

## Fiscal Year 2023 Informal Ethics Advice, Information Requests & Legal Reviews

Count	Date	Case	Source	Case Type	Requests	Opinion/Response
1.	7/2022	23-0002	Employee	Legal Review	Review of secondary employment at Primerica	Agency approved. Legal review complete with no conflicts of interest present.
2.	7/2022	23-0003	Board/Commission	Legal Review	Review of Appointee to Human Rights Commission	Legal review complete with no conflicts of interest present.
3.	7/2022	23-0004	Board/Commission	Legal Review	Review of Appointee to Human Rights Commission	Legal review complete with no conflicts of interest present.
4.	7/2022	23-0005	Board/Commission	Legal Review	Review of Appointee to Human Rights Commission	Legal review complete with no conflicts of interest present.
5.	7/2022	23-0006	Board/Commission	Legal Review	Review of Appointee to Human Rights Commission	Legal review complete with no conflicts of interest present.
6.	7/2022	23-0007	Board/Commission	Legal Review	Review of Appointee to Human Rights Commission	Legal review complete with no conflicts of interest present.
7.	7/2022	23-0010	Board/Commission	Legal Review	Review of secondary employment at District Court of Maryland	Approved by CAO. Legal review complete with no conflicts of interest present.
8.	7/2022	23-0011	Board/Commission	Legal Review	Legal review of secondary employment at DPIE	Approved by CAO. Legal review complete with no conflicts of interest present.
9.	7/2022	23-0012	Board/Commission	Legal Review	Legal review of secondary employment at NCRC	Legal review complete with no conflicts of interest present.
10.	7/2022	23-0013	Employee	Legal Review	Legal review of secondary employment at university	Agency approved. Legal review complete with no conflicts of interest present.
11.	7/2022	23-0017	Board/Commission	Legal Review	Legal review of secondary employment at art studio	Agency approved by DCAO of Economic Development. Legal review complete with no conflict-of-interest present.
12.	7/2022	23-0020	Employee	Legal Review	Legal review of secondary employment in nutrition	Agency approved. Legal review complete with no conflicts of interest present.
13.	7/2022	23-0023	Employee	Legal Review	Legal review of secondary employment in first aid	Agency approved. Legal review complete with no conflicts of interest present.
14.	7/2022	23-0024	Employee	Legal Review	Legal review of secondary employment at university	Agency approved. Legal review complete with no conflicts of interest present.

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15.	7/2022	23-0025	Employee	Legal Review	Legal review of secondary employment at university	Agency approved. Legal review complete with no conflicts of interest present.
16.	8/2022	23-0031	Board/Commission	Legal Review	OEA Review of Board packet	Legal review complete with no conflicts of interest present.
17.	8/2022	23-0032	Board/Commission	Legal Review	OEA Review of Board packet	Legal review complete with no conflicts of interest present.
18.	8/2022	23-0033	Board/Commission	Legal Review	OEA Review of Board packet	Legal review complete with no conflicts of interest present.
19.	8/2022	23-0036	Citizen	Information Request	Reckless driving and lack of traffic safety infrastructure	Information provided.
20.	8/2022	23-0037	Lobbyist	Information Request	Inquiry regarding Lobbyist training	Information provided.
21.	8/2022	23-0040	Employee	Legal Review	Legal review of secondary employment at university	Agency approved. Legal review complete with no conflicts of interest present.
22.	8/2022	23-0043	Employee	Legal Review	Legal review of secondary employment at university	Agency approved. Legal review complete with no conflicts of interest present.
23.	8/2022	23-0044	Employee	Legal Review	Inquiry related to filing designation for position	Employee determined not to be a designated FDS filer.
24.	8/2022	23-0045	Employee	Political Activity	Permissibility for cohosting political fundraiser	Employee cannot use their County title to endorse a political candidate, or while on County time invite or suggest that subordinate employees attend the political fundraiser.
25.	9/2022	23-0047	Employee	Information Request	Requests information related to workgroup applicability to Open Meetings Act	Employee advised that the workgroup is subject to the Open Meetings Act.
26.	9/2022	23-0048	Board/Commission	Informal Ethics Advice	Requests advice related to use of donated baseball tickets	Due to the de minimis cost of the ticket it is permissible for board member to accept baseball tickets donated from the Washington Nationals Baseball team. However, if the dollar amount of the ticket was more than \$20, it would not be acceptable for her to accept the tickets.
27.	9/2022	23-0052	Employee	Secondary Employment	Requests legal review for secondary employment on board of directors	Agency approved. Legal review complete with no conflicts of interest present

