

**Redevelopment Authority of Prince George's County
Board Meeting**

**Minutes of the Meeting, June 5, 2018 8:30 am
9200 Basil Court, 2nd Floor, Largo, MD 20774**

PRESENT

Board Members

Monty Cooper, Chair
David Harrington, Vice Chair
Ronnette Earle
Erma Barron
John Tabori
Glenda Hodges

Staff

Eric Brown
Steve Paul
Tanya Diggs
Sierra Holloman
Heather Walker

Ex- Officio Members and Officer

Thomas Himler, DCAO

Community Advisory Committee

None

Others

Isaac Marks, General Counsel

• **CALL TO ORDER:**

Chairman Cooper conducted roll call, recognized a quorum and called the meeting to order at 8:38 am. He provided time for the Board to review the minutes from the May 2018 Board Meeting.

• **SECRETARY'S REPORT:**

The Chairman entertained a motion to approve the Secretary's Report which was provided by Mr. Harrington and seconded by Mr. Tabori. The vote was unanimous to approve the report.

- **TREASURER'S REPORT:**

Mr. Tabori provided comments on his work with Ms. Walker in preparing the report and asked that Ms. Walker give additional information on the RDA's internal audit during open discussion, because of its impact on the budget numbers. He also indicated that there were two minor corrections made during his review of the report. Mr. Tabori moved to approve the Treasurer's report which was seconded by Ms. Barron.

There were questions posed and additional discussion about the approval process for the Treasurer's report resulting in both Mr. Tabori and Ms. Earle agreeing to work with staff and reporting out to the remaining members at each Board meeting. After discussion the vote was taken and was unanimous to approve the Treasurer's Report.

- **OPEN DISCUSSION:** Chairman Cooper suggested that for the July meeting, the Consent Agenda reflect only two agenda items, the Secretary's and Treasurer's Reports. The Executive Director's report should be featured as an open discussion item since there is no vote needed to approve the report.

An overview of the Executive Director's Report was provided by Mr. Brown. He informed that Board that the FY 2019 budget had been approved by the County Council and that additional funds were given to the RDA to work within the Northern Gateway Arts District.

Cheverly: The project was advertised in March. An extension was requested and granted to solicit additional proposals.

Community Impact Grants: There was an increase in funding to \$500,000, with a maximum award of \$75,000. The application deadline was May 18th, and 15 applications were received. The PAG is currently scoring those applications and recommendations are expected to be made at the Board's July meeting.

Housing Fair: The 2018 Housing Fair will take place on Saturday, June 9th, from 9 am to 3 pm at the Sports and Learning Complex in Landover. Highlights include an opportunity for one lucky winner to have his/her rent paid for one month up to \$2000. Four drawings will be held for the Pathway to Purchase Program, each winner will be eligible to receive \$10,000 in down payment and/or closing cost assistance.

There will also be an opportunity for someone to win a living room makeover donated by Lillie's Furniture Gallerie.

HGTV's Flip or Flop hosts Ashley and Andy will also be on hand to give interior and exterior decorating advise to Fair attendees.

Glenarden Project: Steve Paul provided an update on this project. he stated that Phase 1A of the project had begun for the multifamily, affordable housing component. There were questions and discussion with the Board regarding this project.

Suitland: Phase 1A of the project's infrastructure component as well as the rough grading for phases 1, 2 and 3 have begun. A solicitation for the infrastructure construction for phases 1b, c and 2 of the project is due July 2, 2018. NVR, the townhouse builder, will be starting construction on three model townhomes within the next three to four weeks. There were questions and discussion regarding the Suitland project with the Board.

3807 Rhode Island Ave: This project is nearing completion. The model apartment is completed and can be toured. No ribbon cutting has been set however, the developer/owner is leasing up.

The Artisan at 4100 Rhode Island Ave: The RDA went to settlement on this property which is currently under construction.

Audit Update: Heather Walker and Steve Paul provided an update on the internal reconciliation of the RDA's Capital Improvement Projects' budget lines items. She indicated that she had been working with both the county's Office of Budget and Management and the Office of Finance to reconcile the RDA's historical balances for each of its projects. The results indicated that overall the RDA is in a much better financial position than previously reported. The difference in amounts seems to stem from the conversion of accounts from the county's old financial system into the SAP financial system. Once the audit is completed, a decision will be made between the three agencies on the final balances for the RDA projects. There were questions posed by and discussion with the Board.

(At 9:27 am, Chair Cooper relinquished control of the meeting to Vice Chairman Harrington and exited the meeting).

CB 115- Mr. Harrington led this discussion by giving a brief history and overview of the legislation, which discusses the goal of 40% minority and local participation with county contracts. The legislation makes it easier for local and minority companies to participate in county contracts. He stated that the RDA is subject to the legislation and wants to discuss the RDA's RFP process and its adherence to the legislation at the next Board meeting. There was initial discussion regarding the legislation by Board members.

Staffing Changes: Mr. Brown announced that the RDA has a new administrative assistant and that both Heather Walker and Tanya Diggs will be leaving the RDA and this is their last official Board meeting.

- **Q and A Session:** There were questions and responses regarding the Glendale Hospital project and a final report that was released on the project. The report was requested to be provided at the July meeting.

There was a question regarding an available electronic map of all RDA properties that would be interactive. The Board suggested having summer intern(s) work with the County's Office of Park and Planning's GIS department to create an interactive RDA map as a summer project, the results of which could be presented at the Board's September meeting. There was also discussion on how that information could be used.

- **REMARKS FROM THE CHAIRMAN AND BOARD MEMBERS:** None
- **REMARKS FROM THE COMMUNITY ADVISORY COMMITTEE:** N/A
- **REMARKS FROM THE GENERAL PUBLIC:** None
- **ADJOURNMENT:** Vice Chairman Harrington adjourned the meeting at 10:05 am.