlo Sanchez	X			
Tamika Springs				X
Daniel Vergamini	X			
<b>TOTALS</b>	<b>8</b>			<b>2</b>

**ACTION TAKEN:** Motion Passes



Angela D. Alsobrooks  
County Executive

# Prince George's County Police Accountability Board

## TALLY SHEET

**DATE:** January 23, 2023

**PURPOSE:** Affirm eight (8) interview questions for Administrative Hearing Board candidates

**MOTION:** Shelia Bryant

**SECOND:** Earl O'Neal

BOARD MEMBERS	AYE	OPPOSED	ABSTAIN	ABSENT
Kelvin Davall, Chair	X			
Shelia Bryant	X			
Dr. Andrea Coleman	X			
Keenon James	X			
Lafayette Melton	X			
Earl O'Neal	X			
Marsha Ridley				X
Carlo Sanchez	X			
Tamika Springs				X
Daniel Vergamini	X			
<b>TOTALS</b>	<b>8</b>			<b>2</b>

**ACTION TAKEN:** Motion Passes



Angela D. Alsobrooks  
County Executive

# Prince George's County Police Accountability Board

## TALLY SHEET

**DATE:** January 23, 2023

**PURPOSE:** PAB meetings will be held bi-weekly on the 2<sup>nd</sup> and 4<sup>th</sup> Wednesday of the month at 6:30p.m. (virtually/hybrid), until further notice

**MOTION:** Shelia Bryant

**SECOND:** Earl O'Neal

BOARD MEMBERS	AYE	OPPOSED	ABSTAIN	ABSENT
Kelvin Davall, Chair	X			
Shelia Bryant	X			
Dr. Andrea Coleman	X			
Keenon James	X			
Lafayette Melton	X			
Earl O'Neal	X			
Marsha Ridley				X
Carlo Sanchez		X		
Tamika Springs	X			
Daniel Vergamini	X			
<b>TOTALS</b>	<b>8</b>	<b>1</b>		<b>1</b>

**ACTION TAKEN:** Motion Passes



Angela D. Alsobrooks  
County Executive

# Prince George's County Police Accountability Board

## TALLY SHEET

**DATE:** January 23, 2023

**PURPOSE:** Adjourn Meeting

**MOTION:** Shelia Bryant

**SECOND:** Dr. Andrea Coleman

BOARD MEMBERS	AYE	OPPOSED	ABSTAIN	ABSENT
Kelvin Davall, Chair	X			
Shelia Bryant	X			
Dr. Andrea Coleman	X			
Keenon James	X			
Lafayette Melton	X			
Earl O'Neal	X			
Marsha Ridley				X
Carlo Sanchez	X			
Tamika Springs	X			
Daniel Vergamini	X			
<b>TOTALS</b>	<b>9</b>			<b>1</b>

**ACTION TAKEN:** Motion Passes