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28.	9/2022	23-0056	Employee	Legal Review	Requests advice related to serving on committee	Employee cannot provide or share any of the information they have received from their role asl for DOE to the committee. Employee further advised to recuse themselves from any matter that could rise to the level of a conflict of interest or that gives the appearance of a conflict of interest.
29.	9/2022	23-0066	Agency	Legal Review	Requests legal review assistance with administrative procedure AP 594	Advised to make clear distinction between AP 594 and AP 153 to ensure no conflicts of interests exist.
30.	9/2022	23-0071	Agency	Legal Review	Requests advice related to hiring County employee for temporary outside employment	Employee needs to complete and submit a secondary employment request on the OEA Web Portal if classified as Prince George's County employee.
31.	9/2022	23-0072	Employee	Legal Review	Requests legal review of secondary employment in education	Agency approved. Legal review complete with no conflicts of interest present.
32.	9/2022	23-0073	Employee		Requests legal review of secondary employment in freelance writing	Agency approved. Legal review complete with no conflicts of interest present
33.	10/2022	23-0075	Employee	Informal Ethics Advice	Requests advice related to gift card	Employee advised to donate gift card, reimburse the donor for the amount of the gift, or destroy the gift.
34.	10/2022	23-0077	Employee	Political Activity/Prestige of Office	Requests advice related to participation in webinar by a State official	If employee is providing information about the County's program and facilitating access to the County's services, it is permissible to participate in the webinar. However, the employee may not use their County position or title to promote any political agenda or candidate under Section 2-293(c) of the County Ethics code
35.	10/2022	23-0078	Board/Commission	Legal Review	Requests information related to confidentiality agreements	Employee advised to contact the Office of Law to advise on confidentiality agreement necessary for specific board.

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36.	10/2022	23-0080	Citizen	Information Request	Requests information related to political appointment term	Pending
37.	10/2022	23-0084	Employee	Legal Review	Board issuance of general order for settlement agreement	Employee entered into Designated FDS Filer Settlement Agreement and an Order issued by BOE
38.	10/2022	23-0085	Employee	Legal Review	Board issuance of general order for settlement agreement	Employee entered into Designated FDS Filer Settlement Agreement and an Order issued by BOE
39.	10/2022	23-0086	Employee	Legal Review	Board issuance of general order for settlement agreement	Employee entered into Designated FDS Filer Settlement Agreement and an Order issued by BOE
40.	10/2022	23-0087	Employee	Legal Review	Board issuance of general order for settlement agreement	Employee entered into Designated FDS Filer Settlement Agreement and an Order issued by BOE
41.	10/2022	23-0088	Citizen	Information Request	Requests information related to Board of Ethics members	Information provided.
48.	11/2022	23-0089	Citizen	Information Request	Request for information regarding judicial offices in the County and elected officials	Non-employee referred to the OOL as this is an MPIA request.
49.	11/2022	23-0090	Board/Commission	Legal Review	Appointment Package for the Historic Preservation Commission	Legal review complete with no conflicts of interest present
50.	11/2022	23-0091	Board/Commission	Legal Review	Appointment Package for the Historic Preservation Commission	Legal review complete with no conflicts of interest present
51.	11/2022	23-0093	Board/Commission	Legal Review	Appointment Package for the Police Accountability Board	Legal review complete with no conflicts of interest present based on corrected FDS
52.	11/2022	23-0094	Citizen	Information Request	Request information related to obtaining proper consent to probate a copy of grandmother's last will and testament and register will	Referred complainant to Prince Georges County Register of Wills

