

ADMINISTRATIVE VOTING SESSION

June 27, 2023

1. **Report from the Chief:**
 - a. **R.R. No. 1 – Sales to a Minor**
 1. **t/a Fish Market Restaurant**
 2. **t/a Fort Washington Liquors**
 3. **t/a Pine Liquors**
 - b. **t/a Potomac Gourmet:**
 1. **R.R. No. 6 – Drinking or Possession of Alcoholic Beverages Not Authorized Under License**
 2. **R.R. No. 11 – Other than a Wholesaler**
2. **t/a Ichiban Sushi Asian Bistro**, see letter dated May 30, 2023, regarding a request to transfer 49% of Mr. Jung T. Cheng’s membership interest to Mr. Jin Yu Zheng. The membership will be as follows:
 - **Jung T. Cheng – President, Secretary, Treasurer – 51%**
 - **Jin Yu Zheng – Stockholder – 49%**
3. **t/a Carolina Kitchen Sea & Soul**, see letter dated June 7, 2023, regarding a request to withdraw the pending Class B, Beer, Wine, and Liquor application.
4. **t/a William Francis Smith American Legion Post #235**, review of licensee Warren Parham’s affidavit.
5. **t/a The Store**, see letter dated June 9, 2023, regarding a request to change the hours of operation:

	Old Hours		New Hours
Monday	4:00PM-12:00AM	Monday	9:00AM-9:00PM
Tuesday	4:00PM-12:00AM	Tuesday	9:00AM-9:00PM
Wednesday	4:00PM-12:00AM	Wednesday	9:00AM-9:00PM
Thursday	4:00PM-12:00AM	Thursday	9:00AM-9:00PM
Friday	11:00AM-1:00AM	Friday	8:00AM-10:00PM
Saturday	10:30AM-1:00AM	Saturday	8:00AM-10:00PM
Sunday	10:30AM-12:00AM	Sunday	8:00AM-9:00PM
6. **t/a Big Ben Convenience Store**, see letter date stamped June 15, 2023, regarding a request to expire the alcoholic beverage license.
7. **t/a Milk & Honey Camp Springs**, see letter dated June 15, 2023, regarding a request to approve the Management Agreement.

8. **t/a G.I. Liquors**, see email dated June 19, 2023, requesting an additional four (4) weeks to repair the establishment due to a vehicle crashing into the building. The original request to reopen on July 1, 2023, was approved by the Board at the Administrative Voting Session on June 7, 2023.
9. **t/a Camp Springs Elks Lodge 2332**, see letter dated June 20, 2023, requesting to change the hours of operation:

	Old Hours		New Hours
Monday	4:00 p.m. – 12:00 a.m.	Monday	9:00 a.m. – 12:00 a.m.
Tuesday	4:00 p.m. – 12:00 a.m.	Tuesday	9:00 a.m. – 12:00 a.m.
Wednesday	4:00 p.m. – 12:00 a.m.	Wednesday	9:00 a.m. – 12:00 a.m.
Thursday	4:00 p.m. – 12:00 a.m.	Thursday	9:00 a.m. – 12:00 a.m.
Friday	4:00 p.m. – 12:00 a.m.	Friday	9:00 a.m. – 12:00 a.m.
Saturday	4:00 p.m. – 12:00 a.m.	Saturday	9:00 a.m. – 12:00 a.m.
Sunday	4:00 p.m. – 12:00 a.m.	Sunday	9:00 a.m. – 12:00 a.m.

10. **t/a El Toro Liquors**, see letter dated June 20, 2023, regarding a request to approve an additional one-hundred eighty (180) days to effectuate the license. The establishment is currently awaiting inspection and approval of a new water sprinkler system, and installment of the new water line is scheduled to start this week. (Extension requests dates back to 2017)

11. Standard Operating Procedure (S.O.P.)

- a. Approve Growler/Crowler Permit
- b. Review Criminal Background Check

12. Rules and Regulations

- a. Review R.R. #80 – Growler/Crowler Permit

13. Minutes

- a. Regular Session – June 7, 2023
- b. Administrative Voting Session – June 7, 2023

14. Monthly/Quarterly Report

- a. May 2023

15. Scheduled Meetings

- a. July 12, 2023 @ 7:00 p.m.
- b. July 25, 2023 @ 10:00 a.m.
- c. August 9, 2023 @ 7:00 p.m.
- d. August 22, 2023 @ 10:00 a.m.
- e. September 6, 2023 @ 7:00 p.m.
- f. September 13, 2023 @ 7:00 p.m.
- g. September 26, 2023 @ 10:00 a.m.