

In Attendance:

Commissioners:
Timothy Smith
Daniel Hall
Marvin Holmes
Patricia Fletcher
Robert Nicholson

Danielle Grey
Nicole Williams

Excused Absence

Karen Straughn

Staffers

Daria Bailey
Walter James
Christopher Wade
Matthew Venuti

Adoption of Agenda:**Greeting from the Office of Community Relations**

Courtney Mariette offered greetings on behalf of the Office of Community Relations (OCR). Ms. Mariette noted that on behalf of Director Davis, OCR appreciated the hard work and efforts of the Commission.

Commissioner Holmes moved to adopt the agenda as written. Commissioner Nicholson seconded. Adopted as written.

Review of Minutes (December)

Commissioner Hall moved to adopt the minutes as written. Commissioner Fletcher seconded the motion.

Unfinished Business***ERAP***

ERAP portal closed today 12.15.21 at 3:00 pm. is a priority of the County Executive. If your ERAP application was not submitted by today at 3:00pm you will not receive assistance, unless it is on an

emergency basis. ERAP hotline is still open for assistance. During the Month of November, the Hotline took 9,284 calls

Parking Committee

Parking Committee Meeting discussion tabled until the next meeting. Marvin Holmes asked what is the purpose of the parking committee? I explained that County laws were designed for 1.5 cars per town house. Those standards do not support today's community. Commission Smith stated that additional conversation needs to be held surrounding handicapped parking. MNCPPC handles zoning regulations surrounding handicapped. In future discussion, we will include Henry Zang in parking discussions.

COC Registration

Walter James is heading up the COC registration process this year. The date for registration has been extended until February 28, 2022. Commission Nicholson noted that the registration process has changed and that he wanted clarification on whether the information that is being collected will be shared with the public. The COC team will discuss the registration process and report back to the Commission.

New Business

We must prepare for the 2022 calendar during our December monthly meeting. We meet every 4th Wednesday except for November and December where we are meeting on the 3rd Wednesday of the month. Daria Bailey stated that OCR wants the Commission to ensure that all activities engage the constituents of Prince George's County. Commission Holmes moved that our schedule remain the same and Commission Fletcher seconded the motion. Nicholson recommended that the Commission have a board member recognition celebration. Back to Basics will move to a virtual platform. Commission Hunt asked as we should include mandatory reporting in the Commission calendar/timeline. An end of the year report is currently being drafted and will be present to the Commission when it is completed. Commissioner Grey offered to head the Board Recognition event. Commissioner Chair requested that this be placed under COC events. Commission Fletcher asked that we work with the Council members.

Delegate Holmes noted that CAI holds a legislative meeting once a month. Will the Prince George's County Commission participate? CAI is the trade organization that monitors common ownership communities across the country. CAI reviews the interest of all common ownership communities. Commission Williams noted that in the past that Prince George's County COC was a regular participant. Commissioner Williams gave an overview of the CAI DC Washington Chapter. The MD legislative team focuses on state and county legislation. Chesapeake Chapter CAI has their own legislative committee. We will revisit participating in the monthly meeting.

Questions from Community Members

Bonita Bratton – Tribeca asked are there any laws outside the governing documents that place limits on special assessments. Commissioner said your governing documents should speak to special

assessments. Commissioner Smith noted that a special assessment must be adopted in an open meeting. Ms. Bratton thought the special assessments should be utilized for major common repairs and not for Zen gardens, barbeque grill and refrigerator.

Pamela Mark – Are HOA BOD required to have a treasurer. Commission Fletcher noted yes and Commission Smith noted that BOD members can serve in dual roles. Ms. Mack also asked what the normal budget process are when you have condos, single family homes and townhomes. Commission William and Commissioner Smith noted that the budget process varies depending on your governing documents. Commission Smith noted that the structure of the assists will also affect the budget process.

MaShawn Hall – noted that the ERAP process takes a long time to complete. Daria Bailey noted that we are aware of the time it takes to review an application. ERAP has brought on new staff members to assist with reviewing applications.

Adjournment

A motion to adjourn was made by Commissioner Linda Hunt and seconded by Commissioner Nicole Williams. The meeting was adjourned.

Next Meeting

January 26, 2022