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53	11/2022	23-0095	Employee	Informal Ethics Advice	Request as to whether it is permissible for agency to post a press release from a charitable organization each time the organization donates ballistic vest to Homeland Security	If language from the County indicates the release is not an endorsement nor solicitation runs with the release, then it might mitigate the issue. Otherwise, as in the past, to satisfy AP 153, the DCAO has sent a memo to the CAO requesting permission to support the "fundraiser".
54	11/2022	23-0097	Employee	Informal Ethics Advice	Request for legal advice regarding the filling of financial disclosure statement by an employee of the Office of the Sheriff	Employee was advised that the Office of the Sheriff is subject to the State Ethics Code, not the County Code.
57	11/2022	23-0101	Citizen	Information Request	Request to purchase a vacant lot next to home	Referred complainant to contact a Commercial Realtor with regards to the purchase of a lot.
58.	12/2022	23-0103	Employee	Informal Ethics Advice	Former County employee requested advice as to permissibility to engage in future employment with current County Contractor	Section 2-293(b)(2)(A), does prohibit employee from working for the County vendor as it relates to the specific matter employee was significantly involved with while working with County vendor.
59.	12/2022	23-0104	Citizen	Information Request	Request for emergency shelter	Citizen was advised to contact the County's Health Department and the Department of Family Services for emergency services
60.	12/2022	23-0105	WSSC	Information Request	WSSC contacted OEA to inquire as to what resource it uses to track cases	WSSC was advised that OEA uses NAVEX (Ethics Point) and Salesforce

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61.	1/2023	23-0109	Employee	Information Request	Permissibility for former vendors to donate meals and/or groceries	It is permissible for former County program to donate meals and/or groceries to other County programs and initiatives for County residents
62.	1/2023	23-0110	Police Dept. Employee	Legal Review	Secondary Employment Request	Agency approved. Legal review complete with no conflicts of interest present.
63.	1/2023	23-0112	Employee	Informal Ethics Advice	Permissibility for employees who are public notaries to charge staff for their services during work hours	Employees are prohibited from using their county position to advertise or otherwise promote his/her private business to other employees and/or customers during work hours or on County property as he/she is not a registered and approved County vendor through OCS
64.	1/2023	23-0113	Boards/ Commission	Legal Review	Request for legal review for an appointment to the Washington Suburban Transit Commission	Legal review complete with no conflicts of interest present.
65.	1/2023	23-0115	Employee	Informal Ethics Advice	Permissibility for employee to receive compensation if you participate as a presenter and panelist in a training held by the University of Maryland Schools of Social Work	Pursuant to Ethics Code Section 2-293(e) the employee is prohibited from accepting the honorarium or compensation if the employee serves in his capacity as a Senior County Attorney when participating as a presenter and panelist in the training being held by the University. However, Ethics Code Section 2-293(d)(4)(D) provides that reasonable expenses for food, travel, lodging, and scheduled entertainment of the official or the employee at a meeting which is given in return for participation in a panel or speaking engagement at the meeting may be reimbursed.

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66.	1/2023	23-0116	Boards/ Commiss ion	Legal Review	Request for legal review for an appointment to the Historic Preservation Commission	Legal review complete with no conflicts of interest present.
67.	1/2023	23-0117	Board/ Commiss ion	Legal Review	Request for legal review for an appointment to the Historic Preservation Commission	Legal review complete with no conflicts of interest present.
68.	1/2023	23-0118	Board/ Commiss ion	Legal Review	Request for legal review for an appointment to the Board of Ethics	Legal review complete with no conflicts of interest present.
69.	1/2023	23-0205	OOL/Pol ice Depart ment	Information Request	OEA was copied on an EEOC matter regarding a Police Officer	This matter is outside of OEA's jurisdiction. Referred to OOL
70.	1/2023	23-0206	Employee	Information Request	Request for advice regarding and employee discipline	Referred to OHRM Employee Relations.
	2/2023	23-0209	Employee	Informal Ethics Advice	Appointment to the Fire Commission	OEA does not believe there are any conflicts of interest to hinder appointee's appointment to the Fire Commission
72.	2/2023	23-0211	Employee	Information Request	Questions regarding Secondary Employment	Employee has not acquired secondary employment and was advised that OEA will review once employment is acquired.
73.	2/2023	23-0212	Employee	Information Request	Request for Secondary Employment involving State's Attorney Office	Employee advised to contact the State Ethics Commission
74.	2/2023	23-0213	Employee	Information Request	Request for Secondary Employment	Agency approved. Legal review complete with no conflicts of interest present.
75.	2/2023	23-0215	N/A	Legal Review	Request for State legislative bill comment	Comments provided
76.	2/2023	23-0216	N/A	Legal Review	Request for State legislative bill comment	Comments provided
77.	2/2023	23-0217	N/A	Legal Review	Request for State legislative bill comment	Comments provided

