



**Redevelopment Authority**  
of Prince George's County

## BOARD OF DIRECTOR'S MEETING

Feb. 6, 2024  
9200 Basil Court  
Conference Room 2<sup>nd</sup> Floor

9:00 a.m.



**Redevelopment Authority**  
of Prince George's County

**BOARD OF DIRECTORS MEETING**

Feb 6, 2024 - 9:00 a.m.

9200 Basil Court

2<sup>nd</sup> Floor Conference Room

Largo, Md 20774

**AGENDA**

- I. Call to Order 9:00 a.m.
- II. Board Minutes Consent
  - A. Approval of Agenda: Minutes for January 9, 2024
- III. Executive Director's Report
- IV. Treasurer's Report
- V. Members Comments
- VI. Adjournment

**Upcoming Meeting:  
Redevelopment Authority Tuesday,  
March 5, 2024 @ 9:00 A.M**

**REDEVELOPMENT AUTHORITY**

**January 09, 2024,**

**Attendees**

**In Person/Virtual Meeting**

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BOARD MEMBERS PRESENT

Leon Bailey, Chairperson  
Alicia Cotton-Doney, Vice Chair  
Madye Henson-McCannon  
Ameenah Capers via Zoom

EX-OFFICIO MEMBERS

BOARD MEMBERS NOT PRESENT

Erma Barron  
Michelle Rice

GENERAL COUNSEL

Tiffany Releford via Zoom

STAFF PRESENT

Jacqueline West-Spencer, Executive Director  
Gerald Konohia, Senior Manager  
Benjamin Hobbs, Senior Manager  
Victor Sherrod, Project Manager  
Ashlee Green, Project Manager  
Andrea Anderson, Grants Manager  
Anitra Robinson, Accountant  
Sandra Dixon, Program Manager

RECORDING SECRETARY

Ashlee Green

GUESTS/VISTORS PRESENT

N/A

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**I. CALL TO ORDER – 9:05 A.M.**

The Redevelopment Authority meeting was held on Tuesday, January 9, 2024, in person and via zoom. The meeting was open to the public and the teleconference link to the meeting was published on the Redevelopment Authority’s website along with the meeting agenda. The meeting was called to order at 9:05 A.M by Alicia Cotton-Doney, Vice Chair. A quorum was present.

**II. Housekeeping Matters**

**A. Approval of Agenda**

A motion was made by Vice Chair Alicia Cotton-Doney and seconded by the Board Members to accept the January 09, 2024, Agenda. The motion passed by a vote 4-0.

**B. Approval of Minutes for December 05, 2023.**

A motion to approve the December 05, 2023, minutes amending the staff list to reflect RDA staff member, Andrea Anderson as present. A motion was made by Vice Chair Alicia Cotton-Doney and seconded by the Board Members. The motion passed by a vote 4-0.

**C. Approval of Treasurer Report**

A motion was made by Vice Chair Alicia Cotton-Doney. The motion passed by a vote 4-0.

**D. Public Comments - No Public Comments were made.**

**E. Closed Session Disclosures -No closed sessions were held.**

**III. Discussion Item/Action Item: Treasurer Report**

Accountant Anitra Robinson presented the RDA Financial report for the period of Dec 1, 2023, through December 31, 2023.

- Operating Budget monthly expenses: \$54,577
- Capital Improvement Budget monthly expenses: \$97,258

**IV. Discussion Item/Action Item: Director’s Report**

Executive Director Jacqueline West-Spencer addressed the board and informed the board of the passing of RDA Staff member, Precious E. Gardner. Ms. West-Spencer stated that Ms. Gardner worked as the Program Manager for the First-time homebuyers’ program for over 14 years, and she will be missed by the RDA Family.

Ms. West-Spencer informed the board of the retirement party for Executive Director Stephen Paul, she stated that details would be provided once available. Ms. West-Spencer briefed the board on the upcoming events and agendas for the RDA.

- RDA Board Retreat will be held in March 2024.
- RDA is working with a Consultant Group on re-branding the RDA Logo.
- RDA will be working on a communication schedule.
- Updated the RFP Suitland Hotel & Garage RFP release date: February 2024.
- Infrastructure of Suitland Road projected start date: Summer 2024
- Construction Closing Dates for Addison Road and Addison Park Senior has been updated to: June 2024.

**V. Discussion Item/Action Item: Widening of Suitland Road at Towne Square Suitland Federal Center**  
Senior Project manager Gerald Konohia discussed the proposed road improvements, construction timeline and budget.

- Widening of Suitland Rd (create pedestrian space, bike lanes, removal of fencing).
- Completion date: September 30, 2030.
- Total projected costs: \$3.914MM.

**VI. MEMBER COMMENTS**

Vice Chair Alicia Cotton-Doney inquired on the infrastructure on Washington Gas gas-lines. Ms. West-Spencer stated that removal of the gas lines was cost prohibited and therefore a creative alternative was made by Washington Gas to not remove the lines.

**VII. ADJOURNMENT**

A motion to adjourn the meeting of the Redevelopment Authority was made by Chairman Leon Bailey and seconded by Board Members. The motion passed by a vote 4 - 0. The meeting was adjourned at 9:35 A.M

**RespectfullySubmitted,  
Lakeisha Smith  
Recording Secretary**