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78.	2/2023	23-0219	Lobbyist	Informal Ethics Advice	Lobbyist request for advice as to whether they could provide tickets to a Black Heritage Event at the MGM received from NBC to elected officials including County Council Members and the County Executive	The Ethics County Code Section 2-293(d)(3)(D) provides that "No official or employee may knowingly accept any gift, directly or indirectly, from any person that he knows or has reason to know: Is a lobbyist with respect to matters within the jurisdiction of the official or employee." Thus, the lobbyist would be prohibited from giving the tickets to elected officials. However, pursuant to Section 2-293(d)(4)(E) "gifts of tickets or free admission extended to an elected official to attend charitable, cultural, or political events, if the purpose of this gift or admission is a courtesy or ceremony extended to the office" are acceptable.
79.	2/2023	23-0220	Employee	Informal Ethics Advice	Request as to whether it is permissible for employee to charge the public, including employees and officials, attending the Women's History Month Luncheon at a ticket price of \$60 per person, an additional \$35 to purchase an event bag if they choose to do so.	It is permissible for employee to charge the public, including employees and officials, attending the Women's History Month Luncheon an additional \$35 for the event bag.
80.	2/2023	23-0222	Board/Commission	Legal Review	Appointment to the Redevelopment Authority	Legal review complete with no conflicts of interest present.



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81.	2/2023	23-0223	Employee	Legal Review	Request for Secondary Employment	Agency approved. Legal review complete with no conflicts of interest present.
82.	2/2023	23-0224	N/A	Legal Review	Request for State legislative bill comment	Comments provided.
83.	2/2023	23-0225	N/A	Legal Review	Request for State legislative bill comment	Comments provided.
84.	2/2023	23-0226	N/A	Legal Review	Request for State legislative bill comment	Comments provided.
85.	2/2023	23-0228	Employee	Legal Review	Appointment to State Library Board	Employee advised to comply with County filing requirements and follow up with the State Ethics Commission.
86.	2/2023	23-0229	Lobbyist	Informal Ethics Advice	Lobbyist request for advice regarding whether public poll qualifies as a gift	Informal advice given that does not qualify as a gift under County Ethics Code
87.	2/2023	23-0230	Former Employee	Informal Ethics Advice	Former employee request regarding post-employment restrictions involving a land use matter	Former employee is barred under post-employment restrictions from participating in the land-use matter for current employer
88.	2/2023	23-0231	Employee	Information Request	Questions regarding filing requirement	Employee advised to contact the State Ethics Commission
89.	3/2023	23-0233	Former Official	Informal Ethics Advice	Post-employment provisions and restrictions related to a County advisory committee for the renaming of a County facility	Former official's potential participation in temporary County advisory committee is uncompensated and not subject, at this time, to any "legislative action" by the County Council, and thus there is no post-employment bar to former official's service under the County Ethics Code.
90.	3/2023	23-0234	Employee	Legal Review	Revenue Authority Board Appointment Package	Legal review complete with no conflicts of interest present.
91.	3/2023	23-0235	Employee	Legal Review	Cable TV Reappointment Package	Legal review complete with no conflicts of interest present.

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	3/2023	23-0236	Employee	Legal Review	Cable TV Reappointment Package	Legal review complete with no conflicts of interest present.
92.	3/2023	23-0238	Employee	Legal Review	Cable TV TV Reappointment Package	Legal review complete with no conflicts of interest present.
93.	3/2023	23-0239	Employee	Legal Review	Cable TV Reappointment Package	Legal review complete with no conflicts of interest present.
94.	3/2023	23-0240	Lobbyist	Informal Ethics Advice	Inquiry as to need to register for appearance before, and/or testimony in a public hearing	Lobbyist filed incomplete registration. After additional review, registration to be withdrawn and advised to file the lobbying termination form.
95.	3/2023	23-0242	Employee	Legal Review	Cable TV Reappointment Package	Legal review complete with no conflicts of interest present.
96.	3/2023	23-0248	Citizen	Information Request	Request as to whether an unknown entity/company can hire a Police Officer at a location in Hyattsville	Referred to OHRM. not enough details for OEA to respond.
97.	4/2023	23-0247	Anonymous	Ethics Complaint	Employee working unapproved secondary employment	Board found allegation is unsubstantiated, however employee must submit new Agency approved secondary employment request with safeguards in place to prevent conflict of interest.
98.	4/2023	23-0249	Citizen	Information Request	Interest in employment with County	Citizen advised to monitor OHRM employment listing
99.	4/2023	23-0251	Employee	Informal Ethics Advice	Post-employment request for advice	Post-employment requested is prohibited pursuant to the County Code, until the one-year period from separation from County
100.	4/2023	23-0253	Board/Commission	Legal Review	Re-appointment to Housing Authority	Legal review complete with no conflicts of interest present.

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101.	4/2023	23-0254	Board/ Commission	Legal Review	Re-appointment to Housing Authority	Legal review complete with no conflicts of interest present based on corrected FDS
102.	4/2023	23-0255	Board/ Commission	Legal Review	Re-appointment to Housing Authority	Legal review complete with no conflicts of interest present based on corrected FDS
103.	4/2023	23-0257	Board/ Commission	Legal Review	Re-appointment to Personnel Board	Legal review complete with no conflicts of interest present based on corrected FDS
104.	4/2023	23-0258	Board/ Commission	Legal Review	Re-appointment to Personnel Board	Legal review complete with no conflicts of interest present based on corrected FDS
105.	4/2023	23-0259	Board/ Commission	Legal Review	Re-appointment to Personnel Board	Legal review complete with no conflicts of interest present based on corrected FDS
106.	4/2023	23-0260	Board/ Commission	Legal Review	Re-appointment to Personnel Board	Legal review complete with no conflicts of interest present
107.	4/2023	23-0263	Employee	Legal Review	Request for secondary employment	Employee advised to contact the State Ethics Commission.
108.	4/2023	23-0264	Board/ Commission	Legal Review	Executive Appointment to WSSC	Legal review complete with no conflicts of interest present based on corrected FDS
109.	4/2023	23-0265	Employee	Information Request	Consent to record conversations.	Maryland is a two-party consent State
110.	4/2023	23-0266	Board/ Commission	Legal Review	Executive Appointment to AARC Board	Legal review complete with no conflicts of interest present based on corrected FDS
111.	4/2023	23-0267	Board/ Commission	Legal Review	Executive Appointment to AARC Board	Legal review complete with no conflicts of interest present
112.	4/2023	23-0268	Board/ Commission	Legal Review	Executive Appointment to AARC Board	Legal review complete with no conflicts of interest present based on corrected FDS

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113.	4/2023	23-0269	Board/ Commission	Legal Review	Fire Commission Appointment	Legal review complete with no conflicts of interest present based on corrected FDS
114.	4/2023	23-0270	Employee	Information Request	Request for follow up on completion of filing FDS	All information was received and FDS marked completed.
115.	4/2023	23-0271	Board/ Commission	Legal Review	Fire Commission Appointment	Legal review complete with no conflicts of interest present
116.	4/2023	23-0273	Employee	Informal Ethics Advice	Secondary Employment	Agency approved. Legal review complete with no conflicts of interest present.
117.	4/2023	23-0274	Board/ Commission	Legal Review	WSSC Board Appointment	Legal review complete with no conflicts of interest present
118.	4/2023	23-0275	Board/ Commission	Legal Review	Fire Commission	Legal review complete with no conflicts of interest present based on corrected FDS
119.	5/2023	23-0281	Employee	Legal Review	Request for secondary employment	Requestor failed to provide Agency approval for employment. Matter closed.
120.	4/2023	22-0282	Employee	Informal Ethics Advice	Political Activity/Prestige of Office/County Resources	Generally, the County Ethics Code, as well as other State laws, have been interpreted to allow County and governmental employees and officials to run for public office provided they do not use County time, facilities, equipment, or otherwise misuse their County position or confidential information.

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121.	4/2023	23-0283	Employee	Informal Ethics Advice	Post Employment	Former employee's consulting work with private company would not be involved in a specific County matter that former employee previously had significant involvement. Therefore, does not prohibit their employment.
122.	4/2023	23-0284	Board/Commission	Legal Review	Executive Appointment Re- to Personnel Board	Legal review complete with no conflicts of interest present
123.	5/2023	23-0286	Employee	Legal Review	Request for secondary employment	Agency approved. OEA reviewed with no conflicts of interest.
124.	5/2023	23-0287	Employee	Information Request	Inquiry as to whether a designated filer	OEA advised that the employee would not need to file for CY 2022, however, OEA will review the position description and will review for the next filing period
125.	5/2023	23-0288	Board/Commission	Legal Review	Request for secondary employment	Legal review complete with no conflicts of interest present based on corrected FDS
126.	5/2023	23-0289	Board/Commission	Legal Review	Request for secondary employment	Legal review complete with no conflicts of interest present based on corrected FDS
127.	5/2023	23-0292	Employee	Legal Review	Request for secondary employment	Pending
128.	5/2023	23-0295	Employee	Information Request	Employee inquired as to how he should ensure his compliance as they is receiving the PGCEveryone	Employee was advised that the emails were reminders and can be ignored as the employee has filed the requisite form

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129.	5/2023	23-0296	Employee	Informal Ethics Advice	Request for advice as to whether two employees should be designated filers	Since the employee started work in December, and was not designated as a filer, there was no reporting necessary at this time. However, the positions will be evaluated for CY2023.
130.	5/2023	23-0297	Employee	Legal Review	Request for secondary employment	Agency approved. OEA reviewed with no conflicts of interest present.
134.	5/2023	23-0299	Official	Informal Ethics Advice	Political Activity/Prestige of Office/County Resources	Generally, the County Ethics Code, as well as other State laws, have been interpreted to allow County and governmental employees and officials to run for public office provided they do not use County time, facilities, equipment, or otherwise misuse their County position or confidential information.
135.	5/2023	23-0300	Employee	Legal Review	Inquiry from employee engaged in secondary employment	Agency approved. OEA reviewed with no conflicts of interest present.
136.	5/2023	23-0302	Employee	Legal Review	Request for secondary employment	Agency approved. OEA reviewed with no conflicts of interest present.
137.	5/2023	23-0303	Information Request	Information Request	Confidentiality agreement breach	Referred to Acting Director. No further action is required, as this is an agency matter
138.	5/2023	23-0306	Employee	Legal Review	Request for secondary employment	Agency approved. OEA reviewed with no conflicts of interest present.
139.	6/2023	23-0307	Employee	Legal Review	Request for review of secondary employment	Requestor failed to provide Agency approval for employment. Matter closed.

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140.	6/2023	23-0308	Lobbyist	Informal Ethics Advice	Gifts	Employee advised on gift restrictions, value and reporting requirements pursuant to the County Ethics Code.
141.	6/2023	23-0309	Employee	Legal Review	Request for advice for secondary employment	Pending
142.	6/2023	23-0310	Official	Informal Ethics Advice	Gifts restrictions while on personal travel out of the country	Advised if friends and officials are not seeking to do business with the County Council or the County, there is no prohibition and/or reporting requirements under the County Ethics Code. If that is not the case or it changes during the visit, they may be required to return and/or report the gifts.